

# COTTONWOOD HEIGHTS CITY APPEALS HEARING OFFICER MEETING AGENDA



November 14, 2024

Notice is hereby given that the **Cottonwood Heights Appeals Hearing Officer** will convene on **Thursday, November 14, 2024**, at **Cottonwood Heights City Hall** (2277 E. Bengal Blvd., Cottonwood Heights, UT 84121) for a **public meeting**.

The meeting will begin at **5:00 p.m.** in the City Council Chambers.

## **5:00 p.m. Public Meeting**

### **1.0 Welcome and Acknowledgements**

1.1 Ex parte communications or conflicts of interest to disclose

### **2.0 Business Items**

#### **2.1 Project AHO-24-006**

Consideration of a request by Mike Madsen, on behalf of Kimberly Sorrentino, for an expansion to a nonconforming structure at 7371 S. Lost Canyon Cir.

#### **2.2 Project AHO-24-005**

Consideration of a request by Doug Shelby for a variance from provisions of the city's Historic Preservation ordinance related to permit and review requirements prior to modification of a historic structure (Granite Paper Mill) located at 6851 S. Big Cottonwood Canyon Rd.

### **3.0 Consent Agenda**

3.1 Approval of Appeals Hearing Officer Minutes from November 14, 2024

*(The Appeals Hearing Officer will approve the minutes of the November 14, 2024 meeting after the following process is met. The City Recorder will prepare the minutes and email them to the Hearing Officer. The Hearing Officer will have five days to review the minutes and provide any changes to the Recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the hearing officer is in agreement, at which time the minutes shall be deemed approved.)*

### **4.0 Adjourn**

**Meeting Procedures**

The appeal hearing will proceed pursuant to applicable provisions of Chapter 19.92 of the Cottonwood Heights zoning ordinance, and the agreed-upon procedure between the city and the appellant.

Appeals Hearing Officer applications may be tabled if: 1) Additional information is needed to act on the item; OR 2) The Appeals Hearing Officer feels there are unresolved issues that may need further attention before the Officer is ready to make a decision. No agenda item will begin after 9:00 p.m. without approval from the Appeals Hearing Officer. The Appeals Hearing Officer may carry over agenda items, scheduled late in the evening and not heard, to the next regularly scheduled meeting.

**Notice of Compliance with the Americans with Disabilities Act (ADA)**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801) 270-2425 or call Relay Utah at #711.

**Confirmation of Public Notice**

On Thursday, November 7, 2024, a copy of this agenda was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the Utah public notice website at <http://pmn.utah.gov>.

DATED THIS 7<sup>TH</sup> DAY OF NOVEMBER, 2024

Attest: Barbara Higgins, City Recorder