



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **3:00 p.m.**, or soon thereafter, on **Tuesday, October 15, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 3:00 p.m.**
1. **WELCOME**
Mayor Mike Weichers
 2. **EMERGENCY MANAGEMENT TRAINING**
Tara Behunin, Salt Lake County Emergency Manager (2 hours.)
- 5:00 p.m.**
3. **REVIEW OF BUSINESS MEETING AGENDA**
Mayor Mike Weichers (10-15 min.)
 4. **SALT LAKE CITY PUBLIC UTILITIES UPDATE**
Director Laura Briefer (20 min.)
 5. **WASATCH FRONT WASTE AND RECYCLING DISTRICT REPORT**
General Manager Pam Roberts (10 min.)
 6. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).
 - a. **Budget Adjustment 2024-2025 Fiscal Year**
Administrative and Fiscal Services Director Scott Jurges (15 min.)
 - b. **Zoning Text Amendment**
Community and Economic Development Director Mike Johnson (15 min.)
 - c. **Arts Council Report**
Arts Council Chair Laura Garcia (10 min.)
 - d. **Fraud Risk Assessment Overview**
Administrative and Fiscal Services Director Scott Jurges (5 min.)

- e. **Short Term Rental Enforcement Discussion**
Community and Economic Development Director Mike Johnson (10 min.)
- f. **November/December City Council Meeting Schedule Discussion**
City Manager Jared Gerber (10 min.)

7. **REVIEW OF CALENDARS AND UPCOMING EVENTS***

- a. Arts Council Hallo-Ink will be held October 1st through the 31st. This is an online social media pen and ink daily drawing tutorial.
- b. Monster Mash will be held Friday, October 25th from 5:00 p.m. until 7:00 p.m. at the Cottonwood Heights Recreation Center, located at 7500 S. 2700 E.
- c. Trunk or Treat will be held on Thursday, October 31st, from 3:00-4:30 p.m., Cottonwood Heights City Hall Parking Lot.
- d. November Elections: Early voting: October 29th through November 1st from 2:00 p.m. until 7:00 p.m. at the City Hall Cullimore Room.
- e. Election Day: November 5th from 7:00 a.m. through 8:00 p.m. at the City Hall Cullimore Room.
- f. City Council Meetings for November will be held on Tuesday, November 12th and 19th, starting at 4:00 p.m.
- g. Light the Heights will be on December 2nd from 5:00 p.m. until 7:30 p.m. at the City Hall Cullimore Room.
- h. Arts Council's Holiday Show, Friday, December 6th at Butler Middle School from 7:00 p.m. to 8:30 p.m.

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

8. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**

9. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, October 15, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.**
- 1.0 **WELCOME**
Mayor Mike Weichers
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **PUBLIC HEARING**
 - 3.1 **Public Hearing to Receive Input on the Proposed Amended Budget for the 2024-2025 Fiscal Year.**
Administrative and Fiscal Services Director Scott Jurgens (10 mins)
 - 4.0 **CITY COUNCIL COMMITTEE REPORTS**
 - 4.1 Committee Reports by Councilmember Matt Holton (3 min.)
 - 4.2 Committee Reports by Councilmember Suzanne Hyland (3 min.)
 - 4.3 Committee Reports by Councilmember Shawn Newell (3 min.)
 - 4.4 Committee Reports by Councilmember Ellen Birrell (3 min.)
 - 4.5 Committee Reports by Mayor Mike Weichers (3 min.)
 - 5.0 **CITIZEN COMMENTS**
During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting

remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before noon, on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

6.0 **STANDING QUARTERLY REPORTS**

- 6.1 Monthly Police Department Report – Police Chief Robby Russo, Support Services Manager Candie Terry
- 6.2 Public Works Report – Public Works Director Matt Shipp, P.E.

7.0 **CONSENT CALENDAR**

- 7.1 Approval of the minutes for the City Council Work Session and City Council Business Meeting for September 17, 2024 and October 1, 2024.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Wednesday, October 9, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 9th day of October 2024

Maria Devereux, Deputy City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to recorder@ch.utah.gov.