



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, June 18, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – Mayor Mike Weichers
 2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Mike Weichers (20 min.)
 3. **WASATCH FRONT WASTE & RECYCLING DISTRICT** – General Manager/CEO Pam Roberts (20 min)
 4. **UTAH OPEN LANDS – TRANSIT TO TRAILS EXPANSION** – Executive Director Wendy Fisher and Director of Community Engagement Allie Eroh (15 min)
 5. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).
 - a. **Short-Term Rental Fine and Follow-Up Discussion** – City Manager Tim Tingey; Community and Economic Development Director, Michael Johnson, and Police Chief Russo (20 min)
 - b. **Tentative Budget for Fiscal Year 2024-2025** – City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurges (15 min)
 - c. **Cyber Security Presentation** – Administrative and Fiscal Services Director Scott Jurges and IT Manager Matt Ervin (20 min)

6. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Art Exhibit at City Hall -- Miguel Alejandro Pabon, June 3-30
 - b. Cottonwood Heights Arts Council Play -- Beauty and the Beast, July 12-13, 15, and 18-20, performances at 2:00 p.m. and 7:00 p.m. at Butler Middle School
 - c. Butlerville Days – July 25-27 at Butler Park
 - d. Bark in the Park -- August 24 from 9:30 a.m. to 11:30 a.m. at Mountview Park

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

7. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
8. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 18, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.**
- 1.0 **WELCOME** – Mayor Mike Weichers
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **CITY COUNCIL COMMITTEE REPORTS**
 - 3.1 **Committee Reports by Councilmember Matt Holton** (3 min.)
 - 3.2 **Committee Reports by Councilmember Suzanne Hyland** (3 min.)
 - 3.3 **Committee Reports by Councilmember Shawn Newell** (3 min.)
 - 3.4 **Committee Reports by Councilmember Ellen Birrell** (3 min.)
 - 3.5 **Committee Reports by Mayor Mike Weichers** (3 min.)
 - 4.0 **CITIZEN COMMENTS**

(During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

Persons physically attending the meeting in the City Council Chambers may make verbal

comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before 4:00 p.m. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

5.0 PUBLIC HEARINGS

5.1 Proposed Budget Amendment for 2023-2024 Fiscal Year – Administrative and Fiscal Services Director Scott Jurges

6.0 ACTION ITEMS

6.1 Consideration of **Ordinance 417** Adopting an Amended Budget for 1 July 2023 through 30 June 2024.

(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve an amendment to the city's current [2023-2024] budget).

6.2 Consideration of **Ordinance 418** Approving a Final Budget for 1 July 2024 through 30 June 2025.

(This ordinance will adopt a final budget for the city's upcoming fiscal year, make related appropriations, determine the applicable tax rate, and levy such tax on all real and personal property in the city, subject to any subsequent amendment).

6.3 Consideration of **Resolution 2024-40** Adopting a Privacy Space Compliance Plan.

(This resolution will adopt a privacy space compliance plan for the city as required by Utah Code Ann. 63G-31-304 enacted by the Utah Legislature in its 2024 general session).

6.4 Consideration of **Resolution 2024-41** Approving an Agreement with LRB Public Finance Advisors for Arbitrage Analysis and Compliance Reporting.

(This resolution will approve the city's entry into an agreement whereunder LRB Public Finance Advisors, Inc. would provide arbitrage analysis and compliance reporting to the IRS concerning the tax-exempt bonds previously issued by the city, as required by federal law).

6.5 Consideration of **Resolution 2024-42** Approving an Amendment to a Consulting Agreement with Civil Science Inc.

(By this resolution the council will approve the city's entry into an amendment to a prior consulting agreement whereunder Civil Science Inc. and Civil Science Infrastructure, Inc. concerning the city's 1700 East project. The amendment will expand the scope of service to include bid document preparation and construction management and will increase by \$74,200 the fee to be paid by the city for such additional services).

6.6 Consideration of **Resolution 2024-43** Consenting to Reappointments to the Parks, Trails and Open Space Advisory Committee

(This resolution will approve the manager's reappointment of Zachery Geiger, Jennifer Follstad Shah and Chelsea Voss to new three-year terms on the city's parks, trails and open space advisory committee).

6.7 Consideration of **Resolution 2024-44** Appointing an Interim City Manager.

(Due to the upcoming retirement of city manager Tim Tingey on June 21st, by this resolution the city council will appoint Scott Jurges, the city's director of administrative and fiscal services, to serve as the city's interim manager for up to three months after June 21st to provide ample time for the city council to select a new long-term city manager).

6.8 Consideration of **Resolution 2024-45** Approving a Consulting Agreement with Tim Tingey.

(This resolution will approve the city's entry into a consulting agreement with current city manager Tim Tingey following his retirement to better assure the seamless transition of city manager knowledge and services over the upcoming several months).

7.0 **CONSENT CALENDAR**

7.1 Approval of the minutes of the City Council Work Session, CDRA Business Meeting, and City Council Business Meeting Minutes of May 21st and June 4th, 2024.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, June 14, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pnn.utah.gov>.

DATED this 14th day of June 2024

Paula Melgar, City Recorder

Council Members may participate in the meeting remotely. If a Council Member does participate remotely, the Councilmember will be broadcast via speaker and recorded. The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to cityrecorder@ch.utah.gov.