



# Stormwater Pollution Prevention Plan (SWPPP) Checklist

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

POC Name: \_\_\_\_\_ POC Phone Number: \_\_\_\_\_

UPDES Permit Number: \_\_\_\_\_ Project Area: \_\_\_\_\_ acres Disturbed Area: \_\_\_\_\_ acres

Select the Permit Type:  Construction General Permit (CGP)  Common Plan Permit (CPP)

*Corrections to the SWPPP may be required based on deficiencies not strictly identified in the checklist below*

## **SWPPP Document**

1. If the site is greater than five (5) acres, is the SWPPP writer qualified?.....  Yes  No  NA
2. Is the stormwater team identified with individual responsibilities?.....  Yes  No  NA
3. Is a 24/7 contact provided?.....  Yes  No  NA
4. Does the SWPPP discharge to the MS4?.....  Yes  No  NA
5. Does the SWPPP correctly identify receiving waters?.....  Yes  No  NA
6. Are impaired waters accurately identified?.....  Yes  No  NA
7. Is the nature of construction activities outlined?.....  Yes  No  NA
8. Are there surface waters within 50' of earth disturbing activities?.....  Yes  No  NA
9. If yes, are controls used to create a buffer around the surface water?.....  Yes  No  NA
10. Does the SWPPP emphasize preservation of naturally vegetated areas?.....  Yes  No  NA
11. Does the SWPPP emphasize preservation of native topsoil?.....  Yes  No  NA
12. Does the SWPPP state exposed portions of the site will be stabilized within 14 days of inactivity?  Yes  No  NA
13. Does the SWPPP identify the frequency the site will be inspected?.....  Yes  No  NA
14. Does the SWPPP include detailed drawings for all BMPs proposed?.....  Yes  No  NA
15. Are wetlands identified if influenced by the project?.....  Yes  No  NA
16. Is the SWPPP Certification signed and dated?.....  Yes  No  NA

## **Site Plan**

Review the SWPPP site plan and determine if the plan includes:

17. A vicinity map, north arrow, and scale?.....  Yes  No  NA
18. The boundaries of the property?.....  Yes  No  NA



- 19. The limits of disturbance for the project?.....  Yes  No  NA
- 20. All necessary BMPs along the site perimeter?.....  Yes  No  NA
- 21. The location of the SWPPP notification sign?.....  Yes  No  NA
- 22. Is the location of the SWPPP notification sign readable from the street?.....  Yes  No  NA
- 23. The location of track-out BMP(s)?.....  Yes  No  NA
- 24. The location and management of stockpiles (not stored on impervious surfaces)?  Yes  No  NA
- 25. Sufficiently address storm drain inlet protection?.....  Yes  No  NA
- 26. The location of construction toilets?.....  Yes  No  NA
- 27. The location of Dumpsters?.....  Yes  No  NA
- 28. The location of the concrete washout?.....  Yes  No  NA
- 29. The locations where earth disturbing activities will occur, by phase?.....  Yes  No  NA
- 30. Approximate slopes before grading, with elevations?.....  Yes  No  NA
- 31. Approximate slopes after grading, with elevations?.....  Yes  No  NA
- 32. Any water of the state crossings, if applicable?.....  Yes  No  NA
- 33. Locations of structures and other impervious surfaces upon completion?.....  Yes  No  NA
- 34. If the project is over 0.25 acres, was a fugitive dust control permit submitted?.....  Yes  No  NA
- 35. Is the site considered a high priority site?.....  Yes  No  NA
- 36. If "yes" select the reason why:
  - Project Size and Type
  - Sensitivity of receiving water bodies
  - Soil Erosion Potential
  - Proximity to Receiving water bodies
  - Site Slope
  - Non-Stormwater discharge
  - Contractor History

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

- Approved
- Corrections Required (See Comments Below)

Comments:

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Approved by: \_\_\_\_\_ Date: \_\_\_\_\_