



# WALL OR FENCE HEIGHT EXTENSION

Application Number

Community & Economic Development | 2277 E. Bengal Blvd. | 801-944-7000 | www.ch.utah.gov

<b>Property Address</b>	
<b>Brief Project Description</b>	
<b>Property Owner (Name and Company)</b>	
<b>Property Owner Mailing Address</b>	
<b>Property Owner Phone</b>	
<b>Property Owner Email</b>	
<b>Applicant (Name and Company)</b>	
<b>Applicant Mailing Address</b>	
<b>Applicant Phone</b>	
<b>Applicant Email</b>	
<b>Application Date</b>	
<b>Applicant Signature</b>	
<b>Project Zoning (Office Use Only)</b>	
<b>Fee Paid (Office Use Only)</b>	

This application coversheet and all required attachments from the following checklist should be **submitted in digital format** to the Community and Economic Development Department at [planning@ch.utah.gov](mailto:planning@ch.utah.gov).

Please note that all items will be required at the time of formal submittal, unless otherwise specified by staff. Staff reserves the right to request additional materials as deemed necessary. A complete application and materials must be submitted by the month prior's public meeting date, in order to be eligible for the upcoming meeting agenda. Please contact staff at [planning@ch.utah.gov](mailto:planning@ch.utah.gov) with questions about these dates. Submitting an application by this date does not guarantee scheduling for the upcoming meeting, as additional information or extended staff review may be necessary.

## GENERAL

- Application Coversheet (Page 1)
- Project Narrative (Page 3)
- Signed Consent Form (Page 4)
  - Only required if applicant is different than property owner

## PLAN SUBMITTAL REQUIREMENTS

- Site Plan
  - Location of all property lines
  - Location of the proposed wall or fence
  - Height from existing grade of proposed wall or fence
    - *Note: For fences stacked on top of retaining walls, height is measured as the cumulative combination of these two elements. For example, a 4' retaining wall with a 6' fence stacked on top would be measured as a 10' barrier.*
- Elevation Drawings
  - Elevation drawings or renderings showing the proposed wall or fence
- Materials Details
  - Photo or rendering examples of the materials for the proposed wall or fence
- Site Photographs
  - Photographs of the area where the proposed wall or fence will be constructed

## OTHER REQUIRED ITEMS INCLUDE:

*This area is reserved for staff to list any additional required items.*

## PROJECT NARRATIVE

Your narrative will be considered an integral part of your application and should provide a comprehensive overview of your project, including, but not limited to the following elements. **Please note that staff reserves the right to deem any application lacking appropriate narrative detail as incomplete.**

- Describe the overall rationale or intention of the project.
- Describe the details of the proposed wall, fence, or combination of the two, including the height, location, and materials of each element.
- Describe how the proposed project is consistent with the Cottonwood Heights General Plan, zoning ordinance, and any pertinent area master plans and/or corridor/streetscape guidelines.
- Provide justification for the additional height, **beyond merely a personal desire for a taller barrier. Per city ordinance, wall or fence height extensions can only be approved if the following criteria are met:**
  - There are unique or special circumstances of a natural, material, and adverse nature relating to the property which will be substantially minimized or eliminated by the increased height of the requested barrier.
  - The additional height is the most reasonable solution under the circumstances.

**OWNER'S CONSENT FORM**

I/we, the Undersigned, do hereby grant permission to:

\_\_\_\_\_

To act on my/our behalf for the purpose of the following application:

\_\_\_\_\_

Owner(s): \_\_\_\_\_

Address(es): \_\_\_\_\_

\_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

State of UTAH

County Of: \_\_\_\_\_

} ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, personally known to me, or whose identity I verified on the basis of their \_\_\_\_\_, or on the oath of \_\_\_\_\_, a credible witness whose identity I verified on the basis of their \_\_\_\_\_, to be the person(s) whose name(s) is/are subscribed to in this instrument and acknowledged that they executed the same.

\_\_\_\_\_

Notary Public

\_\_\_\_\_

Notary Commission Expiry Date

