



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, April 2, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>. Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_4WMqLq0XRz2qq-Xfig4rIQ](https://cwh.zoom.us/webinar/register/WN_4WMqLq0XRz2qq-Xfig4rIQ). Each registrant will receive a confirmation email containing information about joining the webinar.

- 4:00 p.m.**
1. **WELCOME** – Mayor Mike Weichers
  2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Mike Weichers *(15 min.)*
  3. **COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA (“CHPRSA”)** – Mr. Ben Hill, CHPRSA Executive Director *(20 min.)*
  4. **TOURISM, RECREATION, CULTURE & CONVENTION (“TRCC”) FUNDING** – Mr. Ben Hill, CHPRSA Executive Director and City Staff *(20 min.)*
  5. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).*
    - a. **Emergency Operations Plan** – Cottonwood Heights Police Assistant Chief Paul Brenneman *(20 min)*
    - b. **Open Public Meetings Act and Proposed Changes to the Cottonwood Heights Code of Ordinances, Title 2** – City Manager Tim Tingey and City Attorney Shane Topham *(15 min)*
    - c. **Transportation Utility Fee Discussion** – City Manager Tim Tingey and Public Works Director/City Engineer Matt Shipp *(30 min)*
  6. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***

- a. Art Exhibit from Utah Arts and Museums Traveling Exhibit – Utah Women Making History – April 1<sup>st</sup> through May 4<sup>th</sup> at City Hall.
- b. The Great Utah ShakeOut earthquake drill – April 20<sup>th</sup> at City Hall
- c. Town Hall Meeting regarding Public Trail Access – April 25<sup>th</sup> from 6-8PM at City Hall
- c. Community Tree Sale – April 20<sup>th</sup> and April 21<sup>st</sup> at City Hall
- d. Butlerville Days – July 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> at Butler Park

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)*

- 7. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 8. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, April 2, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows: [https://cwh.zoom.us/webinar/register/WN\\_L6pEyyJsTiG5MzC9cHM90w](https://cwh.zoom.us/webinar/register/WN_L6pEyyJsTiG5MzC9cHM90w).

**NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by **4:00 p.m.** on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME** – Mayor Mike Weichers
  - 2.0 **PLEDGE OF ALLEGIANCE**
  - 3.0 **ACKNOWLEDGEMENTS**
  - 3.1 **Utah Recreation & Parks Association Award for Park Volunteers** – Introduction by Mayor Mike Weichers

4.0 **CITIZEN COMMENTS**

*(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

5.0 **PUBLIC COMMENT**

5.1 **Zoning Text Amendments** – *Introduction by Community and Economic Development Director Mike Johnson*

6.0 **PUBLIC HEARING**

6.1 **Proposed budget amendment for 2023-2024 Fiscal Year** – *Administrative and Fiscal Services Director Scott Jurgens*

7.0 **ACTION ITEMS**

7.1 Consideration of **Ordinance 412** Amending Titles 2, 3, 12 and 19 of the Cottonwood Heights Code of Ordinances.

*(This ordinance will approve various amendments to the referenced portions of the city’s code of ordinances as recommended by the city’s staff and planning commission to clarify ambiguous definitions and procedures and rectify conflicting provisions in the code as part of general maintenance of the code).*

7.2 Consideration of **Resolution 2024-21** Approving a Firework Display Contract with Vortex Productions for 2024 Butlerville Days.

*(By this resolution, the council will approve the city’s entry into a contract with Vortex Productions, Inc. for a fireworks display at 2024 Butlerville Days).*

7.3 Consideration of **Resolution 2024-22** Approving a Drone Show Performance Contract with Open Sky Productions, LLC for 2024 Butlerville Days.

*(By this resolution, the council will approve the city’s entry into a contract with Open Sky Productions, LLC for a drone show performance at 2024 Butlerville Days).*

7.4 Consideration of **Resolution 2024-23** Approving an “Event Proposal” Contract with Custom Events, Inc. for 2024 Butlerville Days.

*(By this resolution, the council will approve the city’s entry into an agreement and addendum whereunder Custom Events, Inc. will provide activities for the city’s 2024 Butlerville Days community event).*

7.5 Consideration of **Resolution 2024-24** Approving a Consulting Agreement with Kimley-Horn for “SS4A” Grant Application Services.

*(By this resolution, the council will approve the city’s entry into an agreement whereunder Kimley-Horn and Associates, Inc. will provide grant application services to the city under the U.S. Department of Transportation’s “Safe Streets and Roads for All” program).*

7.6 Consideration of **Resolution 2024-25** Encouraging Salt Lake County to Impose the Optional .2% Sales and Use Tax to Enhance Transportation Funding.

*(By this resolution, the council will encourage Salt Lake County to impose the optional .2% sales and use tax authorized by the Utah Legislature in its 2024 general session to enhance funding for transportation projects).*

## 8.0 CONSENT CALENDAR

8.1 Approval of the minutes of the City Council Work Session and Business Meeting Minutes of **March 19, 2024.**

## 9.0 ADJOURN CITY COUNCIL BUSINESS MEETING

### PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, March 29, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

DATED THIS 29<sup>th</sup> day of March 2024

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic or zoom communication. If a Council Member does participate via telephonic or zoom communication, the Councilmember will be on speakerphone or on zoom. The speakerphone or zoom will be amplified so that the other Council Members and all other people present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov).)*