



# WIRELESS FACILITY

Application Number

Community & Economic Development | 2277 East Bengal Boulevard | 801-944-7000 | [www.ch.utah.gov](http://www.ch.utah.gov)

<b>Property Address</b>	
<b>Project Description</b>	
<b>Property Owner</b>	
<b>Property Owner Name</b>	
<b>Property Owner Mailing Address</b>	
<b>Applicant (if different from owner)</b>	
<b>Applicant Phone</b>	
<b>Applicant Mailing Address</b>	
<b>Applicant Email</b>	
<b>Zoning Designation</b>	
<b>Overlay Zoning</b>	
<b>Application Date</b>	
<b>Fee Paid</b>	
<b>Owner / Applicant Signature</b>	

(2) copies 24"x36" and a digital copy with PDFs of all plans must be submitted. During the pre-application meeting a staff planner will identify which items are required for submittal. Please note that ALL items check will be required at the time of formal submittal. An application will not be considered complete until all checked items are submitted in an acceptable manner.

## **GENERAL**

- Application Fee (See Consolidated Fee Schedule for current fees)
- Owner's name, address, and telephone number
- Proof of each proposed carrier's current license from the FCC to operate as a telecommunications carrier
- Title report (not older than 60 days of the application date)

## **WRITTEN NARRATIVE**

- Title of project
- Zoning, General Plan and overlay district designations on the property
- General Plan and zoning ordinance purpose compliance statements
- Proposed project description
- Explanation of how the proposal is compatible and how it will blend in with the surrounding area
- Indication of any proposed colocation with an existing telecommunications facility
- Explanation of a plan to minimize the impact of the proposal on the surrounding community through innovative design implementation (i.e. stealth measures)
- Indication of whether the proposal will interfere with any other communications, including but not limited to emergency, airport, commercial, private, and/or government communications

## **CERTIFICATE FROM A LICENSED PROFESSIONAL ENGINEER**

- Certification that the design of the facility meets all applicable standards for electrical safety, material and design integrity, seismic safety, etc.
- Certification that the tower meets acceptable design criteria or standards to withstand wind and other weather damage

## **PLAN REQUIREMENTS**

- Date, graphic scale and north arrow
- Zoning classifications and current uses of properties within 300 feet
- Current plat map of all property owners within 300 feet
- Survey of parcel, showing all easements on site
- All existing and proposed buildings / structures
- All existing and proposed wireless telecommunications antennas and accessory equipment
- All existing and proposed utilities
- Setbacks from all property lines
- All landscaping and required fencing, curb, gutter, sidewalk and roadways
- Lighting locations and lighting measurement (photometric plan)
- Access route for maintenance

**COLOR ELEVATION PLANS**

- All existing and proposed buildings, structures and accessory equipment
- All proposed screening measures
- Demonstration of how the proposal blends in with the current site and its surroundings
- All required fencing, poles, climbing pegs and other associated equipment
- Height of proposed structure from the existing/natural grade of the property

**SITE LOCATION MASTER PLAN**

- Inventory of existing and anticipated sites for the city and within one mile of the city’s boundaries
- Current name and address of each facility owner
- Emergency telephone number for each facility
- Location, antenna type and height above existing grade and indication of area coverage for each site

**COMPUTER-GENERATED 3D VISUAL SIMULATION / PHOTO SIMULATION**

- All proposed structures and equipment
- All existing structures and equipment within 150 feet of the site
- Representation of what the proposed views will be from the nearest residents and adjacent properties

**SITE CONTEXT PHOTOGRAPHS**

- Showing the site and the context of surrounding buildings/property (no panoramic photos)
- Taken at the curb and along the property boundaries
- Show adjacent improvements and existing on-site conditions
- Aerial photographs of the site

**OTHER ITEMS**

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