



GENERAL PLAN AMENDMENT & ZONING MAP AMENDMENT

Application Number

Community & Economic Development | 2277 East Bengal Boulevard | 801-944-7000 | www.ch.utah.gov

Property Address	
Brief Project Description	
Property Owner (Name and Company)	
Property Owner Mailing Address	
Property Owner Phone	
Property Owner Email	
Applicant (Name and Company)	
Applicant Mailing Address	
Applicant Phone	
Applicant Email	
Application Date	
Applicant Signature	
FOR OFFICE USE ONLY	
Project Zoning (Including Overlay)	
Fee Paid (Amount and Date)	<i>Note: application fee applies to both General Plan Amendments and Zoning Map Amendments. If a project proposes both amendments, both fees will be charged.</i>

This application coversheet and all required attachments from the following checklist should be **submitted in digital format** to the Community and Economic Development Department at planning@ch.utah.gov.

Please note that all items will be required at the time of formal submittal, unless otherwise specified by staff. Staff reserves the right to request additional materials as deemed necessary. A complete application and materials must be submitted by the month prior's public meeting date, in order to be eligible for the upcoming meeting agenda. Please contact staff at planning@ch.utah.gov with questions about these dates. Submitting an application by this date does not guarantee scheduling for the upcoming meeting, as additional information or extended staff review may be necessary.

GENERAL

- Application Coversheet (Page 1)
- Written Narrative (Page 3)
- Signed Consent Form (Page 4)
 - Only required if applicant is different than property owner

PLAN SUBMITTAL REQUIREMENTS

- Title Report
- Context Map of Subject Property
- Site Photos from All Angles

SENSITIVE LANDS

As determined by 19.72 of Cottonwood Heights City Code, projects requiring Sensitive Lands Evaluation and Development Standards (SLEDS) analysis must undergo a pre-scoping process. During the pre-scoping process, the required studies and documentation will be provided by the Development Review Committee.

OTHER REQUIRED ITEMS INCLUDE:

The above text box is reserved for office use only, for staff to indicate any additional items that are required for this project.

WRITTEN NARRATIVE

Your narrative is considered the primary component of your application, and should provide a comprehensive overview of your project, including, but not limited to the following elements. **Please note that staff reserves the right to deem any application lacking appropriate narrative detail as incomplete.**

- Describe the overall rationale or intention of the project.
- Describe how the proposed zoning map amendment is consistent with long-term city goals, as referenced within the city's General Plan and adopted master plans. To read these plans, please visit www.ch.utah.gov, or request copies by emailing staff at planning@ch.utah.gov.
- What type of development currently exists in the area? If approved, how would the rezone be harmonious with the existing development in the surrounding area?
- If approved, how would the rezone affect demand on public services such as utilities, emergency services, schools, etc.? How will any negative impacts to these services be mitigated?
- If approved, how would the rezone affect public health, safety, and general welfare?
- Please describe how the proposed zoning classification better fits the property than its current classification.
- What has changed since the property's original zoning classification which makes this amendment necessary?
- Disregarding any benefit to the specific property owner or developer, how will the proposed amendment benefit the community as a whole? How will it outweigh any negative impacts of the change that is proposed?
- Which of the following conditions are applicable to the subject property?
 - The provisions of the zoning ordinance should be brought into conformity with the General Plan
 - A change has occurred in the land market, or other factors have arisen which require a new form of development, an new type of land use, or a new procedure to meet said change.
 - New methods of development or infrastructure make it necessary to alter the zoning ordinance to meet these new factors.

OWNER'S CONSENT FORM

I/we, the Undersigned, do hereby grant permission to:

To act on my/our behalf for the purpose of the following application:

Owner(s): _____

Address(es): _____

Telephone Number(s): _____

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

State of UTAH

County Of: _____ } ss.

On this ____ day of _____, 20__ before me, the undersigned Notary Public, personally appeared _____, personally known to me, or whose identity I verified on the basis of their _____, or on the oath of _____, a credible witness whose identity I verified on the basis of their _____, to be the person(s) whose name(s) is/are subscribed to in this instrument and acknowledged that they executed the same.

Notary Public

Notary Commission Expiry Date

