

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, OCTOBER 17, 2023, AT 4:00 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Scott Bracken, Council Member Shawn E. Newell, Council Member Matt Holton, Council Member Ellen Birrell

Staff Present: City Manager, Tim Tingey; City Attorney, Shane Topham; Records, Culture, and Human Resources Director, Paula Melgar; Community and Economic Development Director, Michael Johnson; Police Chief, Robby Russo; Administrative and Financial Services Director, Scott Jurges; IT Manager, Matt Ervin; Public Works Director/City Engineer, Matt Shipp

1. WELCOME – Mayor Weichers.

Mayor Mike Weichers called the meeting to order at 4:00 p.m. and welcomed those present.

2. REVIEW OF BUSINESS MEETING AGENDA – Mayor Mike Weichers.

The Business Meeting Agenda items were reviewed and discussed. Mayor Weichers reported that there would be City Council Committee Reports during the Business Meeting. Additionally, there would be the Citizen Comment Period. There were six Action Items on the Business Meeting agenda as well. The first was Resolution 2023-51 – Approving an Agreement with Brown’s Amusements, Inc. for the Butlerville Days Carnival. City Manager, Tim Tingey, explained that there was information in the memo about the agreement. It is a three-year agreement but there was a process that allowed the City to pull out of the agreement, if necessary. The fees were outlined in the agreement, which included the base fees. Staff recommended approval.

The next Action Item was Consideration of Resolution 2023-52 – Declaring Certain Property Surplus. Financial Services Director, Scott Jurges, reported that eight conference room chairs are old and worn out. The intention was to dispose of those chairs. There were also six phones previously utilized with AT&T that no longer need to be used. It was recommended that those items be declared surplus. Next was Consideration of Resolution 2023-53 – Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm. It was noted that this was a standard practice in the Police Department. Lieutenant Dan Bartlett retired from the Cottonwood Heights Police Department after 20 years of service.

Next on the Business Meeting Agenda was Consideration of Resolution 2023-54 – Approving an Agreement with the South Valley Chamber of Commerce for Professional Services. Community and Economic Development Director, Michael Johnson, reported that the agreement was discussed at the last meeting. There would be 10 free memberships to City businesses. One update was that the contract had been prorated so all of the perks, memberships, and seats on Committees remained the same. However, for the first year, it would be approximately \$13,000 instead of \$20,000. Mr. Johnson informed the Council that the item would come up for renewal on July 1 of each year.

The next item on the agenda was Consideration of Resolution 2023-55 – Approving an Agreement with Vigilant Solutions, LLC, for Investigative Data Platform Services. Mr. Tingey explained that the item had been before the City Council several times in the past. It was discussed during the budget process when the Council sets aside a certain amount in the budget. After more due diligence, it was determined that there would be a partnership with Vigilant Solutions, LCC, and other entities across the valley that would do the same. The costs were considered in the budget. Ultimately, it was determined that Vigilant Solutions, LLC, would work best for the City overall.

The last item on the Business Meeting agenda was Consideration of Resolution 2023-56-A – Accepting an Annexation Petition for Further Consideration or Resolution 2023-56-D – Denying Further Consideration of an Annexation Petition. Mayor Weichers clarified that this was not something that would allow for annexation, but if approved, the Council would essentially indicate that it was appropriate for the application process to move ahead. This action would make it possible to evaluate the financial implications of the potential annexation. Mr. Tingey informed those present that if the Council chose to approve Resolution 2023-56-A, Staff would do their due diligence to determine whether all of the parameters of State Law were met. Additional data would also be provided for City Council consideration. There would be 14 days for the Council to consider the petition. After 14 days, there would be 30 days available for final consideration. If the City Council accepted the petition at the current meeting, the matter would likely be discussed further at the November 7, 2023, City Council Meeting. The timing was important to consider.

Council Member Bracken asked that the details of the process be reviewed. He wanted to understand when the annexation would be official if everything happened to be approved. Mr. Tingey explained that the City Council has 14 days to consider moving forward with evaluating the petition, which would be voted on during the Business Meeting. If the City Council approved Resolution 2023-56-A, there would be 30 days to do the necessary due diligence and bring the matter back to the City Council for consideration. The report shared at that time would include costs, and impacts, and determine whether the petition was accurate and legitimate from a legal standpoint. Council Member Bracken was concerned about how fast the decision needed to be made. City Attorney, Shane Topham, noted that there was a protest period as well. The City Recorder would make a determination. If there are defects, there is a cure process. If there were no defects, then the petition would be considered conforming. The City Recorder would provide a certification to the City Council and the protest period would be triggered after that point.

Council Member Birrell asked what would happen if the City accepted the petition. For instance, if it would lead to litigation against the City. Alternatively, if the City chose not to accept the petition, she wanted to know if that could result in litigation against the City. Mr. Topham did not anticipate litigation based on the decision to proceed or not proceed with the petition. Council Member Birrell pointed out that the petition work would involve a lot of Staff time. If the report has favorable findings but the Council wanted to protect the City from future liabilities and not to allow the annexation, she was concerned that the data could be used against the City. Mr. Topham explained that this was a legislative decision. Council Member Holton noted that based on the current information, he was not inclined to support an eventual annexation. However, he was open to hearing different perspectives from those interested in the annexation.

Mayor Weichers commented that the courts seemed to lean heavily on legislative decisions made. Council Member Bracken explained that there would need to be a determination that the legislative reasoning was not arbitrary or capricious and that there was a reason for the decision made. Council Member Birrell informed the Council that her constituents were opposed to the annexation. Council Member Bracken shared the history of the Tavaci development.

Mayor Weichers reported that the last item on the Business Meeting agenda was the Consent Calendar, which included the Meeting Minutes from the October 3, 2023, City Council Meeting.

3. STAFF REPORTS

a. Committee Reports: Historic Committee, Parks Trails and Open Space Committee, Arts Council, Planning Commission, Youth City Council - Committee Chairs/ Vice-Chairs.

Vice Chair of the Historic Committee, Ken Verdoia, was present to share a Committee Report. The mission of the Cottonwood Heights Historic Committee was to support and facilitate the City's intention to identify, preserve, protect, and enhance historic buildings, structures, sites, objects, and districts lying within the City limits. It was also important to capture the human experience in the City and make special efforts to share history with current and future generations. Mr. Verdoia shared information about the Committee structure, including the positions of the Chair, Vice Chair, Secretary, as well as Committee Members. Everyone who participated on the Historic Committee provided different skills and experiences and had a passion for history.

Consistent with the mission to preserve and share the history of the community, the Historic Committee designed and implemented an online digital archive. The collection was continually added to. The archive was easily accessed through the City website. Mr. Verdoia reported that there was a desire to build the oral history collection through interviews with key local leaders and long-time area residents. The Cottonwood Heights Digital Archive was attracting national attention. It was virtually without precedent to have this kind of comprehensively curated historic collection available online given the size of the community and the duration of the incorporated status. The digital archive, which was based on voluntary but highly skilled work, was a cost-effective preservation service that was available to Cottonwood Heights residents.

An additional focus of the Historic Committee was the active investigation of historic settings, and where and when appropriate, formal designation of historic sites and buildings. The Committee was currently surveying and documenting the initial post-World War II housing subdivisions built in the community. Those were being looked at as part of the evolution from a farming and ranching setting to the 21st-century commercial residential community that Cottonwood Heights was now. The Committee had also partnered with the City to recognize settings that no longer existed. Plaques had been placed to recognize areas such as The Mori House and The Tashiro House.

Since the Committee was formed in the early years of the City, there have been efforts to capture long-time and important voices of the community through oral history. Unfortunately, many of the early recordings were not preserved or were recorded in antiquated formats. In 2021, the Committee adopted new standards for recording oral histories in digital audio and video formats,

with transcriptions of each interview. There was also the development of keyword locators to make it easier to find specific content within recordings. Mr. Verdoia reported that the Committee would continue to add to the collection at the rate of two to four oral histories per year.

One of the highest-profile services the Historic Committee provided was public exhibits. The display tent at the annual Butlerville Days celebration saw a steady stream of residents of all ages. The theme at the latest celebration was, “Schools Throughout the Years,” and it included photographs from the original Butler School in the 1920s through the construction of the new Brighton High School. The exhibit also highlighted the Historic Committee's efforts to have the Butler School teacher dormitory included on the National Registry of Historic Places. The current exhibit in the foyer of City Hall was focused on the history of the Old Mill, which included images from its service as a paper mill, destruction by fire, renovation, and current status.

When requested by the City, the Committee offered historical context for specific projects or activities. One of the current projects being studied was a proposal for a monument to be located in the outdoor area at the southeast corner of City Hall. With a working title of the Veterans Monument, the installation would honor those in the community who had served in the military. The monument also had a proposed component that would recognize the unique geologic history of the City. Further design study meetings would be held later in the month at a Historic Committee level before a proposal was formulated for submission to the Mayor and City Council.

Mr. Verdoia explained that history was not just about the past, but what is happening in the present. The Historic Committee was initiating efforts to document events and activities in the present that would become history for future generations of Cottonwood Heights residents. One example was the construction of I-215, one of the most transformative infrastructure developments in the community. It was important to understand the construction process to understand the development growth occurring within the community. There was also a partnership with Brighton High School and their Urban Design students to better understand development in the community. There was a desire to preserve the history of the school as well.

One long-term goal of the Historic Committee was to create an interactive network of information with surrounding communities. This would allow there to be a more complete version of the history of the City, the Cottonwood Canyons, and Southeastern Salt Lake County. There were some fascinating connections between Cottonwood Heights and other surrounding communities. Mr. Verdoia reported that there had been engagement with the Brighton Town Council History Group. Committee Members were mentoring them in archiving and oral history. The hope was to link with other communities so it would be possible to share the connected histories of the area.

Mr. Verdoia thanked the City Council for their support of the Historic Committee and historic preservation. All Committee Members were grateful for the opportunity to serve the community.

Parks, Trails, and Open Space Committee Chair, Paula McFarland, shared a Committee Report with the City Council. She noted that all of the Committee Members are listed on the City website. They are a wonderful group of passionate people who want to benefit the community. Ms. McFarland reviewed some of the work that the Parks, Trails, and Open Space Committee had

done recently, including a review of the Sensitive Lands Evaluation and Development Standards (“SLEDS”) Ordinance. She explained that feedback was provided to the Council through a letter.

Some Committee Members started the Volunteers in Parks (“VIP”) Program. It is a volunteer program where community members form teams that are assigned to different parks. Those people are essentially the eyes and ears of the parks. The volunteers look for maintenance issues, pick up trash, listen to concerns, and report back to the City. The Parks, Trails, and Open Space Committee also spearheaded the Park Donation Program. That program provided an opportunity for community members to donate items to City parks, such as benches, water stations, picnic tables, and so on. It was started as a pilot project with Ferguson Park and was successful. A new program would be started at Antczak Park.

Ms. McFarland discussed the Crestwood Park Master Plan update. In March, there was a presentation about updates to the Master Plan for Crestwood Park. Feedback was solicited at that time. The process was explained to the Committee, which included public input and open houses. In June, there was an additional presentation, and feedback was solicited again. Ms. McFarland reported that new playground designs were discussed. This included playgrounds for Antczak, Bywater, and Mill Hollow. Around that time, the Committee was approached by a citizen about incorporating inclusive playground equipment into the parks. That was something that the Committee would be promoting in future park-related recommendations.

Golden Hills Park was another area that the Committee looked at in the last year. The Committee was asked to provide some ideas and feedback on landscaping. An arborist from Arbor+ looked at the park and shared feedback. The Committee engaged them to do a park cleanup and they cleaned the hillside on the eastern part and took out some stray trees in Golden Hills Park.

More recently, Mr. Johnson presented the Little Cottonwood Canyon Open Space Preliminary Trailhead Design to the Committee. Ms. McFarland explained that the Committee looked at it, deliberated, and provided feedback. She discussed the Mountview Pollinator Garden, which was important to the Parks, Trails, and Open Space Committee. It was suggested by one of the Committee Members and it was exciting to see that come together. The intention was to educate people who visited. Ms. McFarland reported that the Committee supported the Tourism, Recreation, Culture, and Convention (“TRCC”) funding for the Highland Drive Pedestrian Trail Project with a letter. The Committee also worked with the Historic Committee on Butlerville Days with a shared booth.

In February, Council Member Birrell approached the Committee about active transportation. She questioned whether it was something the Parks, Trails, and Open Space Committee wanted to take on. The Committee expressed strong support and a subcommittee was formed to focus on active transportation in the City. The subcommittee had been meeting for a few months and the intention was to understand what kind of projects were currently in process, what was planned, and what the big picture looked like. Council Member Birrell spoke to the Committee about Safe Streets and Roads For All (“SS4A”). It was then investigated by the subcommittee and brought to the full Committee at the last meeting. The Parks, Trails, and Open Space Committee wanted to communicate their full support for SS4A to the City Council. Ms. McFarland reported that she had SS4A brochures to share with interested Council Members.

Ms. McFarland reviewed some of the future focuses of the subcommittee as well as the Parks, Trails, and Open Space Committee. This included active transportation and the Mountview Pollinator Garden. There was also a new project with the Utah Department of Transportation (“UDOT”) and Utah State University (“USU”). It was a pilot project to install pollinator gardens in different cities. The Committee was looking at whether there was another location in the City where something like that might make sense. Ms. McFarland reported that completion of the Bonneville Shoreline Trail was important to the Committee. Additionally, there was interest in the Hillside Plaza, Dover Hill Drive, and the Gravel Pit developments. There was also a desire to support the East Jordan Canal Trail Extension, the multi-use trail between Big Cottonwood Canyon and Little Cottonwood Canyon, as well as the Prospector Trail from Ferguson Park to Big Cottonwood Canyon. There was also interest in the Feasibility Study of the I-215 pathway.

Council Member Holton thought the information shared about accessible playgrounds was important. He questioned whether there were specific recommendations about the types of play equipment or park layouts. Ms. McFarland explained that there were specific types of equipment that could be used. She offered to send specific information to Council Members in the future. Council Member Bracken believed it would be possible to add accessible equipment to existing parks. Ms. McFarland reported that several residents sent heartfelt emails in support of accessible playgrounds. Mayor Weichers thanked the Committee for their hard work and dedication.

Chair of the Arts Council, Laura Garcia, shared a Committee Report with the City Council. There were a few Council terms that recently ended so there had been a smaller group for the last several months. There are currently six members but two have recently been approved. The goal was to have 10 members by the end of the year. In Fiscal Year 2023, the Arts Council held 12 events that serve 6,000 to 7,000 people. The first permanent art structure was installed in the City in October 2022. She hoped that there would be more in the future. The Council was currently pre-approved for an increase in the Zoo, Arts, and Parks (“ZAP”) Program grant by \$2,000 for the upcoming fiscal year based on the number of events, revenue, and participation.

Ms. Garcia shared information about the Artist of the Month event. When the event was brought back after the COVID-19 pandemic, the goal was to provide a free art show to the public that changed monthly but also allowed artists to showcase their work. The intent was to showcase a diverse group of artists. This year, there will also be a traveling museum that will bring in professional artwork twice in 2024. A local organization would display Chinese calligraphy for the Chinese New Year. She noted that there was a lot of interest in the Artist of the Month event. The Artist of the Month schedule for 2024 was already full.

The Summer Musical was discussed. Ms. Garcia reported that *Guys and Dolls* was done last year, which was the first adult show that had been done in many years. It did not bring in as much revenue as others because family shows tend to have more attendance, but she felt it was a success. Over 1,000 tickets were sold, and it was a positive experience overall. Council Member Newell was impressed by everyone who participated in the show. There was a lot of talent. Ms. Garcia believed the quality continued to increase with every show. She reported that for 2024, the Summer Musical would be *Beauty and the Beast*. The intention was to switch between more adult shows and family-friendly shows so there was a good sense of balance.

Ms. Garcia explained that the Arts Council attended a lot of existing City events. The reason for that was to educate and inform the public about the Arts Council. There was no desire to take over City events but to add to them through educational components. She reviewed some of the events that the Arts Council attended over the last year as well as future events.

The Arts Council wanted to mimic what Holladay, Midvale, and several other cities had done by wrapping electrical boxes with artwork. Ms. Garcia shared sample images. Grant money could be used for that purpose. In addition, there was a desire to bring the Mountainview Park wall back to life. The tile wall was sun-faded and blank. Unfortunately, the previous work there had not lasted, so the Council wanted to revive that. There was discussion were had about what was there previously. Ms. Garcia explained that there was a desire to involve the community.

Some of the events the Arts Council was working on included the following:

- Chinese New Year demonstration and art class;
- Traveling Museum display with educational opportunities;
- Art project with a local school;
- Sequel to the Sweetheart Paint Night;
- Possible Film Festival;
- Organization of a Cottonwood Heights Adult Orchestra;
- Beauty and the Beast Musical;
- Painting in the Park;
- Multi-cultural Festival;
- Progressive local art studio visits;
- City-wide art scavenger hunt; and
- Plein Air Competition.

Mayor Weichers asked if the City could do more to promote the musical. He wanted to see attendance increase so more residents could enjoy the performances. Ms. Garcia explained that the company that was used to sell tickets had restrictions about the number of free tickets that could be given away. The Council considered not using that service and having walk-up tickets instead. That would allow there to be more freedom, which meant children could attend for free. Council Member Birrell asked if there could be some collaboration with the school to incentivize students to attend the family-friendly performances. Ms. Garcia was not certain what could be done in terms of collaboration outside of advertising. Council Member Birrell praised the events that had taken place. She did not want to see any empty seats at performances. Ms. Garcia noted that there was a desire to understand what the community wanted.

Planning Commission Chair, Dan Mills, was present to address the City Council. Mr. Mills reported that the City Council was fairly familiar with the work of the Planning Commission because most of the Planning Commission work moved ahead to the Council. The Commission had been discussing pickleball courts in the community. There needed to be a balance between private property rights and the impacts on neighbors. Mr. Mills expressed gratitude on behalf of

the Planning Commission to the Staff and the City Council. The Commission wanted to provide the City Council with information at the level of detail that was desired.

Mr. Mills stated that the Planning Commission has a desire for consensus but there are a lot of diverse opinions so that is not always possible. The Planning Commission was created to represent the concerns of diverse citizen groups and the broad interests of the community as a whole. The Commission makes recommendations to the City Council on Legislative Land Use decisions, including property rezoning and ordinance changes. It also grants final approval of Conditional Use Permits, Site Plans, and Subdivisions. Mr. Mills was grateful for the different perspectives that were shared about the Transportation Master Plan. It was important to consider how the vehicle experience was as well as walkability and active transportation. Mr. Mills stressed the importance of enhancing the experience for everyone who lives in the City.

The Planning Commission recently asked City Staff to review the UDOT Record of Decision (“ROD”) as some changes had been made. It was important to look at where the next decision points would be and when the City might need to be ready with data or ready to engage. Mr. Mills reported that the Planning Commission was working on a Form-Based Code. There was a lot of excitement about that work. He informed the City Council that every time projects on Fort Union Boulevard are discussed the Commission addresses the Fort Union Master Plan.

Mr. Mills discussed the relationship between the Planning Commission and the City Council. He explained that the Commission wanted to make sure there was an appropriate level of communication and that the Commission provided information the City Council wanted. He asked for comments and suggestions from the Council that could be brought back to the Planning Commission. Council Member Newell thanked the Commission for their work. Council Member Holton acknowledged that the work of the Planning Commission could be difficult. Mayor Weichers stated that there had been a joint meeting between the City Council and Planning Commission approximately one year ago. He wanted to do that again in the future because he agreed that it was important for there to be collaboration between the Council and Commission.

Mayor Weichers reported that Council Member Bracken leads the Youth City Council. The Youth City Council makes it possible to teach young people in the community about municipal government. Council Member Bracken reported that he regularly shares updates about the Youth City Council during City Council Meetings. The recruitment process for the Youth City Council started in March or April so everything is in place before summer starts. This year, approximately 200 volunteer hours were put in by the Youth City Council during Butlerville Days. There was a smaller group this year, but a lot of exciting work was still being done by participants. At one of the meetings, the Planning Department came in to discuss the General Plan and the work that happens at a Planning Commission level. He noted that there was a cleanup done on the Big Cottonwood Canyon trail. Additionally, there had been social activities with the group as well. There had been a visit to the Valley Emergency Communications Center (“VECC”) where students were able to see how emergency call-taking occurred. The Youth City Council also had a comprehensive overview of the Police Department.

Council Member Bracken shared information about future events, such as the Local Officials Day at the Legislature with the Utah League of Cities and Towns (“ULCT”). It will take place at the

end of January. There was a Parents Night scheduled, where parents could learn more about what the Youth City Council has done and what is planned for the rest of the year. He reported that there was a trip for the Association of Youth Councils in Utah in March. Over the last several years, there have been two sessions, with approximately 200 students from the State in each session. The intention was to teach students about leadership and government. Council Member Bracken explained that one out of every three Youth City Council Meetings is focused on education. Mayor Weichers thanked Council Member Bracken for his dedication to the Youth City Council.

Mayor Weichers was amazed by the number of residents who were willing to volunteer. There were a lot of wonderful people who wanted to make the community a better place for all. He expressed his gratitude to everyone who dedicated time and resources to Cottonwood Heights.

b. Transportation Master Plan - Public Works Director/ City Engineer Matt Shipp.

Public Works Director and City Engineer, Matt Shipp, discussed the Transportation Master Plan. He stated that City Staff has been working on the Transportation Master Plan for a little over a year. The Transportation Master Plan was focused on areas of improvement for transportation. It considered future planning based on growth, zoning areas, and traffic levels. As developments came in, it would be possible to build to the plans that had been adopted. Mr. Shipp reported that the Transportation Master Plan had been discussed at a previous Planning Commission Meeting. A public hearing was also held. At the last Planning Commission Meeting, the Transportation Master Plan was unanimously approved to be forwarded to the City Council for consideration.

Mr. Shipp reported that Council Members could provide input on the Transportation Master Plan. That input would be incorporated where possible. The Transportation Master Plan would then be brought back for public comment and potential adoption by the City Council. He noted that Senior Staff Engineer, Adam Ginsberg, would share a detailed presentation with Council Members.

Mr. Ginsberg shared PowerPoint slides and explained that the presentation would look at some of the main points of the Transportation Master Plan. In 2019, the City did a 10-year Transportation Capital Facilities Plan. The primary purpose of that was to assess whether any of the roads were eligible for impact fees. Based on that study, the City did not move forward with an assessment of any Transportation Impact Fees. The 2023 Transportation Master Plan took the original plan and the 10-year model and expanded it out to a 30-year model. The Transportation Master Plan would also incorporate other approved Master Plans that had previously been done, such as the Fort Union Boulevard Master Plan, Gravel Pit Master Plan, Mid-Valley Active Transportation Plan, and the Cottonwood Heights Pedestrian Trails Master Plan. Some of the goals of the plan were:

- Improve existing active transportation network to promote alternative transportation use;
- Identify future projects that will improve pedestrian safety, walkability, and traffic flow; and
- Identify solutions to accommodate future growth, road safety, and road classification.

Council Member Birrell noted that the Transportation Master Plan she had been studying and working off of was dated March 30, 2023. She noted that the Transportation Master Plan before the Council currently has a later date. Council Member Birrell asked if the Transportation Master Plan had been revised since March 30, 2023. Mr. Ginsberg denied this. He explained that the Transportation Master Plan that was presented in March was the same that was currently being reviewed. The later date that was shown was related to the presentation date.

Information about roadway cross-sections was shared. Mr. Ginsberg reported that Cottonwood Heights had several different road classifications in the City. This included the following:

- Local Road;
- Urban Collector;
- Urban Arterial;
- Urban Core Arterial; and
- Fort Union Boulevard.

Mr. Ginsberg reported that the widths shown indicated the widths of the cross-section, which included the roadway, bicycle lane, curb and gutter, park strip, and sidewalk. Those standards were adopted by the City Council in 2022. Council Member Birrell believed that much of Fort Union Boulevard had two lanes in either direction with a median. She asked if it would be considered an Urban Core Arterial. Mr. Ginsberg explained that Fort Union Boulevard would be classified as an Urban Core Arterial, but it had its specific cross-section, because of the unique pedestrian trail and because there was the Fort Union Boulevard Master Plan. There are two specific cross-sections for Fort Union Boulevard. One was the three-lane cross-section and the other was the five-lane cross-section. He shared the existing roadway network map which specifically noted that Fort Union Boulevard had been identified as an Urban Core Arterial.

Mr. Ginsberg reviewed the different types of cross-sections. He shared an image of the Local Road Cross-section. It was every road that is not a collector or arterial. He explained that this was what was adopted by the Council back in 2022. An image of the Urban Road Cross-section was shared. He explained that the two-lane version was shown as well as the three-lane. The two-lane on the left was with parking while the image on the right was with a bicycle lane and no parking. Those cross-sections were all 66-feet. Council Member Birrell wondered if the desire was to prohibit parking where there were bicycle lanes. One of the challenges with walkability was the fact that there was inconsistency throughout the City. Mr. Ginsberg noted that the Planning Commission had a similar question about bicycle lanes and parking. His understanding was that the City Code did not prohibit parking in a bicycle lane. The City Council could discuss whether parking should be restricted where there was a bicycle lane in place. He informed the Council that some cities did have a code where it was illegal to park in a bicycle lane.

There was discussion about active transportation and bicycle lanes. Council Member Birrell felt it was important for there to be consistency. There were safety concerns when cyclists needed to weave around parked vehicles. Mayor Weichers was in Arkansas recently and saw the real application of street parking with a dedicated bicycle lane on the inside. The parked vehicles act as a barrier to protect the cyclists. Mr. Ginsberg explained that a cycle track was a bicycle lane

that was off the road. The difference between a cycle track and a trail was that a trail had both directions on one side whereas the cycle track was the bicycle lane outside of the road. Council Member Birrell believed that vehicles could act as an effective barrier. The Council discussed the necessary width needed for something like that to be implemented.

Mayor Weichers noted that Fort Union Boulevard is both a five-lane urban arterial and a three-lane urban arterial. Something he thought would bring success to Hillside was to bring the three-lane arterial down to 2300 East. Council Member Bracken thought it was possible, but it was important to consider whether vehicles could move through there with ease. It seemed that was a question for a Traffic Engineer to consider. Mr. Shipp pointed out an area where funding had been received for a trail project. That was the reason the cross-section there looked the way it did. Mr. Ginsberg explained that this was a high-level view of the road cross-sections. He recommended that as development occurs, a more detailed traffic analysis of vehicle movements takes place. That would make it clear what the potential impacts would be. The Council reviewed information about the Level of Service (“LOS”) and roadway LOS criteria. Mr. Ginsberg reported that the intersections were areas where the seconds of delay would be measured.

Council Member Birrell pointed out that commuters trying to access neighborhoods will likely come off of the I-215. If it was known that there was a slow section in the middle of Fort Union Boulevard based on fewer lanes and slower speeds, those commuters would likely think about different routes. Mr. Ginsberg noted that a lot of residents complained about traffic cutting through residential neighborhoods at higher speeds. Council Member Birrell wanted to see the City prioritize safety over convenience. She referenced the “20 is Plenty” measure seen in Salt Lake City. It was important for residents to prioritize the safety and well-being of others. Mr. Ginsberg reiterated that a lot of residents had concerns about vehicles cutting through neighborhoods.

Mr. Ginsberg reviewed the types of active transportation facilities. There were three levels:

- Level 1: The facility is grade-separated from the roadway with physical barriers;
- Level 2: The facility is located on the roadway, separated by striping; and
- Level 3: The facility is shared between bicyclists and vehicles.

Council Member Holton asked how the addition of more lanes and sidewalks would impact maintenance during the winter months. Mr. Shipp explained that sidewalks are the responsibility of the adjacent property owner. There had not been discussions about cycle tracks at the current time. Council Member Birrell stressed the importance of thinking about operations and maintenance. The City needed to consider how any additions could be maintained. Council Member Holton believed there would need to be communication about any responsibilities connected to future improvements. The Existing Active Transportation Backbone Network map was shared. Mr. Ginsberg pointed out multi-use trails, buffered bicycle lanes, bicycle lanes, and shared roadways. The Proposed Active Transportation Backbone Network map was also shared. There were several proposed pedestrian projects listed that came from the Mid-Valley Active Transportation Plan. He reviewed some of the proposed projects from that particular plan.

Council Member Birrell noted that the speeds on the collector and arterial roads are high. Those speeds put bicyclists at risk in a lot of circumstances. Many have been working on neighborhood byways that would make sure cyclists were able to avoid unsafe collectors and arterials. The Parks, Trails, and Open Space Subcommittee on active transportation was working on identifying where citizens could move around the City without accessing Bengal Boulevard, Fort Union Boulevard, and other higher-speed roads. However, there still needed to be safe ways to cross. She noted that crosswalks were only safe when vehicles slowed down. According to the Federal Highway Administration (“FHWA”), if a motorist cannot come to an immediate stop, then there should not be unprotected humans, especially at a crosswalk where there is an assumption of safety. She noted that there were tragic circumstances where pedestrians were struck at crosswalks. It was essential to slow down vehicles to increase pedestrian safety.

Mr. Ginsberg shared the Transportation Master Plan Model. The model was high-level in nature. It was a regional analysis, and the numbers came from the Wasatch Front Regional Council (“WFRC”). The model was based on roadway daily volumes. The detailed model was called a synchro model, which relates to specific corridors and intersections. Mr. Ginsberg reviewed the population data that was used in the model. The data went out to 2050. The 2020 census data put the Cottonwood Heights population at 35,200, and the estimated 2050 population at 41,800. The majority of that growth would come from the Gravel Pit development. The model was based off of the Traffic Analysis Zones (“TAZ”). It counted people who lived in the area and people who would be in the area due to their employment. The numbers shown on the WFRC Travel Demand Management TAZ Map (2050 Population) included both residents and commuters.

The LOS was further reviewed. Typically, the LOS should be above an E or F rating. Mr. Ginsberg shared the Long Term (2030 to 2050) No-Build LOS map. It looked at the LOS as if nothing more was built. He noted that more detailed data was included in the full Transportation Master Plan document. The recommended roadway projects were reviewed. None of the recommended projects included the addition of asphalt for new travel lanes. All of the projects focused primarily on operational improvements, which would include walkability improvements. He clarified that the projects listed had not been designed but were recommendations for the Council to consider in the future. Projects that recommended walkability improvements, including sidewalk and pedestrian safety improvements included the following:

- 2300 East;
- Danish Road;
- Wasatch Boulevard;
- Creek Road;
- Highland Drive;
- 7200 South;
- Fort Union Boulevard; and
- 3000 East.

Intersection improvements were not part of the model but there were Staff recommendations related to bicycle safety improvements and intersection projects. Those recommendations were:

- 2300 East/Fort Union Boulevard Intersection;
- Fort Union Boulevard/1300 East Intersection; and
- Highland Frontage/La Cresta Drive Intersection.

The Recommended Project Map was shared with the Council. They are recommendations the City Council could consider during future deliberations. Mayor Weichers thanked Messrs. Shipp and Ginsberg for sharing information about the Transportation Master Plan. Mr. Shipp informed the Council that Master Plans were reviewed annually and updated every five years or so. He explained that the Transportation Master Plan was a living document that could change.

c. **Tavaci Annexation Discussion - City Manager, Tim Tingey and City Attorney, Shane Topham.**

Mr. Topham provided additional clarity about the annexation process. If the City Council accepted the petition for further consideration, the City Recorder would have 30 days to determine whether the petition was compliant with the statutory requirements. The City Recorder can obtain information from Salt Lake County and receive assistance from the City Attorney to make that determination. Once that review was complete, if the City Recorder determined that the petition was not compliant with statutory requirements, there was an obligation to inform the petition sponsor and the host County. There was a potential cure process. The specific defects need to be detailed in the notice of rejection. The petitioners would have the right to attempt to cure those defects and resubmit the petition. Eventually, he presumed there would be a point where the petition was certified by the City Recorder as being compliant with the statutory requirements. The City Recorder would then provide written notice of certification to the City Council, the sponsor, and the host County. Once a Notice of Certification is received, the City has 10 days to publish a notice and 20 days to mail written notices to affected entities.

There was a protest period associated with the petition. It runs for 30 days after the City Council receipt of the City Recorder notice of certification. The protests could only be filed by certain entities and individuals. One example was the host County. There was a protest right for anyone who owns a rural property within the annexation area, which was a defined term. Any landowner who owns 25% or more of the land area within the annexation area or one-half mile surrounding the annexation area would also have a protest right. Not just anyone can protest the annexation but there are specific categories that are eligible to do so. If a protest is filed, the protest will be heard by a Boundary Commission. There are statutory requirements about how the Boundary Commission could be created, and funded, and what can be done. The Boundary Commission needs to issue the decision within a certain period of time. Eventually, the Boundary Commission would issue a determination. If there was no protest associated with the petition, after the protest period ended, the City Council could then consider the annexation.

For the City Council to consider the annexation, there would need to be notice provided and a public hearing held. After the public hearing, the City Council could decide whether to proceed with the annexation. That same process would occur if there was a protest that was denied. How long the City Council had to make that decision was not set in the applicable statute. Mr. Topham explained that this was a high-level overview of the process.

4. REVIEW OF CALENDARS AND UPCOMING EVENTS.

- a. **October 27 – 5:00 p.m. to 7:00 p.m. – Monster Mash at the Cottonwood Heights Recreation Center (7500 South 2700 East).**
- b. **October 31 – 3:00 p.m. to 4:30 p.m. – Trunk or Treat at the Cottonwood Heights City Hall Parking Lot.**
- c. **November 21 – General Election – Voting Center from 7:00 a.m. to 8:00 p.m.**
- d. **November 24 – December 7 – Holiday Decorating Contest.**
- e. **November 27 – Light the Heights at City Hall.**

The calendar items were reviewed and discussed.

5. POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION, AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL.

MOTION: Council Member Bracken moved to go into a Closed Meeting to discuss litigation, property acquisition, and/or the character and professional competence or physical or mental health of an individual. The motion was seconded by Council Member Birrell. The motion passed with the unanimous consent of the Council.

The City Council was in Closed Session from 6:02 p.m. to 6:58 p.m.

6. ADJOURN CITY COUNCIL WORK SESSION.

MOTION: Council Member Bracken moved to ADJOURN the City Council Work Session. Council Member Birrell seconded the motion. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 6:58 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, OCTOBER 17, 2023, AT 7:00 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL CHAMBERS LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Scott Bracken, Council Member Shawn E. Newell, Council Member Matt Holton, Council Member Ellen Birrell

Staff Present: City Manager, Tim Tingey; City Attorney, Shane Topham; Records, Culture, and Human Resources Director, Paula Melgar; Community and Economic Development Director, Michael Johnson; Police Chief, Robby Russo; Administrative and Financial Services Director, Scott Jurges; IT Manager, Matt Ervin; Public Works Director/City Engineer, Matt Shipp

1.0 WELCOME

Mayor Mike Weichers called the meeting to order at 7:00 p.m. and welcomed those present.

2.0 PLEDGE OF ALLEGIANCE

The Pledge was led by City Manager, Tim Tingey.

3.0 CITY COUNCIL COMMITTEE REPORTS

3.1 Committee Reports by Council Member Matt Holton.

Council Member Holton reported that during the Work Session, several representatives from Commissions and Councils made presentations. Paula McFarland, who serves as Chair of the Parks, Trails, and Open Space Committee, talked about accessible playgrounds for those with special needs. It was not something that he had considered in the past. He thought that was something to emphasize moving forward.

Council Member Holton reported that there was no Mosquito Abatement Meeting held in the last few weeks. He spoke to a resident of Cottonwood Heights who was starting the Korean American Chamber of Commerce of Utah. The intention was to support the Korean community.

3.2 Committee Reports by Council Member Scott Bracken.

Council Member Bracken reported that he works with the Youth City Council which is comprised of students who either live or attend school in Cottonwood Heights.

Most recently, a Police Officer shared a comprehensive breakdown of how the Police Department works. He noted that when the budget amendment was done recently, three full-time employees on the police force were replaced. That was something that had been lost for a few years and it was exciting to see them added back.

The Wasatch Front Waste and Recycling District will conduct a Budget Hearing the second Monday of November at 6:00 p.m. Council Member Bracken reported that the budget will be published shortly. There was no current proposal for a monthly regular fee increase but there were other fee increases proposed. Council Member Bracken also serves on the CH2 Committee with the Cottonwood Heights Recreation Center Board and Staff. There is a lot of coordination taking place, especially in parks as there is contracting done for the maintenance and upkeep. Council Member Bracken discussed all-abilities parks and noted that there are a few in the County. He felt they were worthwhile to focus on.

3.3 Committee Reports by Council Member Shawn Newell.

Council Member Newell shared updates with the City Council and reported that the Arts Council was doing a lot of excellent work. There was room for more volunteers to assist with events and he asked those interested to reach out. Next year, the Arts Council will put on the musical *Beauty and the Beast*. Arts Council performances are impressive and there are a lot of talented performers.

Council Member Newell reported that he also serves on the Emergency Management Committee. Unified Fire Authority (“UFA”) Chief Riley Pilgrim and individuals from the wildfire group did work in Crestwood recently which was very impressive. Those are the types of things that happen in the City but often go unnoticed. Council Member Newell reported that he also serves on the Board of the Canyons Education Foundation. The District has a Peer Court where students serve the judges responsible for judging their peers for behavioral issues and other offenses. He had been able to arrange for one of the Supreme Court Justices to talk to them.

3.4 Committee Reports by Council Member Ellen Birrell.

Council Member Birrell reported that the last few weeks had been dedicated to meetings related to the advancement of active transportation and safe streets in Cottonwood Heights. The Parks, Trails, and Open Space Committee was inspired by the fact that there was a grant program that was established by the Bipartisan Infrastructure Law. It had \$5 billion in appropriated funds at the Federal level. A Safety Action Plan needs to include certain elements, as specified by the Federal Highway Administration (“FHWA”) to satisfy eligibility requirements and apply for implementation grants. All of this was happening through the Wasatch Front Regional Council (“WFRC”). Council Member Birrell reported that she attended a meeting with the WFRC earlier in the day. WFRC is preparing a Regional Comprehensive Safety Action Plan that will be adopted in the spring of next year. It would present a holistic and well-defined strategy to reduce roadway fatalities and serious injuries. Many people were involved in that work, and she was pleased that it was moving forward.

Council Member Birrell met with the Region 2 Director of the Utah Department of Transportation (“UDOT”) who will have an integral role in the design of Wasatch Boulevard through the Bengal/Golden Hills Corridor. She hoped it would be possible to work with UDOT to achieve the slower speeds needed along Wasatch Boulevard. She reported that slower speeds in the area will make Wasatch Boulevard safer and quieter.

Flyers were available for those interested in volunteering as a bell ringer for the Salvation Army during the holiday season. Elected representatives could also participate. She discussed meetings with the Association of Municipal Councils. There was a Salt Lake County program called Healthy Communities. She reported that the City Manager will meet with Salt Lake County about that. There was a chance to bring this program into the City, which could impact the way the City was able to legislate, to ensure that there was a focus on health and wellness. She was very enthused about the Salt Lake County program.

3.5 Committee Reports by Mayor Mike Weichers.

Mayor Weichers reported that a youth in the City was recently struck by a vehicle. Mayor Weichers read a statement on behalf of the City:

“Last night, there was an auto-pedestrian accident involving a youth crossing Fort Union Boulevard at the crosswalk near Bella Vista Elementary School. The driver that struck the pedestrian was arrested for a DUI impairment. This tragic accident resulted in significant injuries to the pedestrian, whom we hope will fully recover. Our thoughts are with him and his family. We appreciate the quick and thorough response of our Police Department, Staff, and Emergency Personnel from the Unified Fire Authority. We have also been in communication with the Canyons School District regarding this matter. Some questions have been raised about improvements for this crossing and the related timeline. The City of Cottonwood Heights has been taking significant steps to address the safety of this intersection since 2021 when City Staff prepared a grant application for Federal funding to make improvements to the intersection and construct a HAWK light signal at this crosswalk. The Federal grant was approved in 2022 with funds availability scheduled for the federal 2024-2025 fiscal year. Last year, however, the City received notice that the funding availability was being advanced to the current year's Federal funding cycle. Consequently, the project is being pursued in the City's 2023-2024 budget year. The City funded the required environmental review work, which was completed recently. UDOT has engaged an engineering firm that is currently designing the project. Design elements include surveying, relocation of utility poles, property acquisition, and placement of the signal. The City anticipates that the design work will be completed this winter, and the project then will be bid for construction next spring. The City has been actively working to expedite this project and is grateful the project's Federal funding was advanced to this year. The City intends to continue to do all it can to expedite completion of the preliminary work that is required under Federal regulations so that the planned crosswalk improvements can be installed as soon as possible.”

4.0 CITIZEN COMMENTS

Michael Falk gave his address as 7768 South 2325 East. He has lived in Cottonwood Heights since 1976 and wanted to share comments about pedestrian safety. There had been some near misses through the crosswalks. He was not sure what could be done but stated that there needs to be some accountability. Mr. Falk encouraged the City Council and the Mayor to forgo important decisions made about the Hillside Plaza until after the first of the year. The reason for this was that there would likely be changes made to the City Council. There is an important election coming up with some strong candidates. Until the decisions have been made, he felt it made sense to postpone any significant decisions since some of the choices would impact the City for many years.

Mr. Falk also felt that Council Members Holton and Bracken should recuse themselves from votes until the voters decided who would fill those seats during the election. Mayor Weichers stated that there will be no vote on the Hillside Plaza before the end of the year.

Will McCarvill gave his address as 3607 Golden Hills Avenue and shared comments about the Tavaci annexation. He did not think the annexation was fair to the citizens of Cottonwood Heights. The access road initially required 12 variances in the County Code to be built. That meant it was poorly built and would require continued and expensive repair. Since the development has only one access road, there would need to be a second added, which would be extremely expensive. Providing services like snow plowing will be substantially more expensive than in the rest of the City due to location. Tavaci wanted the rest of Cottonwood Heights to subsidize their costs. This is unfair to residents who are on fixed incomes as they will be forced to support multi-million-dollar homes on million-dollar lots. He asked that the Council deny the annexation.

Jen Cottam gave her address as 7448 South Curtis Drive and shared comments about an accident that had occurred at the crosswalk. A few years ago, her son was hit by a car while walking to a tutoring session. It was a dangerous street. One of the main reasons her family moved to Cottonwood Heights was because so much was within walking distance. However, there were a lot of serious safety issues, and she felt the City needs to do better. As the City continues to discuss walkability and active transportation, she asked that safety be prioritized. It was necessary to slow down vehicles when possible. If vehicles are moving too fast, drivers are less likely to stop.

John Kennington gave his address as 7251 Pippin Drive. He was sorry to hear about the accident that had occurred at the crosswalk and believed safety needed to be prioritized. Mr. Kennington opposed the annexation of Tavaci into Cottonwood Heights. He believed the City could incur a lot of financial obligations as a result of the annexation. The City could also incur financial liability in developing a second access road to that development. Since it is a private gated community, he believed that private gated community should cover their own expenses. The access road that is currently in place there could result in expensive problems for the City. Mr. Kennington discussed the Sensitive Lands Evaluation and Development Standards (“SLEDS”) Ordinance. He congratulated the passionate residents for their dedication and thanked City Staff, the Mayor, and the City Council for working with those residents. He encouraged the City to follow the procedures outlined for future projects in SLEDS areas. Mr. Kennington believed this was necessary to ensure that all citizens in Cottonwood Heights were safe now and in the future.

Kim Steenblik gave her address as 2387 East 6710 South and stated that she serves on the Community Council at Bella Vista Elementary School. The Community Council discussed the HAWK light at a meeting around the time of the incident. Ms. Steenblik thanked the City for putting in the HAWK light because there had been a desire to have that added for many years. She also acknowledged that the City had put lights in at Brighton High School to make the area safer. Ms. Steenblik appreciated that crossing guards had been provided in many areas because that was not done everywhere. While there was more work to be done, she appreciated what the City had done so far. She thanked the Resource Officers at Brighton High School and Bella Vista Elementary School. The officers made a notable difference in the schools and the community.

Mayor Weichers described how a HAWK light functions. He explained that when a HAWK light was pressed, it would flash yellow for a few seconds and then turn red. A red light would come on for a pre-determined time so pedestrians could cross the street safely. The light would then flash red for some time after that before it was possible for vehicles to move through.

Kerry Winn gave his address as 785 East Baker Drive and commented on the Tavaci annexation. Since 2011, when America First Credit Union foreclosed on the previous developer, residents have been managing the Homeowners Association (“HOA”). There are currently single-family lots in Tavaci, with 14 residences there now, five houses under construction, and seven lots that remain unused. Most of the residents in the area are empty nesters. Those residents want to be part of the community in Cottonwood Heights. Mr. Winn understood the concerns expressed during the meeting but those living in Tavaci are looking for support. He explained that the snow removal was currently handled within the development. As for a potential second access, it could not be done because of the steepness, which was the reason it was accepted with only one ingress/egress. All of the community members in Tavaci are full-time residents and will benefit the community. Mr. Winn hoped the City Council would consider further exploration of the potential annexation.

Council Member Bracken acknowledged that there was a long history with Tavaci. He believed additional information was needed for the City Council to make an informed choice.

There were no further public comments. The Citizen Comment period was closed.

5.0 ACTION ITEMS

5.1 Consideration of Resolution 2023-51 - Approving an Agreement with Brown's Amusements, Inc. for the Butlerville Days Carnival. (This Resolution will Approve the City's Entry into an Agreement Whereunder Brown's Amusements, Inc. will Provide the Carnival Portion of the City's Butlerville Days Community Event for 2024-2026).

Mayor Weichers reported that the above item was discussed during the Work Session.

MOTION: Council Member Bracken moved to APPROVE Resolution 2023-51 – Approving an Agreement with Brown’s Amusements, Inc. for the Butlerville Days Carnival. The motion was seconded by Council Member Newell. Vote on Motion: Council Member Holton-Aye; Council Member Bracken-Aye; Council Member Newell-Aye; Council Member Birrell-Aye, Mayor Weichers-Aye. The motion passed unanimously.

5.2 Consideration of Resolution 2023-52 - Declaring Certain Property Surplus. (By this Resolution, the Council will Declare Surplus and Designate the Method of Disposition of Certain Unneeded Personal Property Owned by the City).

Mayor Weichers reported that the above item was discussed during the Work Session.

MOTION: Council Member Holton moved to APPROVE Resolution 2023-52 – Declaring Certain Property Surplus. The motion was seconded by Council Member Bracken. Vote on Motion: Council Member Holton-Aye; Council Member Bracken-Aye; Council Member Newell-Aye; Council Member Birrell-Aye, Mayor Weichers-Aye. The motion passed unanimously.

5.3 Consideration of Resolution 2023-53 - Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm. (Lt. Dan Bartlett has Retired from the CHPD after 20 Years of Service. As is Customary and as Authorized by City Code, by this Resolution the Council will Award Lieutenant Bartlett his Badge and Approve His Purchase of His Sidearm).

Mayor Weichers reported that the above item was discussed during the Work Session.

MOTION: Council Member Newell moved to APPROVE Resolution 2023-53 – Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm. The motion was seconded by Council Member Birrell. Vote on Motion: Council Member Holton-Aye; Council Member Bracken-Aye; Council Member Newell-Aye; Council Member Birrell-Aye, Mayor Weichers-Aye. The motion passed unanimously.

5.4 Consideration of Resolution 2023-54 - Approving an Agreement with the South Valley Chamber of Commerce for Professional Services. (By this Resolution the Council will Approve the City’s Entry into an Agreement Whereunder the South Valley Chamber of Commerce will Provide Certain Services Intended to Enhance Support for the City’s Business Community).

Mayor Weichers reported that the above item was discussed during the Work Session.

MOTION: Council Member Holton moved to APPROVE Resolution 2023-54 – Approving an Agreement with the South Valley Chamber of Commerce for Professional Services. The motion was seconded by Council Member Newell. Vote on Motion: Council Member Holton-Aye; Council Member Bracken-Aye; Council Member Newell-Aye; Council Member Birrell-Nay, Mayor Weichers-Aye. The motion passed 4-to-1.

5.5 Consideration of Resolution 2023-55 - Approving an Agreement with Vigilant Solutions, LLC for Investigative Data Platform Services. (By this Resolution the Council will Approve the City’s Entry into an Agreement Whereunder Vigilant Solutions, LLC will Provide License Plate Reader (“LPR”) and Other Investigative Data Platform Services to the City’s Police Department).

Mayor Weichers reported that the above item was discussed during the Work Session.

MOTION: Council Member Newell moved to APPROVE Resolution 2023-55 – Approving an Agreement with Vigilant Solutions, LCC for Investigative Data Platform Services. The motion was seconded by Council Member Birrell. Vote on Motion: Council Member Holton-Aye; Council Member Bracken-Aye; Council Member Newell-Aye; Council Member Birrell- Aye, Mayor Weichers- Aye. The motion passed unanimously.

5.6 Consideration of Resolution 2023-56-A - Accepting an Annexation Petition for Further Consideration OR Resolution 2023-56-D - Denying Further Consideration of an Annexation Petition.

Mayor Weichers clarified that if Resolution 2023-56-A was approved, there would be further consideration of the annexation petition. It would not mean that the annexation petition had been accepted. Council Member Bracken thought the City Council needed to make an informed decision. There needs to be accurate and up-to-date information to review. As a result, he believed it was fair to consider the petition and obtain some more information. The potential costs as well as the longer-term liabilities could be shared with the Council for consideration. Council Member Bracken was supportive of the Resolution to find out more.

Council Member Birrell expressed concern about further consideration of the annexation. She referenced the Staff time that would be dedicated to the petition process. She felt it was important to actively listen to her fellow Council Members and would support the vote. Council Member Holton echoed the comments shared by Council Member Birrell. He would have a difficult time accepting the annexation but also thought it was appropriate to allow a case to be made and for additional information to be gathered. He looked forward to additional discussions.

MOTION: Council Member Bracken moved to APPROVE Resolution 2023-56-A – Accepting an Annexation Petition for Further Consideration. The motion was seconded by Council Member Holton. Vote on Motion: Council Member Holton-Aye; Council Member Bracken- Aye; Council Member Newell-Aye; Council Member Birrell- Aye, Mayor Weichers- Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of the Minutes of the City Council Work Session, CDRA Business Meeting, and the City Council Business Meeting of October 3, 2023.

MOTION: Council Member Holton moved to APPROVE the Consent Calendar. The motion was seconded by Council Member Newell. It was noted that Council Member Bracken would abstain from the vote. The motion passed with the unanimous consent of the Council.

7.0 ADJOURN CITY COUNCIL BUSINESS MEETING.

MOTION: Council Member Holton moved to ADJOURN. The motion was seconded by Council Member Birrell. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 7:48 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Work Session and Business Meetings held Tuesday, October 17, 2023.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: November 7, 2023