



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, June 20, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_t4xnQwU2Rn28C0g90Q7apg](https://cwh.zoom.us/webinar/register/WN_t4xnQwU2Rn28C0g90Q7apg) Each registrant will receive a confirmation email containing information about joining the webinar.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Mike Weichers*
  2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Mike Weichers (15 min.)*
  3. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **Final 2023-2024 Budget and Final Property Tax Rate Discussion** – *Administrative and Fiscal Services Director Scott Jurgens (10 min)*
    - b. **Fiber Provider Discussion** – *City Manager Tim Tingey (30 min)*
    - c. **Zoning Text Amendment - Community and Economic Development**  
*Director Mike Johnson (10 min)*
    - d. **Sensitive Lands Evaluation and Development Standards (“SLEDS”) Ordinance Update - Community and Economic Development**  
*Director Mike Johnson (30 min)*
    - e. **Recreational Vehicles (RVs) Parking on Private Property (Ordinance 11.20.060) Discussion - Community and Economic Development**  
*Director Mike Johnson and Police Chief Robby Russo (10 min)*
    - f. **Tavaci Annexation Petition** – *City Manager Tim Tingey and City Attorney Shane Topham (30 min.)*
  4. **REVIEW OF CALENDARS AND UPCOMING EVENTS**
    - a. July 27<sup>th</sup> through 29<sup>th</sup> – *Cottonwood Heights Butlerville Days (Volunteers and sponsors needed. For more information, visit [Butlervilledays.com](http://Butlervilledays.com) or call Ann Eatchel at 801-550-8225).*

5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
6. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 20, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**Civility and decorum should be applied in all discussions and debate.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:  
[https://cwh.zoom.us/webinar/register/WN\\_MaSiNI-1SjSHMO9nxz8Byw](https://cwh.zoom.us/webinar/register/WN_MaSiNI-1SjSHMO9nxz8Byw)

**NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME**
  - 2.0 **PLEDGE OF ALLEGIANCE**
  - 3.0 **CITY COUNCIL COMMITTEE REPORTS**
    - 3.1 **Committee Reports by Councilmember Matt Holton (3 min.)**
    - 3.2 **Committee Reports by Councilmember Scott Bracken (3 min.)**
    - 3.3 **Committee Reports by Councilmember Shawn Newell (3 min.)**
    - 3.4 **Committee Reports by Councilmember Ellen Birrell (3 min.)**
    - 3.5 **Committee Reports by Mayor Mike Weichers (3 min.)**

#### 4.0 **CITIZEN COMMENTS**

*("During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

#### 5.0 **PUBLIC COMMENT**

- 5.1 **Zoning Text Amendment – Introduction by the Community and Economic Development Director Mike Johnson**

#### 6.0 **ACTION ITEMS**

- 6.1 Consideration of **Ordinance 396** Adopting an Amended Budget for 1 July 2022 through 30 June 2023.

*(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve an amendment to the city's current [2022-2023] budget).*

- 6.2 Consideration of **Ordinance 397** Approving a Final Budget for 1 July 2023 through 30 June 2024.

*(This ordinance will adopt a final budget for the city's upcoming fiscal year, make related appropriations, determine the applicable tax rate, and levy such tax on all real and personal property in the city, subject to any subsequent amendment).*

- 6.3 Consideration of **Resolution 2023-33** Approving Development Exceptions for Realty at 3457 East Magic View Drive.

*(This resolution will approve exceptions under Section 14.12.150 [Exceptions], Cottonwood Heights Code, to reduce [a] the size of a proposed building lot from one-half acre to no less than 8,000 square feet, and [b] the front building line setbacks from the centerline of a private street--for two adjoining lots—from 50 feet to no less than 25 feet, as recommended by the planning commission).*

- 6.4 Consideration of **Resolution 2023-34** Approving Entry into an Interlocal Agreement with Various Jurisdictions For Grants Under HUD Programs.

*(By this resolution, the council will approve the city's entry into an interlocal agreement with Salt Lake County and 14 other local jurisdictions within Salt Lake County whereunder federal funds will be received and administered by Salt Lake County on an "urban county" basis under applicable HUD regulations).*

- 6.5 Consideration of **Resolution 2023-35** Approving Reappointments to the Planning Commission.

*(By this resolution, the council will approve the manager's reappointment of Dan Mills and Lucy Anderson to the city's planning commission for additional three-year terms).*

- 6.6 Consideration of **Resolution 2023-36** Approving Reappointments to the Parks, Trails and Open Space Advisory Committee.

*(By this resolution, the council will approve the manager's reappointment of Jennifer Cottam, Bruce Jorgensen, Paula McFarland, Michael Menssen and Chris Owens to the city's parks, trails and open space advisory committee for additional three-year terms).*

- 6.7 Consideration of **Resolution 2023-37** Approving Entry into an Agreement for Building Services with Sunrise Engineering, Inc.

*(By this resolution, the council will approve the city's entry into an agreement whereunder Sunrise Building Services, Inc. will provide plan review and building inspection services to the city as specified in the agreement through 30 June 2026).*

#### 7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session, CDRA Business Meeting, and City Council Business Meeting Minutes for June 6<sup>th</sup>, 2023.

## 8.0 ADJOURN CITY COUNCIL BUSINESS MEETING

### PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, June 16, 2022, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

DATED THIS 16<sup>th</sup> day of June 2023

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*