



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, June 6, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_4WMqLq0XRz2qq-Xfig4rIQ Each registrant will receive a confirmation email containing information about joining the webinar.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Mike Weichers*
 2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Mike Weichers (15 min.)*
 3. **COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA REPORT** – *Executive Director Ben Hill (20 min)*
 4. **SALT LAKE COUNTY TOURISM, RECREATION, CULTURE, AND CONVENTION PROJECTS REPORT** – *Public Works Director / City Engineer Matt Shipp and Community and Economic Development Director Mike Johnson (20 min)*
 5. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Proposed Budget for Fiscal Year 2023-2024** – *Administrative and Fiscal Services Director Scott Jurgens (30 min)*
 - b. **Spring Run Off Discussion** - *Public Works Director / City Engineer Matt Shipp and Assistant Police Chief Paul Brenneman (10 min)*
 - c. **Requested Zoning Exception** - *Community and Economic Development Director Mike Johnson (10 min)*
 - d. **Parks, Trails and Open Space Committee Active Transportation Subcommittee Request** - *Community and Economic Development Director Mike Johnson (10 min)*

6. **REVIEW OF CALENDARS AND UPCOMING EVENTS**
 - a. July 27th through 29th – Cottonwood Heights Butlerville Days (*Volunteers and sponsors needed. For more information, visit Butlervilledays.com or call Ann Eatchel at 801-550-8225*).
7. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
8. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **6:00 p.m. on Tuesday, June 6, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this CDRA board meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_rqEfY7e0QOeu2DJcsM912w Each registrant will receive a confirmation email containing information about joining the webinar.

- 6:00 p.m.**
- 1.0 **WELCOME** – *Mayor Mike Weichers*
 - 2.0 **HILLSIDE PLAZA UPDATES** – *CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson*
 - 3.0 **HILLSIDE PLAZA PROPERTY MANAGEMENT AGREEMENT** – *CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson*
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution 2023-03** Approving a Property Management Agreement with Westerra Corporation for Hillside Plaza.
(By this resolution, the agency’s board will approve entry into an agreement whereunder Westerra Corporation will provide property management services for Hillside Plaza. Westerra was the successful proposer in response to a request for proposals recently issued by the agency for such services).
 - 5.0 **APPROVAL OF MINUTES.**
The minutes of this meeting will be approved through the following process: The Agency’s secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.
 - 6.0 **ADJOURN**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AMENDED AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 6, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_L6pEyyJsTiG5MzC9cHM90w

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

7:00 p.m. 1.0 **WELCOME**

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

- 4.0 **PUBLIC HEARING**
- 4.1 **Budget for Fiscal Year 2023-2024** – *Introduction by Administrative and Fiscal Services Director Scott Jorges*
(The City Council will take public comments on the proposed budget for fiscal year 2023-2024.)
- 5.0 **PUBLIC COMMENT**
- 5.1 **Zoning Exception** – *Introduction by the Community and Economic Development Director Mike Johnson*
- 6.0 **STANDING MONTHLY REPORTS**
- 6.1 **Unified Fire Report** – **Assistant Chief Riley Pilgrim**
(Report by Assistant Chief Pilgrim on medical and fire calls responded to by Cottonwood Heights' stations during the past quarter, as well as other informational items from UFA.)
- 7.0 **ACTION ITEMS**
- 7.1 Consideration of **Resolution 2023-28** Approving an “Event Proposal” Contract with Custom Events, Inc. for ~~2018-2023~~ 2023 Butlerville Days.
(By this resolution, the council will approve the city’s entry into an agreement and addendum whereunder Custom Events, Inc. will provide activities for the city’s 2023 Butlerville Days community event).
- 7.2 Consideration of **Resolution 2023-29** Approving Performance Contracts for ~~2022-2023~~ 2023 Butlerville Days.
(This resolution will approve the city’s entry into an agreement whereunder musical groups “Current” and “Shuffle” will provide performances for the city’s 2023 Butlerville Days community event).
- 7.3 Consideration of **Resolution 2023-30** Declaring Police K-9 “Kai” Surplus
(By this resolution, the council will approve surplusizing retired CHPD K-9 “Kai” and will authorize sale of the dog to his handler Officer Devon Blaisdell as provided in a sale contract that also will be approved by this resolution).
- 7.4 Consideration of **Resolution 2023-31** Declaring Certain Property Surplus.
(By this resolution, the council will declare surplus and designate the method of disposition of certain unneeded personal property owned by the city).
- 7.5 Consideration of **Resolution 2023-32** Approving an Independent Contractor Agreement with Precision Concrete Cutting, Inc. (2023-25 Fiscal Years)
(By this resolution, the council will approve the city’s entry into an agreement whereunder Precision Concrete Cutting, Inc. will perform concrete cutting and grinding services for the city for sidewalk trip-hazard mitigation purposes).
- 8.0 **CONSENT CALENDAR**
Approval of the City Council Work Session and Business Meeting Minutes for May 2nd; City Council Special Work Session Minutes of May 15th; and City Council Special Business Meeting and Regular Business Meeting Minutes of May 16th, 2023.
- 9.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Monday, June 5, 2023, at approximately 1:00 p.m., a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pnn.utah.gov>

DATED THIS 5th day of June 2023

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)