



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL SPECIAL BUSINESS MEETING **AMENDED** AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Special Business Meeting to conduct interviews to fill the District 1 Council Seat Vacancy**, at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, May 16, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_t4xnQwU2Rn28C0g90Q7apg. Each registrant will receive a confirmation email containing information about joining the webinar.

- 4:00 p.m.**
- 1.0 **WELCOME** – Mayor Mike Weichers
 - 2.0 **ADDITIONAL DISTRICT 1 CANDIDATES INTERVIEWS, if needed.**
 - 3.0 **CITY COUNCIL DISCUSSION ON DISTRICT 1 COUNCIL SEAT VACANCY**
 - 4.0 **VOTING ON DISTRICT 1 COUNCIL SEAT VACANCY**
 - 5.0 **REVIEW OF THE REGULAR BUSINESS MEETING AGENDA** – Mayor Mike Weichers
 - 6.0 **STAFF REPORTS**
 - 6.1 **Proposed FY 2023-2024 Budget Discussion** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jorges (30 min)*
 - 6.2 **FY 2022-2023 Budget Adjustment Discussion** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jorges (30 min)*
 - 6.3 **Spring Runoff Preparations** – *Public Works Director / City Engineer Matt Shipp and Police Assistant Chief Paul Brenneman (15 min)*
 - 7.0 **ADJOURN CITY COUNCIL SPECIAL BUSINESS MEETING**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, May 16, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_MaSiNI-1SjSHMO9nxz8Byw.

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by **4:00 p.m.** on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **SWEARING-IN OF NEW DISTRICT 1 COUNCILMEMBER**
 - 3.1 City Recorder will administer the **Oath of Office** to new District 1 Councilmember.

4.0 **CITY COUNCIL COMMITTEE REPORTS**

- 4.1 Committee Reports by Councilmember Scott Bracken (3 min.)
- 4.2 Committee Reports by Councilmember Shawn Newell (3 min.)
- 4.3 Committee Reports by Councilmember Ellen Birrell (3 min.)
- 4.4 Committee Reports by Mayor Mike Weichers (3 min.)

5.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

6.0 **PUBLIC HEARING**

- 6.1 **Amendment of FY2022-2023 Budget** – Introduction by Finance and Administrative Services Director Scott Jurges

7.0 **PUBLIC COMMENT**

- 7.1 **Proposed Telecom Tax** – Introduction by Finance and Administrative Services Director Scott Jurges

8.0 **ACTION ITEMS**

- 8.1 Consideration of **Resolution 2023-25** Designating Areas Closed to the Discharge of Fireworks due to Hazardous Environmental Conditions.
(State law authorizes a city, in consultation with its fire authority, to produce a map each year designating areas in the city where fireworks should be prohibited due to hazardous environmental conditions. By this resolution, the council will approve such a map for 2023).
- 8.2 Consideration of **Resolution 2023-26** Approving an Agreement Concerning Historic Resources.
(This resolution will approve an agreement whereunder Korral Broschinsky will provide a standard reconnaissance level survey of five historic subdivisions and approximately 898 historic buildings within city boundaries utilizing funding provided by a state grant).
- 8.3 Consideration of **Resolution 2023-27** Approving an Amendment to the City’s Manager’s Employment Agreement.
(By this resolution, the council will approve the city’s entry into an amendment to the city manager’s employment agreement authorizing the manager [who holds a doctorate in political science/public administration] to teach up to three evening or weekend (rather than the current authorization for up to two) classes in the University of Utah’s masters of public administration program during a year and making other changes).

9.0 **CONSENT CALENDAR**

- 9.1 Approval of the minutes of the City Council Work Session and Business Meeting of May 2, 2023.

10.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Monday, May 15, 2023, at approximately 3:15 p.m., a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights city offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the office of the City Recorder. The agendas were also posted on the city's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED THIS 15th day of May 2023

Paula Melgar, City Recorder

City councilmembers may participate in the meeting via telephonic or zoom communication. If a councilmember does participate via telephonic or zoom communication, the councilmember will be on speakerphone or on zoom. The speakerphone or zoom will be amplified so that the other councilmembers and all other persons present in the council chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to cityrecorder@ch.utah.gov.)