

COTTONWOOD HEIGHTS CITY ADMINISTRATIVE HEARING AGENDA May 3rd, 2023



Notice is hereby given that the **Cottonwood Heights Hearing Officer** will convene on **Wednesday, May 3rd beginning at 12:00 p.m.** The meeting will be held virtually, via Zoom. For those wishing to attend this meeting, **please register in advance** by visiting www.ch.utah.gov/planningcommission, clicking on “Planning Commission Zoom Links,” and then using the link labeled “May 3rd, 2023 Administrative Hearing Zoom Link.”

12:00 p.m. ADMINISTRATIVE HEARING MEETING

1.0 Business Items

1.1 Project CUP-23-005

(The applicant has requested to move this project to June 7th, 2023, Administrative Hearing Meeting. It will no longer be reviewed during the May 3rd, 2023 meeting)

Request from Tom and Rosemary Hollinger for conditional use approval of short-term rental at 7430 S. Wasatch Blvd. unit I-1

1.2 Project CUP-23-006

Request from Michael and Heather King for conditional use approval to construct an eight-foot fence at 3197 E. Old Mill Cir.

2.0 Consent Agenda

2.1 Approval of Administrative Hearing Officer Minutes from May 3rd, 2023

(The Administrative Hearing Officer will approve the minutes of the May 3rd, 2023 meeting after the following process is met. The City Recorder will prepare the minutes and email them to the Hearing Officer. The Hearing Officer will have five days to review the minutes and provide any changes to the Recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the hearing officer is in agreement, at which time the minutes shall be deemed approved.)

3.0 Adjourn

Meeting Procedures

Items will generally be considered in the following order:

1. Staff Presentation
2. Applicant Presentation
3. Open Public Hearing (if item has been noticed for public hearing). Each speaker during the public hearing will be limited to three minutes.
4. Close Public Hearing
5. Administrative Hearing Officer Deliberation
6. Administrative Hearing Officer Decision

Administrative Hearing applications may be tabled if: 1) Additional information is needed in order to act on the item; OR 2) The Hearing Officer feels there are unresolved issues that may need further attention before the Officer is ready to make a decision. The Hearing Officer may carry over agenda items to the next regularly scheduled meeting.

Submission of Written Public Comment

Written comments on any agenda item should be received by the Cottonwood Heights Community and Economic Development Department no later than 12:00 p.m. Tuesday, May 2nd, 2023, the day prior to the meeting. Comments should be emailed to Planning@ch.utah.gov. After the public hearing has been closed, the Community and Economic Development Department will not accept any additional written or verbal comments on the application.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801) 270-2425 or call Relay Utah at #711.

Confirmation of Public Notice

On Friday, April 28th, 2023, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the Utah public notice website at <http://pmn.utah.gov>.

DATED THIS 28th DAY OF APRIL, 2023

Attest: Paula Melgar, City Recorder