



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, January 17, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_Qn0jEhaCSamgPVC_15tFKQ Each registrant will receive a confirmation email containing information about joining the webinar.

4:00 p.m.

1. **WELCOME** – *Mayor Mike Weichers*
2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Mike Weichers (15 min.)*
3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Proposed Budget Adjustment for Fiscal Year 2021-2022** – *Administrative and Fiscal Services Director Scott Jurgens (10 min)*
4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. January 21st at 4:30 p.m. - Film Festival at Butler Middle School Auditorium
 - b. Feb 4th Arts Council presents Culture Hip Hop Event “They REM” – 7:00 p.m. at Butler Middle School – The cost is \$10.00
 - c. Starting February 9th at 9:00 a.m. and every Thursday thereafter until March 2nd – Legislative Work Session – Zoom Meeting only
 - d. The Cottonwood Heights Children’s Choir free registration for school grades 3rd - 6th rehearsals start February 15, 2023– *For more information please visit chcityarts.com or contact aeatchel@ch.utah.gov*
 - e. Feb 24th the Arts Council Presents Sweetheart Paint Night starting at 6:30 p.m. at City Hall. The cost is \$7.00 - must preregister/ limited seating.
 - f. March 2nd at 6:30 p.m. – Youth City Council Dinner with the Mayor and City Council
 - g. March 8th – General Plan Open House from 5:30 p.m. until 7:30 p.m. at City Hall

- h. March 17th and 18th – Cottonwood Heights Arts Council “*Guys and Dolls*” Musical Auditions at City Hall
- i. April 8th City Easter Egg Hunt at Butler Park 10:00 a.m.
- j. July 27th through 29th – Cottonwood Heights Butlerville Days (*Volunteers and sponsors needed. For more information, visit Butlervilledays.com or call Ann Eatchel at 801-550-8225*)

**All events are subject to COVID-19 restrictions and changes. For more information, please visit ch.utah.gov*

- 5. **CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **5:00 p.m. on Tuesday, January 17, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this CDRA board meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_9Tq1hNYEQxKsd-3CMHAe3Q Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
- 1.0 **WELCOME** – Mayor Mike Weichers
 - 2.0 **CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
 - 3.0 **HILLSIDE PLAZA PROPERTY ACQUISITION DISCUSSION** – *CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson*
 - 4.0 **HILLSIDE PLAZA BOND DISCUSSION** – *CDRA CEO Tim Tingey and Administrative and Fiscal Services Director Scott Jurges*
 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Resolution 2023-01** Approving and Ratifying a “Shopping Center Purchase Agreement” and Related Documents for Realty within the Town Center at 2300 East Fort Union Community Reinvestment Area.
(By this resolution the board will approve and ratify the agency’s entry into a purchase agreement and related documents in connection with the agency’s proposed purchase of 10+ acres of realty currently known as the Hillside Plaza shopping center, located at the Southeast corner of the intersection of 2300 East and Fort Union Blvd. within the city’s Town Center at 2300 East Fort Union community reinvestment project area.)
 - 5.2 Consideration of **Resolution 2023-02** Authorizing the Issuance and Sale of Not More than \$14.5 Million Aggregate Principal Amount of Sales Tax and Tax Increment Revenue Bonds, Series 2023, and Related Matters.

(By this resolution, the board will set the parameters for the agency's anticipated issuance of its Sales Tax and Tax Increment Revenue Bonds, Series 2023, targeted to fund the cost of acquiring the 10+ acres of realty currently known as the "Hillside Plaza" shopping center located at the Southeast corner of the intersection of 2300 East and Fort Union Blvd., and related uses).

6.0 APPROVAL OF MINUTES.

The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.

7.0 ADJOURN



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, January 17, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_48UR9ZUvS56XDhb1Dp1qPQ

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by **4:00 p.m.** on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **CITY COUNCIL COMMITTEE REPORTS**
 - 3.1 **Committee Reports by Councilmember Doug Petersen** (3 min.)
 - 3.2 **Committee Reports by Councilmember Scott Bracken** (3 min.)
 - 3.3 **Committee Reports by Councilmember Shawn Newell** (3 min.)
 - 3.4 **Committee Reports by Councilmember Ellen Birrell** (3 min.)
 - 3.5 **Committee Reports by Mayor Mike Weichers** (3 min.)

4.0 **CITIZEN COMMENTS**

("During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

5.0 **PUBLIC HEARING**

5.1 **Proposed Budget Amendment for Fiscal Year 2021-2022 – Administrative and Fiscal Services Director Scott Jurges**

(The City Council will take public comments on the proposed budget amendment for fiscal year 2021-2022.)

6.0 **STANDING MONTHLY REPORTS**

6.1 **Monthly Financial Report – Finance and Administrative Services Director Scott Jurges**

(Finance and Administrative Services Director, Mr. Scott Jurges, will report the city finances for the past quarter.)

6.2 **Unified Fire Report – Assistant Chief Riley Pilgrim**

(Report by Assistant Chief Pilgrim on medical and fire calls responded by Cottonwood Heights' stations during the past quarter; as well as other informational items from UFA.)

7.0 **ACTION ITEMS**

7.1 Consideration of **Ordinance 392** Amended Code Chapter 19.72, Sensitive Lands Evaluation and Development Standards (SLEDS).

(This ordinance will enact amendments to Chapter 19.72 of the city's code of ordinances, commonly referred to as "SLEDS").

7.2 Consideration of **Resolution 2023-05** Consenting to an Appointment to the Cottonwood Heights Parks, Trails and Open Space Committee.

(By this resolution, the council will consent to the manager's appointment of Zachary Geiger to the city's parks, trails and open space committee).

7.3 Consideration of **Resolution 2023-06** Approving an Agreement with Brown's Amusements, Inc. for the Butlerville Days Carnival.

(This resolution will approve the city's entry into an agreement whereunder Brown's Amusement, Inc. will provide the carnival portion of the city's Butlerville Days community event for 2023-2024).

7.4 Consideration of **Resolution 2023-07** Approving the Form of an Interlocal Sales Tax Pledge Agreement and the Issuance of the City Obligation Created Thereunder in the Maximum Aggregate Principal Amount of \$14.5 Million, and Related Matters.

(This resolution will approve the form of an interlocal agreement between the city and its CDRA whereunder the city will pledge certain sales tax moneys to be received by the city to assist in repaying the CDRA's proposed Sales Tax and Tax Increment Revenue Bonds, Series 2023, in the maximum aggregate principal amount of \$14.5 Million, and related matters).

8.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for January 3, 2023.

9.0 ADJOURN CITY COUNCIL BUSINESS MEETING

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, January 13, 2022, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 13th of January 2023

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)