

**Cottonwood Heights City**  
**MINUTES OF THE PARKS, TRAILS, AND OPEN SPACE COMMITTEE**  
**May 25, 2022**  
**2277 E Bengal Blvd., Room 124, Cottonwood Heights, UT**

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**Present:** Greg Reid; Melissa Fields; Erin Davis; Paula McFarland; Ben Hill, Executive Director, Cottonwood Heights Parks and Recreation Service Area (CHPRSA); Chris Owens; Ronna Cohen; Bruce Jorgensen; Larry Alserda; Matt Dominesey; Greg Hilbig; Michael Menssen

**Management & Staff:** Mike Johnson, CH City Community & Economic Development Director

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**Summary and Key Actions**

- Committee Chair Greg Reid will prepare and send a letter of support on behalf of the PTOS Committee for the CHPRSA TRCC Funding application.
  - Greg Reid will prepare and send a letter to the Mayor and City Council to request the city recognize that July is National Parks and Recreation Month.
  - Committee member Bruce Jorgensen will (1) send Greg Reid his write up for the TRCC funding support letter and (2) type up his recommendations for committee goals and send to the Committee Secretary for dissemination to the committee.
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**Welcome**

The Committee Chair called the meeting to order and welcomed Committee members, management, and staff.

**City staff / CHPRSA Update / Council**

**Staff Update - Mike Johnson, CH City Community & Economic Development Director,**

- Union View Trail – An RFP has been sent out to begin engineering studies. The long-term plan is to have the trail run North and East through Boulder Hollow and connect to Ft. Union Blvd. This connection would be across the street from Mountview Park and is intended to eventually provide connectivity to the Jordan Canal trail. The work will be done in the next fiscal year.
- There is a new grant opportunity from the TIF Active Transportation fund. The application will be for an additional \$400,000 for construction of the bike path and walkway on Ft. Union Blvd. between 17<sup>th</sup> East and Brookhill Dr. The property is being purchased from the Corridor Preservation Grant (\$200,000) and this additional funding will provide for construction of the trail. The project involves 3-4 property owners and the fire station. All are ok with adding a trail and the city is currently working with them to obtain the land.
- Mountview Pollinator Garden – CH City has been working with the state for funding and seeds. The state has been changing its story on what it will provide so the city is now moving forward with its own master plan for the garden and will complete it in stages.
- Golden Hills hammock posts have been installed.
- CH City General Plan is nearing around 80% completion and they are currently having one on one meetings with City Council members to discuss the draft. In July 2022, the Planning Commission will formally meet with the City Council once the master plan is 100% complete. Housing is a hot button issue. Public comments will be solicited, and a public open house is scheduled for August 2022. The Planning Committee will hold a public

hearing in September 2022 and plans to have the master plan approved by either the end of the year or early next year.

- The Sensitive Lands/Riparian Protection ordinance is in the works and should be ready for a vote in July 2022. It has been reviewed by governmental agencies including SLC, FEMA, the Army COE, and the Forest Service.
- Ferguson Park – Committee Member Melissa Fields noted a line being cut into the hill above the new Ferguson Park. Mr. Johnson will investigate it but believes this is for a new fence.
- There is nothing new to report on the Doverhill or Hillside properties. Mr. Johnson said they are working to designate about 80 acres around the Hillside Plaza property as a Commercial Reinvestment Area. This would benefit the city as it would allow property appreciation to be used to reinvest in infrastructure.

#### **CHPRSA Update – Ben Hill, CHPRSA Executive Director**

- Antczak Park – The CHPRSA budget now has enough funding to replace all four tennis courts. The two ADA accessible courts on the north side will have dual striping for Pickleball. There will be funds leftover to re-landscape park areas damaged during the tennis court project and possibly to add some xeriscaping.
- Tourism, Recreation, Culture & Convention (TRCC) Funding - The CHPRSA is submitting a request for \$614,000 to upgrade (by priority) the Bywater, Antczak, and Mill Hollow playgrounds in 2023. The CHPRSA will match 20% of the TRCC funds received and CH City will match 10%. Mr. Hill added a fourth priority for a new swing set at Bywater Park. If there isn't enough funding to complete all the playgrounds and the swing set, budget will be applied to projects in order of priority. Mr. Hill requested the PTOS committee submit a letter of support for the funding request. Mr. Hill made a motion for committee support, which was seconded by Bruce Jorgensen, and unanimously approved. Mr. Reid will prepare a letter with input from Mr. Jorgensen and will provide it to Mr. Hill by next Wednesday.
- July is National Parks and Recreation month. Mr. Hill requested that the committee write a letter to the Mayor and City Council and request that the city's formal recognition. Mr. Reid will draft a letter.
- The damaged trees at Mountview Park will be addressed by the new Parks Manager. The CHPRSA is very short-staffed but will ring the impacted trees a few at a time and complete them by the end of summer.
- Mr. Hill requested the committee's help in finding players and volunteers for the CHPRSA charity golf tournament on August 23<sup>rd</sup>. Participation and donations are down this year.

#### **City Council Update – Doug Peterson, CH City Council Member**

Council Member Doug Peterson was unable to attend the meeting.

#### **Committee Chair Update**

- Mr. Reid made a motion to approve the draft minutes from the April 27, 2022, meeting. The motion was seconded by Bruce Jorgensen and unanimously carried by the committee.
- The draft minutes from the May 25, 2022, were discussed. Mr. Hill made one correction regarding funding for lighting at the Michael J. Peterson pickleball courts at Butler Park. Mr. Reid moved to approve the minutes with Mr. Hill's correction. The motion was seconded by Bruce Jorgensen and unanimously carried by the committee.
- Committee Member Bruce Jorgensen raised a concern that the PTOS committee goals were too broad and too many. He also raised concerns about the committee's role and recommended that the committee limit its goals to three and add specific strategies and tactics to see projects to completion. He brought an example of a plan that he created from an overlay of a city map showing a connecting trail between all the city parks and ending at the Union View trail to the west. Mr. Jorgensen had written a lot of notes with ideas of projects that the committee could take up and work towards completing. Mr. Jorgensen will type up his notes and forward to Paula McFarland, Committee Secretary, to disseminate to the committee. Mr. Johnson noted that the Salt Lake County Master Plan lists what types of recreation we're deficient in as well as the CH PTOS Master Plan. These documents would provide good starting points for future projects/goals.

- Committee Member Ronna Cohen discussed the status of the parks volunteer program. The program will be called “Friends of the ‘XYZ’ Park” to keep is simple and avoid naming issues. Mr. Johnson said the city could provide tee shirts for the program.
- Ms. Cohen is still looking for ideas for new city walks. She will get together with Committee Member Jenn Shah to work on the Water Wonders walk.
- The PTOS Committee will be sharing a booth with the CH Historical Committee at Butlerville Days and Ms. Cohen will host historical walks on Thursday and Saturday.
- Mr. Reid asked if the city had any drought mandates. There are none currently. The current park water meters only track annual usage and don’t provide a good estimate of year over year water savings. Mr. Hill is requesting capital funding to install smart meters next year.
- The committee still has \$1,500 in FY 2022 budget that needs to be used by June 30<sup>th</sup>. The committee agreed to use the funds towards the pollinator garden.

**Public Comment**

There were no members of the public in attendance.

**Adjournment**

There being no further business, Mr. Jorgensen made a motion to adjourn the meeting. Ms. McFarland seconded the motion which was unanimously carried by the committee.

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Michael Johnson

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Date

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Greg Reid

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Date