



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, August 16, 2022**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_Qn0jEhaCSamgPVC_15tFKQ Each registrant will receive a confirmation email containing information about joining the webinar.

4:00 p.m.

1. **WELCOME** – Mayor Mike Weichers
2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Mike Weichers *(15 min.)*
3. **UTAH TRANSIT AUTHORITY** – Board Chair Carlton Christensen *(20 min)*
4. **BROOKSEE BIG COTTONWOOD MARATHON REPORT** – Director of Operations Alec Fowler *(15 min)*
5. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Butlerville Days Wrap-Up** – Culture Manager Ann Eatchel *(15 min)*
 - b. **Little Cottonwood Canyon Environmental Impact Statement Discussion** – City Council Member Ellen Birrell *(15 min)*
 - c. **General Plan Process Discussion** – Community and Economic Development Director Mike Johnson *(15 min)*
6. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Community Block Party will be on August 25th from 5 p.m. to 8 p.m. at City Hall’s Parking Lot
 - b. Planning Commission will meet September 7 at City Hall starting at 5 p.m.

- c. Bark in the Park will be on September 17th starting from 10 a.m. until 1 p.m., at Mountview Park (1651 Fort Union Blvd).
- d. Future City Council meetings will be held September 6 and 20, October 4 and 18, November 1 and 15, and December 6 and 20, 2022 at City Hall starting at 4 p.m., unless otherwise noticed.

** For more information, please visit ch.utah.gov. City Council and Planning Commission Meetings are scheduled as listed, unless otherwise noticed.*

- 7. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 8. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **6:30 p.m.**, or soon thereafter, on **Tuesday, August 16, 2022**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_48UR9ZUvS56XDhb1Dp1qPQ

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by **4:00 p.m.** on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 6:30 p.m.**
- 1.0 **WELCOME**
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **ACKNOWLEDGMENTS**
 - 3.1 **Beautification Awards** – *Community and Economic Development*
Director Mike Johnson

4.0 **CITY COUNCIL COMMITTEE REPORTS**

4.1 **Committee Reports by Councilmember Doug Petersen** (3 min.)

4.2 **Committee Reports by Councilmember Scott Bracken** (3 min.)

4.3 **Committee Reports by Councilmember Shawn Newell** (3 min.)

4.4 **Committee Reports by Councilmember Ellen Birrell** (3 min.)

4.5 **Committee Reports by Mayor Mike Weichers** (3 min.)

5.0 **CITIZEN COMMENTS**

“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

The City Manager, Tim Tingey, will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

6.0 **STANDING MONTHLY REPORTS**

6.1 **Monthly Financial Report – Finance and Administrative Services Director Scott Jurges**

(Finance and Administrative Services Director, Mr. Scott Jurges, will report the city finances for the past quarter.)

6.2 **Unified Fire Report – Assistant Chief Riley Pilgrim**

(Report by Assistant Chief Pilgrim on medical and fire calls responded by Cottonwood Heights’ stations during the past quarter; as well as other informational items from UFA.)

7.0 **ACTION ITEMS**

7.1. Consideration of **Ordinance 387** Approving the Vacation and Consolidation with Adjoining City-Owned Realty of a Portion of the 3000 East Right-of-Way.

(By this ordinance the council will vacate a portion of the unpaved public right-of-way on the east side of 3000 East and consolidate that realty with the adjoining city-owned public works yard realty to enhance the utility of the city’s public works yard).

7.2 Consideration of **Resolution 2022-42** Accepting a Bid and Approving Entry into a Construction Contract with Peck Striping, Inc. for the 2022 City-Wide Striping Project.

(This resolution will accept a \$215,040 bid from Peck Striping, Inc. for the “2022 City-Wide Striping Project” (city project no. 003.22) and approve the city’s entry into an agreement whereunder such services will be provided by this successful bidder).

7.3 Consideration of **Resolution 2022-43** Approving an Interlocal Agreement with Canyons School District for Bussing Services.

(This resolution will approve an interlocal agreement whereunder Canyons School District will provide the services of 30 busses and drivers to transport participants to the starting points of the Big Cottonwood marathon and half-marathon on 10 September 2022 in order to decrease the number of private vehicles in Big Cottonwood Canyon in connection with that event).

7.4 Consideration of **Resolution 2022-44** Approving an Expense Reimbursement Agreement with Brooksee, LLC Concerning the 2022 Big Cottonwood Marathon.

(This resolution will approve an agreement whereunder the promotor of the Big Cottonwood marathon and half-marathon will pay or reimburse expenses incurred by the city concerning the 2022 Big Cottonwood marathon and half-marathon, including those incurred to Canyons School District for bussing services in connection with those races).

8.0 CONSENT CALENDAR

Approval of the city council and planning commission work session meeting minutes of July 20, 2022; and the city council work session and business meeting minutes for August 2, 2022.

9.0 ADJOURN CITY COUNCIL BUSINESS MEETING

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, August 12, 2022, at 3:00 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pnn.utah.gov>

DATED THIS 12th day of August 2022

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)