COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, February 12, 2013,** at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)

3.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**

3.1 **Standing Monthly/Quarterly Reports**

a. January Police Report – Sheila Jennings

(Review of the Police Department statistics for the month of January)

b. Victim Advocate Report – April Ryce

(The victim assistance coordinator will present a quarterly report on recent activities)

c. Public Works Report – Public Works Director Mike Allen

(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)

4.0 **ACTION ITEMS**

4.1 Consideration of **Resolution No. 2013-04** Adopting Design Guidelines for the Gateway Overlay District

(The City will consider adopting design guidelines for the Gateway Overlay District)

4.2 Consideration of **Resolution No. 2013-05** Approving a Performance Contract with Salamander Music for 2013 Butlerville Days

(The City will consider approving a contract with Salamander Music for 2013 Butlerville Days)

4.3 Consideration of **Resolution No. 2013-06** Approving a Professional Services Agreement with Greg J. Curtis d/b/a Curtis Consulting (2013)

(The City will consider approving agreement with Greg J. Curtis d/b/a Curtis Consulting for lobbying services during 2013)

4.4 Consideration of **Ordinance No. 200** Amending Chapter 10.40 and Adopting New Chapter 10.41, Cottonwood Heights Code of Ordinances, Concerning Graffiti

(The City will consider amending Chapter 10.40 and adopting new Chapter 10.41, Cottonwood Heights Code of Ordinances concerning strengthening the city ordinance banning graffiti and punishing those who are guilty of doing graffiti)

4.5 Consideration of **Ordinance No. 201-A** Approving a Re-zone of Properties Located at 6814 and 6826 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

(The City will consider taking action to approve a re-zone of properties located at 6814 and 6826 South Highland Drive from R-1-8 to RO and amend the zoning map consistent with the city's amended General Plan)

4.6 Consideration of **Ordinance No. 201-D** Denying a Re-zone of Properties Located at 6814 and 6826 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

(The City will consider taking take action to deny a re-zone of properties located at 6814 and 6826 South Highland Drive from R-1-8 to RO and amend the zoning map consistent with the city's amended General Plan)

5.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, February 11, 2013, at 5:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at http://pmn.utah.gov

DATED THIS 11th DAY OF FEBRUARY 2013 *Kory Solorio, Deputy City Recorder*

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Deputy City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711

NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 22, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

6:00 p.m. 1. **Legislative Update – Brian Allen** ***(30:00)***

(Brian Allen, Cottonwood Heights State Legislative Lobbyist,, will review activity in the current legislative session and issues important to Cottonwood Heights pertaining to legislative actions and related meetings)

1. Legislative Policy Committee – Councilman Tyler

(Councilman Tyler will report on the recently held Utah League of Cities and Towns Legislative Policy committee meeting this subcommittee reviews issues which affect municipalities)

2. **Review Business Meeting Agenda** ***(5:00)***

3. **Public Relations Report** ***(10:00)***

a. Media Coverage

(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)

b. Valley Journal

(A review of the upcoming articles for future editions)

4. **Public Works Report** ***(45:00)***

a. Glass Recycling

(Public Works Director Mike Allen will review and discuss a request from a vendor to place glass recycling containers in the city with the Council)

5. **Planning Department Report** ***(30:00)***

a. Planning Commission and Board of Adjustment Meeting Reports

(Staff will provide reports of the actions taken at the Planning Commission meeting held February 6 and the Board of Adjustment meeting held February 7)

b. Future of Fort Union Blvd

(Staff has been working on future land use and transportation impacts of the Fort Union corridor and will present their findings using the city's GIS system to model possibilities)

c. Residential Adjacency Standard/Zoning Ordinance Change

(Staff would like to present for discussion and further direction this text amendment that addresses compatibility issues of placing commercial and business development adjacent to a residential area)

d. Canyons School District Meeting

(Staff met with the Canyons School District representatives to discuss a potential partnership between the City and district regarding curriculum for municipal city planning classes)

e. Mountview and Golden Hills Park Changes

(Staff has been working on some ideas for these two parks; particularly along Wasatch Blvd. for Golden Hills and around the splash pad area at Mountview)

6. **Public Safety Reports** ***(30:00)***

a. Unified Fire Authority

(Report from Assistant Chief Mike Watson on events of the week)

1. Finance Committee Meeting Report

(Mayor Cullimore will report on the UFA Finance Committee meeting held February 11th)

b. Police Department

(Report from Chief Robby Russo on noteworthy events of the week)

1. Track Star Police GPS Demo

(Sgt. Ford will present a demonstration of the Track Star Police GPS to the Council)

7. **City Manager/Deputy City Manager Reports** ***(20:00)***

a. Utah Local Government Trust Training

(Deputy City Manager Linda Dunlavy will report on recent training by the Utah Local Government Trust)

b. Youth City Council Meeting

(In the absence of Councilman Bracken, City Manager, John Parks, will provide a report on the last YCC meeting)

c. Council of Government

(City Manager John Park will report on the Council of Government meeting held February 7th)

8. **Mayor/City Council Reports** ***(30:00)***

a. Long Range Planning Meeting – Councilman Peterson

(Councilman Peterson will report on the monthly coalition for solutions to homeless housing recently held)

b. Butlerville Days Committee Meeting – Councilman Peterson

(Councilman Peterson will report on the Butlerville Days Committee meeting held January 31)

c. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler

(Councilman Tyler will report on the recently held South Salt Lake Valley Mosquito Abatement meeting)

9. **Calendar of Events** ***(10:00)***

a. City Offices Closed for Presidents Day – February 18

b. Salt Lake County Planning Cooperative – February 27

(Cottonwood Heights Training Room 8:30 a.m. – 11:00 a.m.)

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

PUBLIC WORKS
Status Report
2/12/2013

STREET AND SIDEWALK MAINTENANCE

M 10-01 Asphalt Maintenance (S.L. County)

Budget: 603,500 **YTD Expenditures:** 587,000
Object Code: 11-4415-360 **Projected Completion Date:** Ongoing
Update Summaries:
1/8 – Winter pothole patching ongoing
2/12 – Pothole patching

Capital Improvement Projects

CIP 10-01 ADA Ramp Project

Budget: 67,000 **YTD Expenditures:** 38,500
Object Code: 45-7002-731 **Projected Completion Date:** Ongoing
Update Summaries:
11/13 – We will finish this work next spring
2/12 – No change

CIP 10-03 Signal Upgrades

Budget: 30,000 **YTD Expenditures:** 0
Object Code: 45-7019-730 **Projected Completion Date:** Ongoing
Update Summaries:
11/13 – Nothing new to report
2/12 – No change

CIP 10-04 Cross Gutter Replacement Program

Budget: 38,000 **YTD Expenditures:** 37,062
Object Code: 45-7012-731 **Projected Completion Date:** Ongoing
Update Summaries:
11/13 – Work will continue next spring
2/12 – No change

CIP Union Park Median Landscape Project

Budget: 1,200.000.00 **YTD Expenditures:**
Object Code: 45 7033 731 **Projected Completion Date:** 2013
Update Summaries:
1/8 – We met this week with Midvale regarding this project. It appears like we have the full amount of $1,200,000.00 from the state for this project so we will add the street lighting back into the project and finalize the plans in the next month or so then get it out to bid.
2/12 – Plans are being finalized with Midvale now

CIP 7200 S. Safe Sidewalk Project

Budget: 66,000 **YTD Expenditures:** 7,640
Object Code: 45 7038 791 **Projected Completion Date:** 2013
Update Summaries:
1/8 – "Right of Way" checks were delivered to three more residents this week leaving just two or three to finalize. Construction will start this spring
2/12 – All "Right of Ways" have been obtained; final plans are being done now with the project bid sometime in March.

STORM DRAIN MAINTENANCE (SD)

SD 10-01 Storm Water Capital Facilities Plan Update

Budget: 15,000 **YTD Expenditures:** 0
Object Code: 45-7024-330 **Projected Completion Date:** March 2011
Update Summaries:
11/13 – No change
2/12 – Brad is working on a new plan now

SD 10-02 Strom Drain Mapping and Condition

Budget: **YTD Expenditures:**
Object Code: 45-7009-733 **Projected Completion Date:** Ongoing
Update Summaries:
1/8 – winter conditions are making it difficult to collect much data for this project, Brandon is working on the mapping portion
2/12 – Job announcements went out on Monday for the two positions for this. We are going to miss Brandon's experience in this area.

CONTRACT SERVICES (CS)

CS10-01 Salt Lake County Public Works Contract

Budget: 780,000 **YTD Expenditures:** 238,362
Object Code: 11-4415-360 **Projected Completion Date:** Ongoing
Update Summaries:
2/12 – Snow plowing and winter pothole work is ongoing

CS10-02 Trip Hazard Mitigation Contract

Budget: 75,000 **YTD Expenditures:** 75,000
Object Code: 45 799 7099 000 **Projected Completion Date:** 2012
Update Summaries:
2/12 – Work on this project is complete for this budget year

CS10-03 Cottonwood Heights Recreation Center Contract

Budget: 144,000 **YTD Expenditures:** 69,052
Object Code: 45-7027-717 **Projected Completion Date:** Ongoing
Update Summaries:
2/12 – Winter maintenance

CS10-04 Street Sweeping Contract

Budget: 30,000 **YTD Expenditures:** 9,043
Object Code: 11-4415-427-415 **Projected Completion Date:** Ongoing
Update Summaries:
2/12 – Snow and ice make street sweeping impossible

RESEARCH AND STUDIES (RS)

RS10-01 Storm Water Utility Fee Study

Budget: 7,000 **YTD Expenditures:** 7,000
Object Code: 11 310 4410 000 **Projected Completion Date:** Complete
Update Summaries:
2/12 – Project is complete

RECREATION AND BEAUTIFICATION PROJECTS (RB)

RB10-01 Big Cottonwood Canyon Trail Project

Budget: 359,000 **YTD Expenditures:** 55,745
Object Code: 45 7015 735 **Projected Completion Date:** 2013
Update Summaries:
2/12 – This project is shut down for the winter, will start up as soon as weather allows

PROGRAM IMPLEMENTATION (PI)

PI10-01 Street Lighting Program

Budget: 50,000 **YTD Expenditures:** 0
Object Code: 45-7020-734 **Projected Completion Date:** June 2011
Update Summaries:
2/12 – Nothing new to report

PI10-02 50/50 Sidewalk Replacement Program

Budget: 50,000 **YTD Expenditures:** 17,700
Object Code: 45-7028-717-415 **Projected Completion Date:** June 2011
Update Summaries:
11/13 – Work will continue next spring
2/12 – On hold until spring

PI09-03 Traffic Calming Program

Budget: 97,000 **YTD Expenditures:**
Object Code: 45-7007-730 **Projected Completion Date:** June 2011
Update Summaries:
2/12 – Updates to the "Traffic Calming Manual" are ready for review on "Drop Box" and will be on the council agenda Feb. 26th.