

# COTTONWOOD HEIGHTS

## RESOLUTION No. 2018-23

### A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS

**WHEREAS**, § 2.150.060 of the COTTONWOOD HEIGHTS CODE (the “Code”) establishes the procedures for disposal by the city of Cottonwood Heights (the “City”) of its surplus property; and

**WHEREAS**, the City’s finance director previously has determined the surplus nature of certain City property in accordance with Code §2.150.060(B) and has prepared and presented to the City’s city council (the “Council”) a listing (the “List”) of such property (the “Property”) as required by Code §2.150.060(C); and

**WHEREAS**, the Council met on 24 April 2018 to consider, among other things, (a) reviewing the List; (b) declaring the Property surplus; (c) establishing a minimum bid for each item of the Property that is of greater than nominal value; and (d) approving the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000; and

**WHEREAS**, after reviewing the List and careful consideration, the Council has determined that it is in the best interests of the health, safety and welfare of the citizens of the City to (a) declare the Property on the List surplus; (b) establish a minimum bid for each item of the Property that is of greater than nominal value; and (c) approve the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000;

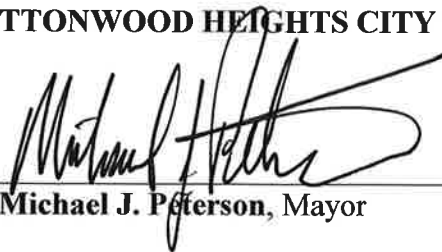
**NOW THEREFORE, BE IT RESOLVED** by the Cottonwood Heights city council as follows:

1. The Property on the List is hereby declared to be surplus and no longer needed by the City; and
2. All Property on the List is hereby declared to be of nominal value except those items of the Property for which a minimum bid of over \$25.00 is designated on the attached List; and
3. The minimum bid for the remaining items of the Property (i.e.–those items of greater than nominal value) shall be as specified in the “City Council Minimum Bid” column of the List; and
4. The methods of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000 shall be as shown in the “Proposed Method of Disposition” and the “Method Used to Establish Min Bid Amt” columns of the List, which methods are hereby approved by the Council

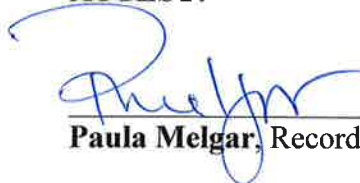
This Resolution, assigned no. 2018-23, shall take effect immediately upon passage.

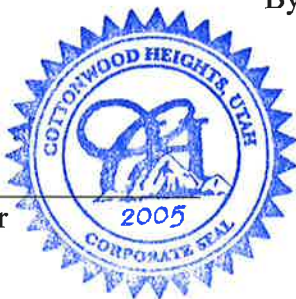
PASSED AND APPROVED effective 24 April 2018.

COTTONWOOD HEIGHTS CITY COUNCIL

By   
Michael J. Peterson, Mayor

ATTEST:

  
Paula Melgar, Recorder




VOTING:

Michael J. Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael L. Shelton	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
J. Scott Bracken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Tali C. Bruce	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Christine Watson Mikell	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>

DEPOSITED in the office of the City Recorder this 24<sup>th</sup> day of April 2018.

RECORDED this 24 day of April 2018.

ITEM DESCRIPTION	QTY	PHOTO	ORIGINAL DEPT.	PROPOSED METHOD OF DISPOSITION	METHOD USED TO ESTABLISH MIN BID AMT	DATE PURCHASED	"ORIGINAL" VALUE	AS IS RECOMMENDED MINIMUM BID VALUE	CITY COUNCIL MINIMUM BID
ShoreTel IP480 VOIP Phones	25		IT Dept.	Notice to other Cities	Comparisons on KSL.com and Amazon.com	Oct/2015 around the time the bldg. was built.	\$299.00 ea.	\$175.00ea @ \$4,375.00	\$175.00ea @ \$4,375

**Explanation and Background:**

While cleaning out the IT items in the records storage closet, we found a large amount of ShoreTel Desk phones. We believe the previous IT staff inadvertently ordered too many when moving into the building.

Best practice is to keep around 10% of the in use number for break fix. We are keeping 15% (10 phones), but have an excess of 25 phones.

We are looking to sell these devices to make back some of the money, as well as free up storage space, which we have little of.

Interested buyer is the City of West Valley.

Minimum bid \$175.00 each.

We contacted multiple cities and West Valley was the only interested buyer. We conducted a market search with Amazon, eBay, and KSL, for the same model phones and found the current value range from \$70 - \$100 ea. The highest value we could find was on Amazon for \$163 ea. West Valley City is looking to purchase new phone and would like to purchase all 25 quantities at a higher price than what the market search shows.

We also looked into returning the phones, but due to the over stock of phones with the vendor Rocky Mountain Voice and Data, they were only willing to buy them back for \$70 each.

**Recommendation:**

It is our recommendation to sell the phone to West Valley City in order to recoup some of the costs and to also free up space which is limited.