

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD
TUESDAY, JULY 28, 2015, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CHAMBERS**

Members Present: Mayor Pro Tempore Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Attorney Shane Topham, Assistant Fire Chief Mike Watson, Finance Director Steve Fawcett, Emergency Manager Mike Halligan

Excused: Mayor Kelvyn Cullimore

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Pro Tempore Scott Bracken called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Tyler.

2.0 CITIZEN COMMENTS

2.1 Sydney Quigley stated she was in attendance at the previous meeting regarding her family's concern with H&D Barbecue. She reported that their home is continuously filled with smoke and is nearly uninhabitable. The smoke was so intense on July 24 that they had to vacate their home. She asked for help from the City Council to rectify the situation.

Mayor Pro Tempore Bracken stated that the City is aware of the problem and staff is creating a formal plan of action that needs to be defined before being implemented.

City Attorney Shane Topham stated they have come up with a legal pathway and are sympathetic to Ms. Quigley's concern. There have been email exchanges and telephone calls made on the matter daily and the State Division of Air Quality has been asked to gather the facts and figures necessary to declare it a nuisance. Property rights are being reviewed and the business must adhere to the legal process. The pathway is contained in Chapter 9.05 of the City Code and clarifies steps that need to be taken.

Mayor Pro Tempore Bracken reassured Ms. Quigley that staff has been directed to take action. He suggested that Ms. Quigley contact City Manager John Park, as he has the best understanding, status, and details of the issue.

3.0 REPORTS/PRESENTATIONS

3.1 Standing Monthly/Quarterly Reports.

a. Monthly Financial Report – Finance Director Steve Fawcett.

3.1.1 Finance Director, Steve Fawcett, presented the June 2015 monthly financial report and stated that the estimated fund balance, which includes the appropriated, unappropriated,

and reserved fund balance, totals \$2.4 million. He explained that the fund balance will be above the 6% level and will carry over an additional \$50,000 for what was underspent by the Arts Council. Sales tax is expected to come in on budget and total 102% of last year's revenue.

Mr. Fawcett indicated that all activities for the prior year should now be closed out. There is a carryover of \$8,000 to the Historic Committee to assist in the written history being compiled. He reported that October will be the first month to reflect the new Utility Tax and revenue will begin in November.

b. Unified Fire Report – Assistant Chief Mike Watson.

- 3.2.1 Assistant Chief Mike Watson presented the Unified Fire Report for the month of June 2015. Call volumes were down and closed at 60 calls. Station 110 closed with 140 calls which was below the average of 185. Of those, 105 were medical calls and 35 were fire calls. Station 116 closed with 75 calls with 50 medical calls and 25 fire calls.

Chief Watson believes ambulance transport percentages have been low due to the change in health care along with an additional Basic Life Support (BLS) ambulance at Station 126 (which is outside the city) that handles most of the BLS transports in the area. Medical calls by type were reviewed and included falls, traffic accidents, and psych and behavioral issues as the top three. Station 110 had 44 Advanced Life Support calls with 29 transports and 61 Basic Life Support calls with 30 transports. Station 116 had 23 Advanced Life Support calls with 11 transports and 27 Basic Life Support calls with 7 transports.

The safety message included summer safety around water, and helmets on OHV machinery. Station 110 participated in several trainings. Station 116 held a talk and demo at Canyon View Elementary, LMS training, and an intubation review. The UFA footprint was very busy with major structural fires. Heavy Rescue from Station 110 was called to a fire at the Old Midvale Elementary School and the Clubhouse Apartments.

4.0 ACTION ITEMS

4.1 Consideration of Resolution Number 2015-48 Adopting a Hazard Mitigation Plan.

- 4.1.1 Mayor Pro Tempore Bracken explained that the proposed Resolution will adopt a Hazard Mitigation Plan for the City.
- 4.1.2 Emergency Manager Mike Halligan stated that they revised the Hazard Mitigation Plan for Cottonwood Heights to ensure consistency in addressing hazards valley-wide. The document passed all reviews and was accepted as complete. The last step in the process is to have the local city council adopt the plan.
- 4.1.3 **MOTION:** Councilman Tyler moved to approve Resolution Number 2015-48. The motion was seconded by Councilman Shelton and passed unanimously. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Pro Tempore Bracken - Aye.

4.2 **Consideration of Resolution Number 2015-49 Approving a Contract with Korral Broschinsky.**

4.2.1 Mayor Pro Tempore Bracken explained that the proposed Resolution approves a contract with Korral Broschinsky to perform a reconnaissance level survey of the historic, architectural, and archeological resources within the City's boundaries.

4.2.2 Councilman Peterson explained that this contract will be paid by a State Historic grant will inventory all historic buildings constructed prior to 1955. There are approximately 150 to 155 buildings.

4.2.3 **MOTION:** Councilman Peterson moved to approve Resolution Number 2015-49. The motion was seconded by Councilman Tyler and passed unanimously. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Pro Tempore Bracken-Aye.

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250.**

5.1 **MOTION:** Councilman Tyler moved to adjourn the business meeting and reconvene the work session. The motion passed unanimously on a voice vote.

5.2 The business meeting adjourned at 7:37 p.m.