MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JUNE 26, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott
Bracken, Council Member Tali Bruce, Council Member Christine Mikell

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City
Attorney W. Shane Topham, City Recorder Paula Melgar, Police Chief Robby
Russo, Assistant Fire Chief Mike Watson, Community Development Director
Michael Johnson, Public Works Director Matt Shipp, Finance Director Dean
Lundell, Public Relations Specialist Dan Metcalf

1.0 WELCOME

1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.

1.2 The Pledge of Allegiance was led by Council Member Bruce.

2.0 CITIZEN COMMENTS

2.1 Robert Jacobs was amazed at the amount of work that the City Council puts in and thanked
them for their service. He addressed the preservation of quality of life and believed the
community likes Cottonwood Height just the way it is and would like to maintain the existing
density. Maintaining open spaces, parks, and trails were the kind of issues residents are
interested in and should remain the City’s focus.

2.2 Dave Schoeneck thanked the Council for banning fireworks after their home was nearly
destroyed the previous summer. He expressed appreciation for the support they have received
over the last year from Mayor Peterson, Chief Russo, and especially Assistant Chief Mike
Watson. Mr. Schoeneck asked the Council to consider the Ordinance for Security National
Financial land as it is deemed wildland interface. He explained that it is privately held land in
the middle of a residential neighborhood. He commented that it makes no sense for them to be
held to a different standard than the surrounding properties and he believed landowners should
be held accountable for putting lives and homes in danger. He asked the Council to level the
playing field and if it is privately owned land, they should be required to adhere to the same
standards that he does.

2.3 Tim Hallbeck expressed concern with the dry conditions and hoped to raise awareness of fire
dangers and fireworks.

3.0 PUBLIC HEARING

3.1 Public Hearing on the Proposed Amendment to the 2017-2018 Fiscal year Budget.

3.1.1 Assistant City Manager, Bryce Haderlie, presented the proposed amendment and stated that
there are two items being proposed. The first was a $500,000 transfer into the Capital Projects
line item to cover expenditures that have occurred on projects for which they are now able to apply for reimbursement. The other element of the amendment was for wages that were covered in the budget but have moved people into different departments. Overall, it was a net neutral with no increase in the budget and no funds expended.

3.1.2 Mayor Peterson opened the public hearing. There were no public comments. The public hearing was closed.

4.0 STANDING MONTHLY REPORTS

4.1 Monthly Financial Report – Assistant City Manager, Bryce Haderlie.

4.1.1 Mr. Haderlie presented the Financial Report for the month of May 2018 and stated that there was a change in property value. He explained that whenever values go up, the tax rate goes down to maintain a net neutral tax rate. With the proposed tax increase, if it is adopted at the rate that the Council has set, there will be a net change in the budget. Tax trends were reviewed and are slightly ahead in terms of sales tax. The Municipal Energy Tax was trending lower than budgeted in prior years. Class C Road Funds were coming in slightly higher, but were trending where anticipated. The General Fund was approximately $2 million below what was budgeted. Mr. Haderlie next identified payroll benefits and stated that they are staying below the budgeted amount. The year-to-date expenditure by department graph was reviewed.

4.1.2 Mr. Haderlie reported that the Directors are aware of their budgets and are staying on top of them. Even as they have worked on the budget, they have learned things including expectations the Council has asked them to be more aware of or have shared information about. He indicated that they will continue to get better and raise the bar.

4.1.3 Council Member Mikell commented that as they contemplate property tax increases, the budget reflects a $500,000 fund balance, which changes things.

4.1.4 Mr. Haderlie remarked that if property tax revenue comes in higher than budgeted, it is not allocated for any of the departments to spend. It is still just a windfall of excess that the Council can review further to determine whether to amend the budget to take on a project. Toward the end of the budget year, many of the projects ramp up.

4.2 Unified Fire Report – Assistant Chief Mike Watson.

4.2.1 Assistant Chief, Mike Watson, presented the monthly Unified Fire Report for May 2018 and stated that Station 110 finished in the 6th position and Station 116 finished 14th. Station 110 closed with 115 total calls, 92 of which were medical and 23 were fire. Station 116 closed with 68 total calls, 54 of which were medical and 14 were fire. Top categories included falls, psych and behavioral calls, traffic accidents, and breathing problems. Top fire calls included fire alarms, flooding and hydrant problems followed by house/high rise/shed fires and lockouts. Station 110 received 42 Advanced Life Support (ALS) calls, of which 24 resulted in transport and 50 Basic Life Support (BLS) calls, of which 20 resulted in transport. Station 116 closed with 26 total transports, 14 of which were ALS transports and 12 BLS transports.
4.2.2 The customer service report included several station tours, Station 116 participated in the Butlerville Elementary Field Day and first responders were recognized at a Brighton Lacrosse home game. The safety message emphasized firework safety and included the dos and don’ts of fireworks. The department listed a website for general information as well as specific information for closures. Their hope between the safety message and the article submitted was that residents will have all of the information they need.

5.0 ACTION ITEMS

5.1 Consideration of Ordinance 302 Approving Amended Budget for 2017-2018 Fiscal Year.

5.1.1 Mayor Peterson reported that the above Ordinance approves an amended budget for the 2017-2018 fiscal year.

5.1.2 MOTION: Council Member Bracken moved to approve Ordinance 302. Council Member Shelton seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, Mayor Peterson–Aye. The motion passed unanimously.

5.2 Consideration of Resolution 2018-39 Approving and Amended and Restated Interlocal Agreement with Salt Lake County for a Grant of $2.0 Million in Transportation Funding Authorized by S.B. 277.

5.2.1 Mayor Peterson reported that the above Resolution approves the Amended and Restated Interlocal Agreement with Salt Lake County for a grant of $2 million in Transportation Funding as authorized by Senate Bill 277.

5.2.2 MOTION: Council Member Shelton moved to approve Resolution 2018-39. Council Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.

5.3 Consideration of Resolution 2018-40 Approving an Interlocal Agreement with Salt Lake County for a Grant of $250,000.

5.3.1 Mayor Peterson reported that the above Resolution approves an Interlocal Agreement with Salt Lake County for a grant in the amount of $250,000 for the completion of and improvements to the Big Cottonwood Canyon Trail.

5.3.2 MOTION: Council Member Bracken moved to approve Resolution 2018-40. Council Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.
5.4 Consideration of Resolution 2018-41 Approving an Interlocal Agreement with Canyons School District for Busing Services.

Mayor Peterson reported that the above Resolution approves an Interlocal Agreement with the Canyons School District for busing services to facilitate the Big Cottonwood Canyon Marathon. They will facilitate and be reimbursed for any involvement allowing this event to be held with safety and efficiency.

5.4.2 MOTION: Council Member Shelton moved to approve Resolution 2018-41. Council Member Bracken seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.

5.5 Consideration of Resolution 2018-42 Approving a Reimbursement Agreement with Brooksee, LLC for Reimbursement and Indemnification Concerning the 2018 Big Cottonwood Marathon and Half.

Mayor Peterson reported that the above Resolution approves a Reimbursement Agreement with Brooksee, LLC for reimbursement and indemnification concerning the 2018 Big Cottonwood Canyon Marathon and Half Marathon. It allows for reimbursement of the City’s expenses.

5.5.2 MOTION: Council Member Bracken moved to approve Resolution 2018-42. Council Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.

5.6 Consideration of Resolution 2018-43 Approving and Easement Agreement with Cottonwood Improvement District for Re-Routed Sanitary Sewer Line.

Mayor Peterson reported that the above Resolution approves an Easement Agreement with Cottonwood Improvement District for rerouting the sanitary sewer line as part of the Public Works Yard located on 3000 East.

5.6.2 MOTION: Council Member Bruce moved to approve Resolution 2018-43. Council Member Mikell seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.

5.7 Consideration of Resolution 2018-44 Approving the Town of Alta, Park City and the City of Millcreek as Additional Members of the Central Wasatch Commission Interlocal Entity.

Mayor Peterson reported that the above Resolution approves the Town of Alta, Park City and the City of Millcreek as additional members of the Central Wasatch Commission. Salt Lake County previously approved the recommendation and the Council Members discussed this item during the Work Session.
5.7.2 Council Member Mikell expressed appreciation to the Town of Alta for attending and listening to Cottonwood Heights’ hopes for the corridor. She asked Mayor Peterson to notify the Council should Alta’s vision differ from theirs so that they can attend Alta’s City Council Meetings and share Cottonwood Heights’ vision.

5.7.3 MOTION: Council Member Mikell moved to approve Resolution 2018-44. Council Member Shelton seconded the motion. Vote on motion: Council Member Shelton–Aye, Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and Mayor Peterson–Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of the City Council Work Session Minutes of May 29, 2018.

6.2 MOTION: Council Member Bruce moved to approve the minutes of the City Council Work Session Minutes May 29, 2018. The motion was seconded by Council Member Bracken. The motion passed with the unanimous consent of the Council.

7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.

7.1 MOTION: Council Member Bracken moved to adjourn the Business Meeting. The motion was seconded by Council Member Bruce. The motion passed unanimously.

7.2 The meeting adjourned at 7:52 p.m.
I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, June 26, 2018.

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes approved: August 14, 2018