MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JANUARY 23, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Pro Tempore Mike Shelton, Council Member Tali C. Bruce, Council
Member Scott Bracken, Council Member Christine Watson Mikell

Staff Present: City Manager John Park, City Manager John Park, Community and Economic
Development Director Brian Berndt, City Planner Michael Johnson, City
Recorder Paula Melgar, Finance Director Dean Lundell, Assistant Police Chief
Paul Brenneman, Assistant Fire Chief Mike Watson, Public Works Director
Matt Shipp, Assistant City Manager Bryce Haderlie, City Attorney Shane
Topham, Public Relations Specialist Dan Metcalf

Excused: Mayor Mike Peterson, Police Chief Robby Russo

1.0 WELCOME

1.1 Mayor Pro Tempore, Mike Shelton, called the meeting to order at 6:00 p.m. and welcomed
those present.

1.2 The Pledge of Allegiance was led by Kaatje Fisk with the Girl Scouts of America.

2.0 PROCLAMATIONS

2.1 Girl Scouts Gold Award recipients, Madisen Streich and Kaatje Fisk

2.1.1 Mayor Pro Tempore, Mike Shelton, read a Proclamation recognizing Madisen Streich and
Kaatje Fisk for their excellence in Girls Scouting and in the City of Cottonwood Heights. He
reported the Cottonwood Heights City Council has established January 23, 2018 as Madisen
Streich and Kaatje Fisk Day. Both were recently honored as recipients of the Girl Scouts Gold
Award, of which only five were awarded within the State of Utah.

2.1.2 Madisen stated that she initiated a teen Lupus support group. It was a two-year process and
she was excited to watch its growth.

2.1.3 Kaatje reported that she designed a database to provide information against the spread of the
Quagga mussels that can be used throughout Utah. She also designed a curriculum for 6th grade
students to spread awareness of the species and the threat they pose.

3.0 ACKNOWLEDGEMENTS

3.1 Introduction of Honorary Colonel Dana Page.

3.1.1 Deputy Police Chief, Paul Brenneman, introduced the newest member of the Honorary
Colonel Association, Dana Page. The organization is comprised of local business people and
citizens who have an interest in supporting the Police Department. He presented Mr. Page with an honorary badge.

3.1.2 Mr. Page reported that he began his advertising agency in 2001 and has been involved with Steve Brand and Mike Dulen at Hillside Tire for 15 years. Because of their involvement and example throughout the community and the Honorary Colonel Association, he knew he wanted to be involved.

4.0 CITIZEN COMMENT

4.1 Eric Kraan asked for clarification regarding Resolution 2018-10 approving and ratifying a real property purchase without having public comment. He was unhappy with the process of changing PDDs and what he believes is lacking in terms of informing residents. It was his understanding that no conditional use permits are issued, therefore, they are seeking a change to a City-initiated text amendment. He was unsure why the City must initiate the process or why it is even being considered.

4.2 City Attorney, Shane Topham, confirmed that Resolution 2018-10 is a contract where the City is the purchaser of real estate and has contracted to purchase property for road reconfiguration purposes. It is not a zoning or land use issue that is under Title 19 and, therefore, does not require public comment. The process being followed is customary and usual.

4.3 Anna McNamara stated that they are all trying to lead better, higher quality lives and expressed concern with initiating idle free zones. She urged the Council to take a stronger stance on idling, especially near schools where there is a higher density of children.

4.4 Mayor Pro Tempore, Mike Shelton confirmed they are extremely supportive of Ms. McNamer and met at the State Capitol last fall on Idling Free Utah. Signage had been posted and they will continue to look for additional opportunities to continue moving forward.

4.5 Jin Fredricksen hoped that Mayor Peterson and the Council will bring about change for more engagement and consideration of the residents and representation of their interests. She expressed concern with the Y2 Analytics survey which utilized only 673 participants out of the listed 44,000 residents. She believed the sampling was not a good representation.

4.6 Mayor Pro Tempore, Mike Shelton confirmed that there are 33,000 residents in Cottonwood Heights. He stated that they are always willing to hear from the citizens and he looked forward to additional opportunities for public input.

4.7 Mr. Topham confirmed that with zoning changes and amendments to the Code, the Planning Commission is a recommending body. By statute, they are required to hold a public hearing and then make a recommendation to the City Council who makes the final decision. He confirmed that the ADU Ordinance is a zoning change.

4.8 Mike Evans reported that he recently learned there are plans to construct a dedicated left-hand turn lane on La Cresta Drive. He asked why a dedicated lane is being proposed going into a neighborhood that has no traffic according to the most recent traffic study. He did not believe that it will tie in and will result in a major back up.
4.9 Dennis Van Duren commented that the designated righthand turn lane off Highland Drive to La Cresta will not work. He expressed opposition to the proposal and urged the Council Members to participate in a site visit. Traffic as well as light pollution were identified as concerns.

5.0 PUBLIC COMMENTS

5.1 (Project ZMA-17-005) a Request for a Zone Change located at 6672 and 6690 South Highland Drive from R-1-8 to Residential Office.

5.1.1 City Planner, Mike Johnson, presented the staff report and stated that the application has gone through public hearing where the Planning Commission forwarded a recommendation to the City Council for approval. The surrounding properties were discussed. It was noted that the Residential Office land use and zoning designation was created to allow more options than residential, but not full on retail. The two properties are a continuation of the zone change up the Highland Drive frontage road and involves consideration of a zone change only. Any physical development, site plan, or development application must be reapplied for and reapproved by the Planning Commission.

5.1.2 Mayor Pro Tempore, Mike Shelton opened the public hearing.

5.1.3 Greg Wittwer reported that he has lived in the area for 35 years and expressed opposition to the proposed development and increased traffic. He was aware that the proposed location is a gateway to the City and asked that the developer construct something that resembles a residence.

5.1.4 Dennis Van Duren urged the Council Members to visit the site and try to make a right-hand turn there. He expressed opposition to what is proposed.

5.1.5 Michael Evans stated that he resides to the northeast of the proposed property. He expressed concern with the depth of the property running into the neighborhood. He believed blocking off Highland Drive at Greenfield or increased traffic through to Greenfield will mitigate the traffic issue.

5.1.6 Anna McNamara asked the Council to delay moving forward until they have a more comprehensive plan for the area. She believed this is not an area where increased traffic will work, and suggested business be redirected to other areas throughout the City.

5.1.7 The applicant, Mark Swant, stated that it is not their intent to adversely affect the neighborhood or traffic patterns. There is sufficient parking on-site and no on-street parking will be required. It was their intent to keep the building as close to the street as possible and will do all they can to minimize the concerns expressed.

5.1.8 Council Member Bruce stated that there are residents who would like to work together with the applicant and encouraged him to do so.
There were no further public comments. Mayor Pro Tempore, Mike Shelton closed the public hearing.

6.0 STANDING MONTHLY REPORTS


6.1.1 Police Support Supervisor, Candie Terry, presented the Police Report for the month of December 2017 and stated that due to an update of the EMS system, there was a glitch that was not allowing them to update the zones. They received 533 911 calls, 525 on-view calls, and 868 phone ins. Calls by Priority were next reviewed. There were 559 Priority 1 calls received, 376 Priority 2 calls, and 388 Priority 3 calls. Priority 1 response times averaged 4:19, Priority 2 averaged 5:30, and Priority 3 calls averaged 6:48. The Utah Crime Report included a total of 108, which is up from the previous year of 89. Adult arrests totaled 114 with 12 juvenile arrests. There were 271 traffic citations issues, 21 DUls, and 110 warnings. Ms. Terry reported that the department participated in a successful Click It or Ticket campaign. There were 87 traffic crashes reported, 11 with injuries. The safety tips included proper tire inflation and having jumper cables and possible items needed for the winter located in the vehicle.

6.2 Domestic Violence – Police Victim Advocate, Nicole Huntsman.

6.2.1 Police Victim Advocate, Nicole Huntsman, presented the Domestic Violence report for the last fiscal year and reviewed calls received. She stated that they received 35 child abuse calls, 33 protective order violations, 293 domestic violence, 12 adult sexual assault, 15 elder abuse, four DUls, 14 robberies, 60 assaults, 70 other violent crimes, 93 crisis counseling, 1,192 follow up contact, 232 information and referrals in-person, 478 criminal justice and advocacy, two emergency financial assistance, 1,340 personal advocacies, three call-outs, 260 information and referral. Training throughout the past year included attendance at the Children’s Justice Symposium, Drug Endangered Children Symposium, Human Trafficking training, strangulation training, quality improvement committee, State Wide Advocate Meeting (SWAVO) training and a Sexual Response Training. A recent strangulation training was described.


6.3.1 Finance Director, Dean Lundell, presented the Financial Report for the month of December 2017 and explained what it entails. Energy Tax collection was reviewed. It was noted that Class C Road Funds distributions are received every two months. Expenditures ending for the month were slightly below budget. Mr. Lundell anticipated that after the first half of the year, they will be approximately $500,000 less than budgeted.

6.4 Unified Fire Report – Assistant Fire, Chief Mike Watson.

6.4.1 Assistant Fire Chief, Mike Watson, presented the Unified Fire Report for the month of December 2017 along with the annual report. He stated that Station 110 closed in eighth position and Station 116 closed in 11th. Fire calls closed with 43 and medical calls closed with 142. Station 110 calls closed with 103 total calls, 77 of which were medical and 26 fire.
Station 116 calls closed with 82 total calls, 65 of which were medical and 17 fire. There were 18 Big Cottonwood Canyon calls, of which Station 116 was not dispatched to any. There were 28 Little Cottonwood Canyon calls of which Station 116 responded to one. Top categories included psych and behaviors, traffic accidents, falls, and sick person. Top fire categories included alarms, ag burns/BBQ/outside trash fires, and house/high-rise/shed fires. Station 110 received 37 Advanced Life Support (ALS), 18 of which resulted in transports and 40 Basic Life Support (BLS) calls, of which 20 resulted in transports. Chief Watson indicated that year-end statistics showed that Station 110 closed with 299 fire calls, 1144 medical calls for a total of 1,443 responses. Station 116 closed with 211 fire calls, 624 medical calls for a total of 835 responses. The 2017 fire dispatch incidents were reviewed. EMS calls totaled 1,662 medical calls with District 1 having 699, District 2 with 269, District 3 with 415, and District 4 with 279.

7.0 ACTION ITEMS

7.1 Consideration of Ordinance 288 Naming a Street “Conner David Way.”

7.1.1 Mayor Pro Tempore, Mike Shelton reported that the above Ordinance approves the naming of a street “Conner David Way.”

7.1.2 MOTION: Mayor Pro Tempore, Mike Shelton moved to approve Ordinance 288. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.2 Consideration of Ordinance 289 Amending the City’s Consolidated Fee Schedule.

7.2.1 Mayor Pro Tempore, Mike Shelton reported that the above Ordinance amends the City’s consolidated fee schedule dealing with the small cell towers.

7.2.3 MOTION: Council Member Bracken moved to approve Ordinance 289. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.3 Consideration of Resolution 2018-04 Appointing Christine Watson Mikell to the Jordan River Commission.

7.3.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Christine Watson Mikell to the Jordan River Commission.

7.3.2 MOTION: Council Member Bracken moved to approve Resolution 2018-04. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.
7.4 Consideration of Resolution 2018-05 Appointing Tali C. Bruce to the South Salt Lake Valley Mosquito Abatement District Board.

7.4.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Tali C. Bruce to the South Salt Lake Valley Mosquito Abatement District Board.

7.4.2 MOTION: Council Member Bracken moved to approve Resolution 2018-05. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.5 Consideration of Resolution 2018-06 Appointing Michael J. Peterson to the Unified Fire Authority Board.

7.5.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Michael J. Peterson to the Unified Fire Authority Board.

7.5.2 MOTION: Council Member Shelton moved to approve Resolution 2018-06. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.6 Consideration of Resolution 2018-07 Appointing Michael J. Peterson to the Central Wasatch Commission.

7.6.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Michael J. Peterson to the Central Wasatch Commission.

7.6.2 MOTION: Council Member Bracken moved to approve Resolution 2018-07. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.7 Consideration of Resolution 2018-08 Approving an Independent Contractor Agreement for Manuscript Editing Services.

7.7.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution approves an Independent Contractor Agreement for manuscript editing services.

7.7.2 MOTION: Council Member Mikell moved to approve Resolution 2018-08. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.8 Consideration of Resolution 2018-09 Declaring Certain Property Surplus.

7.8.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution declares certain property surplus. This includes one item that was used by Councilman Tee Tyler.
7.8.2 MOTION: Council Member Shelton moved to approve Resolution 2018-09. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

7.9 Consideration of Resolution 2018-10 Approving and Ratifying a Real Property Purchase Agreement.

7.9.1 Mayor Pro Tempore, Mike Shelton reported the above Resolution approves and ratifies a Real Property Purchase Agreement and includes property across from the City offices. The purchase will be funded using Corridor Preservation Funds. He believed there was value in proceeding particularly since outside funding sources are available.

7.9.2 MOTION: Council Member Bracken moved to approve Resolution 2018-10. The motion was seconded by Council Member Shelton. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

8.0 CONSENT CALENDAR

8.1 Approval of Minutes for the City Council Legislative Breakfast of January 8, 2018. Also, approval of the Minutes for the Business Meeting of December 19, 2018 and the Work Session of January 2, 2018.

8.1.1 MOTION: Council Member Shelton moved to approve the Minutes for the City Council Legislative Breakfast of January 8, 2018, the Business Meeting of December 19, 2018, and the Work Session of January 2, 2018. The motion was seconded by Council Member Bruce. The motion passed with unanimous consent of the Council.

9.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION

9.1 Council Member Bruce moved to adjourn. The motion passed with unanimous consent of the Council.

9.2 The meeting adjourned at 8:53 p.m.
I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, January 23, 2018.

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes approved: March 13, 2018