MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, DECEMBER 12, 2017 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present:  Mayor Kelvyn Cullimore, Councilman Mike Peterson, Councilman Scott
                  Bracken, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present:    City Manager John Park, Assistant City Manager Bryce Haderlie, City
                  Attorney Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Mike
                  Watson, Community Development Director Brian Berndt, City Recorder Paula
                  Melgar, Finance Director Dean Lundell, Public Works Director Matt Shipp,
                  Public Relations Specialist Dan Metcalf

YCC Member:      Nicole Cunningham

1.0  WELCOME

1.1  Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m.

1.2  The Pledge of Allegiance was led by Mayor Cullimore.

2.0  CITIZEN COMMENTS

2.1  Nicole Omer paid tribute to Councilman Tyler and Mayor Cullimore and recognized the
     contributions made by both to the City. She appreciated Councilman Tyler’s unique
     perspectives, moral courage, and integrity. Many hours were spent debating issues allowing
     them to come to a unanimous decision after reworking concerns. She believed that their
     leadership brought better decisions for the residents and something she hoped would continue.
     She recognized Mayor Cullimore’s vision and foresight.

2.2  Mayor Cullimore thanked Ms. Omer and commented that nothing happens without a consensus
     and without teamwork. He commented that the Council Members have worked very well
     together.

2.3  Brett Besser, a Brighton Way resident, asked about the idea of getting some sort of right-of-
     way or at least a pedestrian access between upper and lower Danforth. When the water tank
     was installed around 1987, he was told that it would be listed as a flood zone. He asked if the
     north half is developable at this point and suggested that the City determine if it is listed as a
     flood plain. If so, he asked what could be done to open it up to the intended public right of
     way.

2.4  Mayor Cullimore reported that they found the documents from the County that helped support
     the position mentioned by Mr. Besser. He thanked Mr. Besser for his persistence in the matter
     and for his good memory from the time he served on the Cottonwood Heights Community
     Council. It is true that the County imposed a right-of-way requirement to connect pedestrian
     access from upper Danforth to lower Danforth as a condition of their conditional use approval.
to improve the north half of the cemetery. They never followed through, however, and the
conditional use permit to allow the cemetery use on the north half of the property expired. The
new information provided leaves the flood plain issue still unresolved with respect to whether
it can ever be developed given the position of that water tank. He recommended staff check
what impact having the water storage tank in that position may have on the future development
of the cemetery’s north half.

3.0 STANDING MONTHLY REPORTS


3.1.1 Police Support Supervisor, Candie Terry, presented the Police Report for the month of
November and reviewed calls for service by source. There were 420 911 calls, 570 on-view
calls, and 804 phone calls. 580 Priority 1 calls were reported, 375 Priority 2, and 317
Priority 3. The average response time for Priority 1 calls was 3:23, Priority 2 was 6:12, and
Priority 3 was 7:17. District 1 submitted 209 reports, District 2 submitted 100, District 3 had
146, and District 4 had 96. Top crime categories for District 1 included accidents, theft,
alarms, domestic violence, and burglary. There were 98 adult arrests and six juvenile arrests.
247 traffic citations were issued with nine DUls and 187 warnings. There were 42 property
accidents and four that included injuries. The process for testing methamphetamines was
reviewed. The safety message included vehicle warm ups. It was recommended that cars not
be left unattended.

4.2 Public Works Report – Public Works Director, Matt Shipp.

4.2.1 Public Works Director, Matt Shipp, presented the Public Works Report for November 2017
and stated that the first snow storm resulted in three inches of snow on the east bench with
102 tons of salt used. Of the 102 tons, 85 tons included the high-performance mix.

Permission was received from UDOT to combine the Fort Union Boulevard and Highland
Drive intersection expansion with the work on the I-215 on ramp at Highland in order to assure
the least amount of inconvenience to the public.

93 hours were spent maintaining equipment. Staff is ready and well prepared for the next
storm.

Mr. Shipp reported that the pavement study was ongoing and staff expects to report back to
the Council the first part of January. The High T intersection is working through a punch list
and staff was aware of items that need attention. Mr. Shipp stated that crack sealing is also
ongoing.

5.0 ACTION ITEMS

5.1 Consideration of Ordinance 285 Adopting the 2017 Annual Meeting Schedule for the
City Council and Planning Commission.
5.1.1 Mayor Cullimore reported that the above ordinance adopts a calendar for scheduling of various City Council, Planning Commission, Architectural Review Commission, and Board of Adjustment Meetings.

5.1.2 MOTION: Councilman Bracken moved to approve Ordinance 285. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

5.2 Consideration of Ordinance 286-A Approving Rezone of Realty at 3422 East Fort Union Blvd. from R-1-8 to MU-ZC.

5.2.1 Mayor Cullimore reported that there are two options associated with the above ordinance. The Council can either approve or deny the rezone request for property located at 3422 East Fort Union Boulevard from R-1-8 to MU-ZC. Staff has met with the applicant and established zoning conditions.

5.2.2 Councilman Tyler commended the applicant for negotiating well with staff and the Planning Commission.

5.2.3 MOTION: Councilman Tyler moved to approve Ordinance 286-A. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

5.3 Consideration of Ordinance 286-A Denying Rezone of Realty at 3422 East Fort Union Blvd. from R-1-8 to MU-ZC

5.3.1 Mayor Cullimore reported the above is deemed unnecessary.

5.4 Consideration of Resolution 2017-64 Approving an Independent Contractor Agreement with Greg Curtis d/b/a Curtis Consulting and d/b/a GTC Consulting for Governmental Affairs Consulting/Lobbying.

5.4.1 Mayor Cullimore reported that the above resolution approves retaining a consultant or lobbyist to work on behalf of the City. Past experience has shown that they have been very beneficial to the city. The City currently uses Brian Allen and his firm as the primary lobbyists in addition to Greg Curtis from Curtis Consulting. The expenditures are very moderate compared to other municipalities. It was expected that the City will spend approximately $70,000 on lobbying in the coming year.

5.4.2 Councilman Peterson commented that the return on investment over the years has well exceeded what the City has spent.

5.4.3 MOTION: Councilman Peterson moved to approve Ordinance 2017-64. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.
5.5 Consideration of Resolution 2017-65 Adopting Amended and Restated Internal Policies for the City Council.

5.5.1 Mayor Cullimore reported that the above resolution adopts amended and restated internal policies for the City Council. Internal policies are followed by the Council that include items such as travel reimbursements, use of City computers, phones, and interactions with the public and staff.

5.5.2 MOTION: Councilman Shelton moved to approve Resolution 2017-65. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of the City Council Business Minutes of ADU Public Forum of October 8.

6.2 MOTION: Councilman Peterson moved to approve the City Council Business minutes of the ADU Public Forum of October 8, 2017. The motion was seconded by Councilman Tyler. The motion passed with the unanimous consent of the Council.

7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION

7.1 MOTION: Councilman Bracken moved to adjourn the Business Meeting. The motion was seconded by Councilman Shelton. The motion passed unanimously.

7.2 The meeting adjourned at 7:58 p.m.
I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, December 12, 2017.

Teri Forbes
T Forbes Group
Minutes Secretary
Minutes approved: January 2, 2018