MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD
TUESDAY, JANUARY 12, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CONFERENCE ROOM LOCATED AT 1265 EAST FORT UNION
BOULEVARD, SUITE 250, COTTONWOOD HEIGHTS, UTAH

Members Present: Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: Community and Economic Development Director Brian Berndt, Assistant City
Manager Bryce Haderlie, Assistant Fire Chief Mike Watson, Finance Director
Dean Lundell, Police Chief Robby Russo, Public Works Director Mike Allen,
Public Relations Specialist Dan Metcalf, City Recorder Linda Dunlavy

Excused: Councilman Scott Bracken and Mayor Cullimore

WORK SESSION

Councilman Tee Tyler called meeting to order and welcomed those in attendance.

1.0 School District Report

1.1 Canyons School District Representative, Nancy Tingey, gave a report on the current
happenings with the school district. She presented District calendar information for the
upcoming year:

April 4th – 8th Spring Break
April 20th - Canyons Foundation Gayla
June 2nd – Graduation
August 24th – School Starts

1.2 The Council asked how the City could help the School District with snow removal in the
area. Ms. Tingey’s only request was that the City help keep the snow cleared on streets
around Brighton High School.

1.3 Ms. Tingey mentioned awards the District had recently received. One of the awards
received by the Canyons District was the 6th Annual AP Honor Roll. Also, Corner Canyon
High School’s Principal, Mary Bailey, won the High School Principal of the Year Award.

1.4 The Army All American Bowl and Simi Fehoko were mentioned. He scored the first
touchdown in the bowl game. Simi was a standout player at Brighton High School and one
of college football’s top recruits nationwide.

1.5 Another event in the area was an Eagle Scout project organized by a Brighton High School
student. He orchestrated an event called ‘Wheels on Ice’ at the Recreation Center’s skating
rink. The event was for Jordan Valley students with disabilities and was reported to be a
wonderful experience for all involved.
2.0 **Public Relations Report.**

2.1 **a. Media Coverage.**

2.1.1 Public Relations Specialist, Dan Metcalf, reviewed recent media coverage of the Cottonwood Heights area, which included several media clips. One clip featured the Cottonwood Height’s Recreation Center and its amenities. It was reported that the Recreation Center fitness options have something for everyone. Mr. Metcalf showed another feature story focusing on health and fitness that emphasized the need to get out and get fit in the New Year.

2.2 **b. City Newsletter.**

2.2.1 Mr. Metcalf provided an update on the current newsletter and reported that all of the contents for the current newsletter had been submitted. The newest issue would be eight pages. There was a little less content than usual due to fewer events occurring this time of year.

2.2.2 Mr. Metcalf played City Hall’s phone voice recording for those calling into City Hall after hours. The voicemail message addressed snow removal issues and refers callers to the City’s website as a place to find additional information and to get assistance.

2.2.3 Newsletter article assignments for February were assigned to Mayor Cullimore and March was Councilman Peterson.

3.0 **Public Works Report.**

3.1 **a. Weekly Public Works Activity Report.**

3.1.1 Public Works Director, Mike Allen, reported on the current Public Works issues taking place throughout the City. The first pertained to the old streetlights in the Greenfield area that were no longer being maintained by Rocky Mountain Power. Mr. Allen stated that the City purchased the lights and are currently upgrading them.

3.1.2 A Snow Removal Report was given on the status of a new GPS tracking system that the snow removal trucks will all be equipped with. The major advantage to the new GPS system is the ability to track the City’s hot spots and priority areas.

3.1.3 Councilman Tyler addressed the fiscal year snow removal budget and how the budget for the year appeared to have been completely depleted. Mr. Allen responded that if the heavy snow year consumes a large portion of the budget, some of the Spring projects slated to be completed would be canceled to preserve the remaining budget. Mr. Allen suggested that a General Fund of unused budget funds from light snow years be carried over to the heavy snow years to help address budget concerns.

3.1.4 Mr. Allen reported that pothole patch work continues when there is a break in snow storms. Crews were currently addressing priority areas. He informed the Council that any help the community could provide in identifying troubled areas and reporting them, would help crews give those areas immediate attention.
4.0 Public Safety Reports.

4.1 a. Unified Fire Authority.

4.1.1 Assistant Fire Chief, Mike Watson, reported on the status of recent software glitches and stated that the problem appeared to be resolved.

4.2 b. Police Department.

4.2.1 Police Chief, Robby Russo, reviewed budgetary items and mentioned the upcoming D.A.R.E. graduations taking place at Bella Vista and Ridgecrest Elementary Schools.

4.2.2 Chief Russo also indicated that one of the City’s service dogs had to be put down the previous week due to cancer.

4.2.3 Chief Russo reviewed the recruit status and hoped to hire six new officers in the near future. There seemed to be a natural attrition of local officers due to larger cities offering more money to experienced officers and enticing them to leave.

4.2.4 VECC 9-1-1 Revenues were briefly mentioned and how the funds are collected and passed on.

5.0 City Manager/Assistant City Manager Report.

5.1 a. New City Hall Construction Report.

5.1.1 City Manager, John Park, provided the Council with a report on the progress of the new City Hall. He reported that construction was going forward and on schedule. There was a crane on the City Hall construction site putting the steel columns, beams and trusses in place. It was also mentioned that bids are being submitted to the City for the New City Hall Building.

5.2 b. Mountain Accord.

5.2.1 Mr. Park wrote a review on Mountain Accord and encouraged the Council to read it to get a better idea of what is taking place. He explained that Mountain Accord had entered Phase II, which included a study of the capacity of the canyons, transportation and parking. It was noted that Mountain Accord plans to open an office in the Holladay area.

5.3 c. Council of Government.

5.3.1 Mr. Park reported that he did not attend the meeting but submitted to the Council a report of the Council of Government Meeting held on January 7.
6.0 Mayor/City Council Reports.

6.1 a. Legislative Policy Committee Meeting – Councilman Tyler.

6.1.1 Councilman Tyler reported that both he and City Manager, John Park, attended the last Legislative Policy Committee Meeting. Councilman Tyler attended the first part of the meeting and Mr. Park attended the last part. Mr. Park expounded on the first topic addressed, which was body cameras. Not much had changed in terms of the Legislature’s position but the bill seemed to favor cities that lobbied for local control.

6.1.2 Proposition I was discussed and changes being proposed. The discussion moved toward whether a new public vote was necessary to amend the current version of the proposition if changes were approved. Land use issues were another item of discussion and how to deal with them going forward.

6.2 b. South Valley Mosquito Abatement District Meeting – Councilman Tyler.

6.2.1 Councilman Tyler reported on a recent Mosquito Abatement Meeting and identified New Board Members.

6.2.2. Capital improvement projects were discussed at the meeting as well as the task of assigning funds from the General Fund and earmarking money for specific capital improvement projects.

6.3 c. Association of Municipal Councils – Councilman Tyler.

6.3.1 Councilman Tyler reported on the most recent Association of Municipal Councils Meeting. At the meeting, each Council Member was asked to share with the group one topic pertinent to their city that may also be pertinent to others.

6.3.2. One of the topics reported was the $190 million makeover of I-215 West side, which will basically affect everyone in the Valley.

6.3.3 Another topic discussed was the County Parks and Recreation bond scheduled to disburse money. It was reported that a representative from the County would be contacting the City to discuss the plan for allocating the funds.

6.3.4 State and Federal rights issues regarding public lands was also discussed at the meeting.

6.3.5 Last, Councilman Tyler reported that the group was interested in an update on the Mountain Accord, which was given.

7.0 Calendar of Events.

7.1 Councilmember Schedules for the following week were as follows:

a. Review of 2016 Calendar of Meetings.

b. Councilmember Schedules for the next week/2016 Calendar.
c. Legislative Breakfast – January 14, 7:30 a.m. at Market Street Grill, 2985 East Cottonwood Parkway.

d. Office Closed – January 18, Martin Luther King Day.

e. Volunteer Appreciation Dinner – January 23, 6:00 p.m. at Market Street Grill, 2985 East Cottonwood Parkway.

f. Local Officials Day at the Legislature.

g. UFA Year-In-Review Banquet – January 29, at Little America Hotel, 500 South Main – Reception at 5:30 p.m. and Banquet at 7:00 p.m.

8.0 Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence of Physical or Mental Health of an Individual.

8.1 MOTION: Commissioner Peterson moved adjourn. The motion was seconded by Councilman Shelton. The motion passed with the unanimous consent of the Council.

9.0 ADJOURN

9.1 The Work Session adjourned at 8:07 p.m.
I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Work Session held Tuesday, January 12, 2016.

Teri Forbes
T Forbes Group
Minutes Secretary
Minutes approved: August 22, 2017