



# Cottonwood Heights

Weekly Update for the Week of  
Oct. 30-Nov. 5, 2016

## City Manager

1. Finalizing Citizen Dashboard workflow and administration profiles with Civic Live.
2. Gathering December newsletter content.
3. Updating website and redesigning pages.

## Administrative Services

1. The health fair was held Thur. where participant received flu shots and information on a variety of health issues.
2. The Arts Council meet on Tues night to discuss past events including the Children's Theater play "Elise", The Art Show, and the upcoming pole art contest for the steel poles on Fort Union Blvd and adjacent streets.
3. The Arts Council and our Events staff are working together to host a Light Up the Night event on Monday, Nov. 28<sup>th</sup> from 6:30-8:30 p.m. to light the indoor Christmas Tree at City Hall. More information to come.

## Community and Economic Development

1. The Business Alliance hosted the business luncheon at City Hall to network and meet city officials.

**We Need Your Input...**  
*to look at the future of Wasatch Boulevard.*

*Students from BYU will be conducting a*  
**Town Hall Meeting**  
*on the current and future use of Wasatch Boulevard*

Cottonwood Heights City Hall  
Wednesday, November 9, 2016  
5:30 - 7:30 p.m.  
*Invite your friends and neighbors*

## Police

1. Officer TJ Harper has successfully completed his probation with the Police Department.
2. Sergeant Promotional Written Exams are on Monday, November 7<sup>th</sup> at 10 a.m. and 10 very qualified officers will be testing. We are very excited for them.
3. Please be sure and congratulate Chief Robby Russo and his wife who became proud Grandparents this week.

## Engineering

1. Progress is being made in the acquisition of the required easements and ROW for the Fort Union/Highland Intersection. We updated the est. property acquisition costs based on the appraisals for the properties.
2. Pay Request #2 to CSM construction was approved for the Salt Storage Shed.

## Public Works

1. We have a new Seasonal Public Works Employee, Mr. Tana Luaao. Mr. Luaao came from Wasatch Front Recycling with high recommendations for his team work and leadership. We are excited to have him.
2. Public Works Operations Specialist, Mitch Ackley and his wife welcomed their little girl Belle to the world on Thursday morning. Congratulations to them all.

## Safety Moment

What is a PPE? Personal Protective Equipment. It may be different for every job but common items may include: safety glasses, gloves, facemask (or respirator), full toed shoes, full length pants, reflective vest, hardhat, long sleeve shirt, earplugs, etc. Personal protective equipment is any clothing or other equipment that protects the employee from personal harm or injury due to the environment they work in.

This includes sound, dust or other air-born hazards, chemicals, biohazards, heat, electricity, solid or moving objects, etc. It could be as minor as a paper cut or much more serious. The City has a desire and obligation to keep you safe as you perform you job so please let us know if you are aware of any hazard that you work around and equipment that can help you perform your job more safely.



## Photos



*Figure 1- Construction crews started pouring the salt shed walls early Thursday morning.*



*Figure 2- Concrete was pumped into the forms through a pump truck.*



*Figure 3- Crews were stripping the forms from the walls over the weekend.*



*Figure 4- The North West wall of the new salt shed.*



*Figure 5- The small opening on the left wall is the personnel door into one of the two truck bays.*



*Figure 6- The salt has been broken up and ready to dump into the salt spreaders.*



*Figure 7- View of the public works site from 3000 East.*





# COTTONWOOD HEIGHTS

## RESOLUTION No. 2016-89

A RESOLUTION TENTATIVELY ADOPTING AN AMENDED BUDGET  
FOR THE PERIOD OF 1 JULY 2016 THROUGH 30 JUNE 2017;  
PROVIDING FOR PUBLIC INSPECTION OF SUCH BUDGET;  
ESTABLISHING THE TIME AND PLACE OF PUBLIC HEARING  
TO CONSIDER ADOPTION OF SUCH BUDGET; AND PROVIDING FOR  
NEWSPAPER PUBLICATION OF SUCH PUBLIC HEARING

**WHEREAS**, the Uniform Fiscal Procedures Act for Utah Cities (UTAH CODE ANN. §10-6-101 *et seq.*) (the “*Act*”) provides, among other things, that (a) the mayor or other budget officer shall propose a tentative budget for the upcoming fiscal year to the city’s governing body; (b) the city’s governing body shall review, consider (and amend, as advisable) and tentatively adopt such tentative budget; (c) such tentative budget shall be available for public inspection for at least ten days prior to adoption of a final budget; (d) the city’s governing body shall hold a public hearing concerning the tentative budget following at least seven days’ prior notice in a newspaper of general circulation and on the Utah Public Notices Website; and (e) following such public hearing, the city’s governing body may adopt a final budget as provided in the Act; and

**WHEREAS**, the Act provides that those same procedures be followed for a proposed amendment to an adopted budget for a current fiscal year;

**WHEREAS**, at a prior meeting of the city council (the “*Council*”) of the city of Cottonwood Heights (the “*City*”), Dean Lundell, the City’s budget officer, filed with the Council a proposed amended budget for the City for the current fiscal year and an accompanying budget message as required by the Act; and

**WHEREAS**, as part of its 8 November 2016 regular meeting, the Council reviewed and considered the proposed amended budget (the “*Amended Budget*”) for the current fiscal year; and

**WHEREAS**, the Council desires to fully comply with the requirements of the Act regarding adoption of the Amended Budget for the City; and

**WHEREAS**, after careful consideration, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of the City to tentatively adopt the Amended Budget as presented by the City’s budget officer;

**NOW, THEREFORE, BE IT RESOLVED** by the city council of the city of Cottonwood Heights that such council hereby (a) tentatively adopts the Amended Budget; (b) orders that a public hearing (the “*Hearing*”) concerning the Amended Budget be held on Tuesday, 29 November 2016, beginning at 7:00 p.m., or as soon thereafter as practical, in the Council chambers at 2277 East Bengal Blvd., Cottonwood Heights, Utah, at which time all interested persons in attendance shall be given the opportunity to be heard, for or against, the Amended Budget; (c) orders that a copy of the Amended Budget be available for public inspection in the office of the City’s recorder (the “*Recorder*”) at 2277 East Bengal Blvd.,

Cottonwood Heights, Utah for at least ten days prior to the Hearing; and (d) orders the Recorder to assure that notice of the Hearing be (i) published at least seven days prior to the Hearing in at least one issue of a newspaper of general circulation published in Salt Lake County, Utah, and (ii) timely posted on any public notice website required by law.

This Resolution, assigned no. 2016-89, shall take effect immediately upon passage as provided herein.

**PASSED AND APPROVED** this 8<sup>th</sup> day of November 2016.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By   
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

  
**Paula Melgar, Recorder**



**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael L. Shelton	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
J. Scott Bracken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael J. Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Tee W. Tyler	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>

**DEPOSITED** in the office of the City Recorder this 8<sup>th</sup> day of November 2016.

**RECORDED** this 8 day of November 2016.

# COTTONWOOD HEIGHTS

## RESOLUTION NO. 2016-90

### A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS

**WHEREAS**, § 2.150.060 of the COTTONWOOD HEIGHTS CODE (the “Code”) establishes the procedures for disposal by the city of Cottonwood Heights (the “City”) of its surplus property; and

**WHEREAS**, the City’s finance director previously has determined the surplus nature of certain City property in accordance with Code §2.150.060(B) and has prepared and presented to the City’s city council (the “Council”) a listing (the “List”) of such property (the “Property”) as required by Code §2.150.060(C); and

**WHEREAS**, the Council met on 8 November 2016 to consider, among other things, (a) reviewing the List; (b) declaring the Property surplus; (c) establishing a minimum bid for each item of the Property that is of greater than nominal value; and (d) approving the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000; and

**WHEREAS**, after reviewing the List and careful consideration, the Council has determined that it is in the best interests of the health, safety and welfare of the citizens of the City to (a) declare the Property on the List surplus; (b) establish a minimum bid for each item of the Property that is of greater than nominal value; and (c) approve the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000;

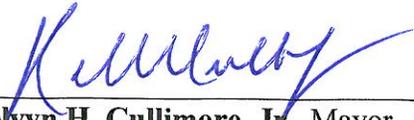
**NOW THEREFORE, BE IT RESOLVED** by the Cottonwood Heights city council as follows:

1. The Property on the List is hereby declared to be surplus and no longer needed by the City; and
2. All Property on the List is hereby declared to be of nominal value except those items of the Property for which a minimum bid of over \$25.00 is designated on the attached List; and
3. The minimum bid for the remaining items of the Property (i.e.–those items of greater than nominal value) shall be as specified in the “City Council Minimum Bid” column of the List; and
4. The methods of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000 shall be as shown in the “Proposed Method of Disposition” and the “Method Used to Establish Min Bid Amt” columns of the List, which methods are hereby approved by the Council

This Resolution, assigned no. 2016-90, shall take effect immediately upon passage.

PASSED AND APPROVED effective 8 November 2016.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By   
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

  
**Paula Melgar, Recorder**



**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael L. Shelton	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
J. Scott Bracken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael J. Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Tee W. Tyler	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>

**DEPOSITED** in the office of the City Recorder this 8<sup>th</sup> day of November 2016.

**RECORDED** this 8 day of November 2016.



# Public Works Department

To: Mayor Kelvyn Cullimore  
Cottonwood Heights City Council

From: Matthew F. Shipp, P.E., Public Works Director

Date: November 8, 2016

Cc: John Park, City Manager  
File, City Council Reports

Attachments: N/A

**RE: CITY COUNCIL, WEEKLY PUBLIC WORKS REPORT**

## **PUBLIC WORKS TRANSITION:**

- See attached Chart: The chart shows what was originally planned during the initial transition phase. Staff will review with the City Council the line items on this chart.
- Staff has given each council member area maps for the snow plowing (in city mail box). These maps have been presented to the City Council in previous meeting but we will make ourselves available to meet individually to discuss the maps as needed
- Walls are up on the salt shed. Waiting for the 7 days cure time to work on the floors. Anticipated building delivery date is the November 28, 2016.

## **PUBLIC WORKS DEPARTMENT ACTIVITIES:**

- **Street Sweeping:** The sweeper truck is out in the City. As of November 8, 2016 the truck has swept approximately 128 miles (tracked from October 28, 2016) Approximately 18 miles per day. Truck has been in use longer but this is the new data we are able to get from the tracking system.
- **Tree trimming:** Trees are being trimmed in Area 3.
- **Sign repair and maintenance:** Dealt with on a work order request
- **Blue Staking and Right of Way Permitting:** Daily ongoing process.
- **Street Patching:** City wide process.
- **50/50 Concrete Program:** The first 16 on the list will be finished tomorrow November 9, 2016. Staff will present a proposed program for changes to the 50/50 program. We are still working on the details to present to the City Council. Staff intends to have this information to the City Council at the work session on November 22, 2016

- **Fort Union Pedestrian Crossing:** Work is anticipated to be completed by the end of the week. The curb and gutter will be poured today and the ADA ramps tomorrow. Standing up the pole on Sunday, November 13, 2016. RMP will then come in and power up the lights
- **Snow Plowing:** Staff continues to drive and train in the areas in preparation for the snow fall. We had a training seminar with the truck manufacturer and the plow manufacturer for all of the drivers to get extra training on the trucks. We are calibrating the salt output presently.
- 

**UDOT PROJECT UPDATES:**

- ~~Wasatch Blvd: Completed.~~
- **Knudsen Corner (Hydro-Demolition on I-215):** Hydro-demolition completed. Project finalized by the end of November.
- **Wasatch Blvd. High-T Intersection:** No change in status.
- ~~Bengal Blvd: Moratorium restoration is being completed from the overlay project completed last year. The restoration is part of a utility conflict that occurred after the road was completed. This is an 80' X 25' patch (finish tomorrow).~~
- **Fort Union and Highland Drive Intersection Widening:** This project is still in the right of way acquisition phase.

**OTHER PROJECTS IN THE CITY:**

- **Cottonwood Improvement Sewer Line Upgrade:** Work continues and contractor is trying to get as far as they can before snow and winter shuts them down. This project goes from 3000 East to Pippin Drive. This is approximately 4,000 ft. sewer line upgrade. The district informs me that the contractor is expected to complete the job by August 1, 2017.
- **Union Park Median:** Contractor informs us that they will start on Monday, November 14, 2016.

**Engineering:**

- Working on a cost estimate for a trail/sidewalk on Creek Road at Peppers Hill, will have at the next Council meeting