



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, December 8, 2015**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **REPORTS**
    - 3.1 **Standing Monthly Reports**
      - a. **Police Report** – Police Support Supervisor Sheila Jennings  
*(Review of the Police Department statistics for the month of November)*
      - b. **Public Works Report** – Public Works Director Mike Allen  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)*
  - 4.0 **ACTION ITEMS**
    - 4.1 Consideration of **Ordinance No. 249** Establishing a Schedule for Regular Meetings of the City Council, the Planning Commission and the Board of Adjustment for 2016  
*(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2016)*
    - 4.2 Consideration of **Resolution No. 2015-76** Approving the Reappointment of Councilman Scott Bracken to the Administrative Control Board for the Wasatch Front Waste and Recycling District  
*(WFWR Board members serve for four-year terms and must be formally appointed to the Board. Councilman Bracken has served as a member of this Board for four years and is being reappointed)*
    - 4.3 Consideration of **Resolution No. 2015-77** Accepting Requests for Indemnification  
*(The city has received requests for indemnification from an employee, and a former employee named in a law suit. State law and City Code 2.170.030 requires that the City defend, hold harmless and indemnify employees for claims brought against them for acts arising out of their city duties and within the scope of employment with the city)*

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

*On Monday, December 7, 2015, at 11:30 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 7<sup>TH</sup> DAY OF DECEMBER 2015

Linda Dunlavy, City Recorder

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov).)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 8, 2015**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Agenda for Business Meeting (10:00)**
  2. **Canyons School District Board Update – Amber Shill (20:00)**  
*(Canyons School District Board Member Amber Shill will update the Council on the current activities at the Canyons School District)*
  3. **Public Relations Report (20:00)**
    - a. **Media Coverage**  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
    - b. **City Newsletter**  
*(A review of the upcoming articles for future editions.)*
    - c. **Review of Citizen Dashboard**  
*(Staff will review the new citizen dashboard software that is now up and available for residents to make comments)*
  4. **Public Works Report (20:00)**
    - a. **Bengal Blvd. Project Update**  
*(Staff will update the Council on the progress of the Bengal Blvd project)*
    - b. **Public Works Activity Report**  
*(Steve Bertasso, Terracare, will report on the public works activities)*
    - c. **Creek Road Sinkhole Repair Update**  
*(Staff will update the Council on the repairs that have been made)*
  5. **Community and Economic Development Report (15:00)**
    - a. **Business and Economic Development Calendar for 2016**  
*(Staff will review upcoming business and economic development activities for 2016)*
    - b. **Mountview Park**  
*(Staff will report on cost estimates for the proposed shade structure)*
  6. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
      1. **Finance Committee Meeting**  
*(Mayor Cullimore serves as chair of the finance committee meeting and will report on their meeting held December 8)*
    - b. **Police Department**

*(Report from Chief Robby Russo on noteworthy events of the week.)*

**1. Officer Involved Critical Incident Protocol**

*(Chief Russo will review the final draft of the OICI protocol)*

**7. City Manager/Assistant City Manager Report (20:00)**

**a. New City Hall Construction Report**

*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*

**b. Canyon Centre CDRA**

*(City Manager John Park will update the Council on the status of building at the Canyon Centre Development)*

**c. Election of Mayor Pro Tempore**

*(City Code 2.20.040 requires the City Council to elect a mayor pro tempore at the first business meeting in January of even-numbered years)*

**9. Mayor/City Council Reports (10:00)**

**a. Arts Council - Councilman Shelton**

*(Councilman Shelton will report on the Arts Council meeting held December 3)*

**10. Calendar of Events (5:00)**

**a. Councilmember Schedules for the next week/2015 Calendar**

**b. December City Council Meeting Schedule – December 15 Business Meeting;  
No meetings will be held December 22 and December 29**

**c. City Holiday Party – December 9 at the Gathering Place, Gardner Village @  
7 pm**

**d. Peter Breinholt Community Christmas Concert – December 12, BMS**

**e. Christmas Holiday – City Office closed December 24 and 25**

**f. New Year's Day – City Office closed**

**f. Swearing In of Newly- Elected Council Members – January 5 @ 5:00 pm**

**g. Volunteer Appreciation Dinner – January 23<sup>rd</sup> at Market Street Grill at 7 pm**

**h. Local Officials Day at the Legislature – January 27**

**11. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

**12. ADJOURN**