



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, February 9, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **PROCLAMATION**  
*(Cottonwood Heights City Council honor Brighton High School student athlete, Simi Fehoko, who recently participated in the Army All American Bowl in San Antonio, TX. The proclamation will designate February 9 as "Simi Fehoko Day")*
  - 3.0 **PRESENTATION OF VOLUNTEER AWARDS**  
*(James Jones and Tom Shimizu will be honored for their volunteer service on the Planning Commission and Historic Committee)*
  - 4.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 5.0 **REPORTS**
    - 5.1 **Standing Monthly Reports**
      - a. Police Report – Police Support Supervisor Sheila Jennings  
*(Review of the Police Department statistics for the month of January)*
      - b. Public Works Report – Public Works Director Mike Allen  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City including snow removal operations.)*
  - 6.0 **ACTION ITEMS**
    - 6.1 Consideration of **Resolution No. 2016-09** Consenting to the Appointment of an Arts Council Member  
*(This Resolution will appoint Charlynn Patterson to the Arts Council))*
    - 6.2 Consideration of **Resolution No. 2016-10** Appointing Sheila Armstrong as Arts Council Vice Chair  
*(The Municipal Code requires that the officers of the Arts Council be appointed by the City Manager with the advice and consent of the City Council)*

- 6.3 Consideration of **Resolution No. 2016-11** Approving a Contract with CSM Construction for a Salt Storage Facility  
*(After a bid process, Staff is recommending the City approve a contract with CSM Construction for a salt storage facility)*
- 7.0 **CONSENT CALENDAR**  
Approval of Minutes for January 26, 2016
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

*On Friday, February 5, 2016, at 11:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 5<sup>TH</sup> DAY OF JANUARY 2016

Linda Dunlavy, City Recorder

#### PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov).)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, February 9, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
  2. **Legislative Update (30:00)**

*Brian Allen, Cottonwood Heights lobbyist will review the activity at the State Legislature that might affect Cottonwood Heights or that is important to the City)*

    - a. **Legislative Policy Committee – Councilman Tyler & John Park**

*(Councilman Tee Tyler and City Manager, John Park, will report on the recently held Utah League of Cities and Towns Legislative Policy Committee meeting. This subcommittee reviews legislative issues which affect municipalities)*
    - b. **SL County Caucus Meeting – Mayor Cullimore**

*(Every Thursday of the Legislative Session Mayor Cullimore attends a 7:00 a.m. meeting on Thursdays with other elected officials in SL County to discuss legislative issues)*
  3. **Public Relations Report (10:00)**
    - a. **Media Coverage**

*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
  4. **Planning and Economic Development (20:00)**
    - a. **Report on CHBA Boot Camp**

*(During the month of February the Cottonwood Heights Business Association is sponsoring Boot Camps for businesses in Cottonwood Heights. Staff will provide a report on the success of those seminars)*
    - b. **CHBA Lunch**

*(The CH Business Association is having a networking lunch. The lunch will be in the training room and will feature Stephon Jacob CEO of Cotopaxi)*
    - c. **Planning Commission Recommendations**

*(The Planning Commission has recommended text amendments for certain ordinances that will be reviewed with the Council by Staff)*

      1. Text Amendment to Chapter 19.82 (Signs) of the Cottonwood Heights Municipal Code
      2. Text Amendment to Chapter 19.76 of the Cottonwood Heights Municipal Code regarding City's Supplementary and Qualifying Rules and Regulations
  5. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**

*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. **Police Department**

*(Report from Chief Russo on noteworthy events of the week)*

6. **Public Works Report (45:00)**  
Goals and Budget Request for FY17  
*(In anticipation of the upcoming Council Retreat to examine and set budget priorities and goals for fiscal year 2017, Mike Allen will present departmental goals and budget request to the Council)*
7. **Finance Department Report (45:00)**
  - a. Goals and Budget Request for FY17  
*(In anticipation of the upcoming Council Retreat to examine and set budget priorities and goals for fiscal year 2017, Dean Lundell will present departmental goals and budget requests to the Council)*
8. **City Manager/Assistant City Manager Report (60:00)**
  - a. New City Hall Construction Report  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*
  - b. Arts Council Meeting  
*(Assistant City Manager Bryce Haderlie will report on the Arts Council meeting held February 3)*
  - c. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*
  - d. Goals and Budget Request for FY17  
*(In anticipation of the upcoming Council Retreat to examine and set budget priorities and goals for fiscal year 2017, Bryce Haderlie will present departmental goals and budget requests to the Council for Administrative Services)*
  - e. Review of February 16 Retreat Agenda  
*(City Manager John Park will review the schedule and agenda of the February 16 City Council meeting)*
9. **Mayor/City Council Reports (20:00)**
  - a. South Valley Mosquito Abatement District Meeting – Councilman Tyler  
*(Councilman Tyler will report on the District meeting held February 8)*
  - b. Association of Municipal Councils – Councilman Tyler  
*(Councilman Tyler will report on the meeting held February 9)*
  - c. ZAP Update – Councilman Peterson  
*(Councilman Peterson represents Cottonwood Heights on the ZAP Advisory Board and will report on recent meetings.)*
10. **Calendar of Events (10:00)**
  - a. Councilmember Schedules for the next week/2016 Calendar
  - b. President’s Day – February 15 (OFFICE CLOSED)
  - c. Tour of Butler Elementary & City Hall – February 16<sup>th</sup>, 3:30 p.m.
  - d. Caucus Meetings March 22 – NO CITY COUNCIL MEETING
  - e. City Easter Egg Hunt and Activities  
March 25 - Teen Activity - 7:00 to 9:00 pm @ Rec. Center  
March 26 - Children’s Easter Egg Hunt - 10:00 am @ Butler Park
  - f. ULCT Spring Meetings – April 6-8<sup>th</sup> in St. George
11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
12. **ADJOURN**

