



Subdivision

Office Use Only

Permit # _____

Date Approved _____

Staff Signature _____

Application

Property Address _____

Property Owner _____ Phone _____

Project Description _____

Property Owner Mailing Address _____

Agent (if different from owner) _____ Phone _____

Agent Mailing Address _____

Agent Email _____

Zoning _____ Overlay Zoning _____

Application Date _____ Fee Paid _____

Owner/Agent Signature _____

(5) copies 24" X 36", (3) copies 11" X 17" and a CD with PDF's of all plans shall be submitted. During the pre-application meeting a staff planner will identify which items are required for submittal. Please note that ALL items checked will be required at the time of formal submittal.

- | Rq'd | Rc'd | Item |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Application fee (See staff planner for current fees) |
| <input type="checkbox"/> | <input type="checkbox"/> | Owner's name, address & telephone number |
| <input type="checkbox"/> | <input type="checkbox"/> | Signed consent form |
| <input type="checkbox"/> | <input type="checkbox"/> | Pre-printed labels (If required), envelopes & stamps for owners of property within 300 feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Comments from pre-application review |
| <input type="checkbox"/> | <input type="checkbox"/> | Current plat map of all areas within 300 feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Zoning and General Plan compliance statements |

WRITTEN NARRATIVE

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Boundaries and size of property: total gross area, area devoted to street right-of-way and total net area (Gross area minus perimeter streets) |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed zoning of the property and the land use and zoning on adjacent and nearby properties |
| <input type="checkbox"/> | <input type="checkbox"/> | Overall description of the project |
| <input type="checkbox"/> | <input type="checkbox"/> | Total number of dwelling units and density |
| <input type="checkbox"/> | <input type="checkbox"/> | Traffic analysis and impact study to support the major access points and circulation patterns |
| <input type="checkbox"/> | <input type="checkbox"/> | Any proposed phasing plans |
| <input type="checkbox"/> | <input type="checkbox"/> | Please identify each proposed land use classification for permitted, conditional and accessory uses |
| <input type="checkbox"/> | <input type="checkbox"/> | Lot mix table, including minimum lot dimensions, minimum lot area (sq ft), number of lots and percentage of total lots |

VICINITY MAP & PRELIMINARY PLAT

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Date, graphic scale & north arrow |
| <input type="checkbox"/> | <input type="checkbox"/> | Zoning classifications & current uses of adjacent properties |
| <input type="checkbox"/> | <input type="checkbox"/> | Current plat map of all adjacent property owners |
| <input type="checkbox"/> | <input type="checkbox"/> | Survey of parcel and all dedications |
| <input type="checkbox"/> | <input type="checkbox"/> | Electric, telephone & cable line layout |
| <input type="checkbox"/> | <input type="checkbox"/> | Water & sewer line layout |

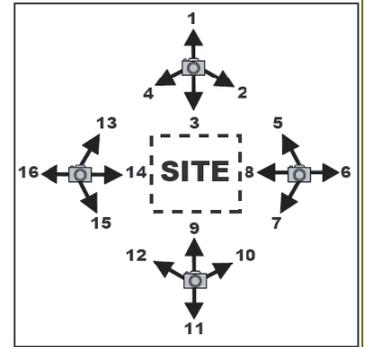
Planning and Zoning Department

1265 E. Fort Union Blvd. #250, Cottonwood Heights, UT 84047 - (801) 944-7000

- | Rq'd | Rc'd | Item |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Topographic information (Two foot intervals) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grading plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Stormwater calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | Drainage & erosion control plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Access points, Acceleration/deceleration lanes & vehicular circulation |
| <input type="checkbox"/> | <input type="checkbox"/> | Sidewalks, paths, bicycle lanes & pedestrian circulation |
| <input type="checkbox"/> | <input type="checkbox"/> | Fire Hydrants & fire lanes |
| <input type="checkbox"/> | <input type="checkbox"/> | Setbacks & buffer areas |
| <input type="checkbox"/> | <input type="checkbox"/> | Statement of ADA compliance |
| <input type="checkbox"/> | <input type="checkbox"/> | FEMA flood zone information |

SITE CONTEXT PHOTOGRAPHS (Photos shall be submitted via CD and email and labeled referring to photo number and direction of view)

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Showing the site and the context of surrounding buildings/property (No panoramic view photos) |
| <input type="checkbox"/> | <input type="checkbox"/> | Taken at the curb and along the property boundaries as shown to the right |
| <input type="checkbox"/> | <input type="checkbox"/> | Show adjacent improvements and existing on-site conditions |
| <input type="checkbox"/> | <input type="checkbox"/> | Aerial photographs of the site |



SENSITIVE LANDS (IF REQUIRED BY THE DEVELOPMENT REVIEW COMMITTEE)

WETLANDS

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Jurisdictional determination |
| <input type="checkbox"/> | <input type="checkbox"/> | Application package to State of Utah |
| <input type="checkbox"/> | <input type="checkbox"/> | Wetland boundary survey |
| <input type="checkbox"/> | <input type="checkbox"/> | Elevations at high ground & surface water |
| <input type="checkbox"/> | <input type="checkbox"/> | Impact analysis |
| <input type="checkbox"/> | <input type="checkbox"/> | Wetlands alteration plan and efforts to minimize alteration |
| <input type="checkbox"/> | <input type="checkbox"/> | Storm water management and mitigation implementation plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Restrictive covenants |

GEOLOGY REPORTS

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Surface fault rupture hazard study |
| <input type="checkbox"/> | <input type="checkbox"/> | Liquefaction investigations and evaluations |
| <input type="checkbox"/> | <input type="checkbox"/> | Debris flow hazard study |
| <input type="checkbox"/> | <input type="checkbox"/> | Rock fall hazard study |
| <input type="checkbox"/> | <input type="checkbox"/> | Ground water source, riparian corridor and watershed protection |
| <input type="checkbox"/> | <input type="checkbox"/> | Slope stability analyses |

HEALTH DEPARTMENT APPROVAL

- | | | |
|--------------------------|--------------------------|------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Water and sewer will serve letters |
| <input type="checkbox"/> | <input type="checkbox"/> | Air & water quality |

OTHER ITEMS
