

Cottonwood Heights Arts Council
 Monthly Meeting
 6:00pm – 7:00pm – CH City Building
 Scribe: Jannalee Hunsaker
 Attendance:
 Excused: Char

June 1, 2016



Member	Agenda Item	Discussion	Action Items – Assignments	Due
Becky	Roll Call Approval of minutes			
Becky	Message from Chair			
Brian Berndt	Fort Union Beautification Project			
	<p>Musical Updates -Marketing materials and plan: Kim, Daisy, Jon <u>Needs:</u> *Posters & Flyers for members to help distribute *Direction signs made and put up at BMS *Sponsorship letters: Kim *Marketing - Daisy</p>	<p>Rehearsal updates:</p> <p>All council members are important to the successful marketing of the musical. Help is needed in many areas: Sponsorships – Marketing, yard signs, banners, posters, playbill advertisements, letters to businesses, refreshments donated, etc. Council members may be needed to stuff envelopes to the businesses to be sponsors on the playbill. Ticketing plans: Discount packages? Marketing: All –Contact care centers in CWH and incite to dress rehearsal, help place yard signs, help with ticket sales online – when will this be available for people to start purchasing tickets?</p> <p>ALL - We need to identify a business that would be willing to donate refreshments for sales at intermission. Becky would like to ask owner of Corner Bakery again.</p> <p>Arts Council: Attend dress rehearsal July 28th or opening night July 29th together?</p>		
Becky	Welcome new members!! <ul style="list-style-type: none"> Jennifer Slack 	Welcome Jennifer! New member packets. Event Assignments for new members.		
Char	New Arts Council Logo	Council to decide on a new logo.		
Kim	Sound system follow up	Update on progress to get new sound system.		
Kim	Budget Update			
Becky	Fort Union Beautification Project	Project Plan for initiative. Come up with grants to generate interest and to help pay for supplies.		

		ALL – be thinking of ideas for themes for the poles. Come back with your ideas in June.		
	Calendar of Events updates	<p>Photography show – September Art show – October 1-31 Open House 20th. Children’s theater – October 14 – 15 Christmas concert – December Chalk Art event – July Butlerville Days – July 22nd. Fort Union Beautify Poles – Danielle Excellence in Community – Other?</p> <p>Chalk Art activity – open to group activity, family activity – invite everyone you can think that would be interested. Team of 4 people on a team. Art designs must be submitted prior to event for approval.</p>		
Becky	Peter Breinholt Concert	July B report needs for that event, co-chair is Char.		
Becky	Event Advertising	Graphic designer to design artwork for each upcoming event that will be used to advertise each event and combine a smaller version of them all on one poster for Butlerville Days, on website and newsletter.		
ALL	<p>Event Chair poster assignment followup: All event chairs Children’s Play: Elise Co Chair Becky. Photography Contest: Sheila/Bill – Jenna Christmas Concert: Char and Judy Art Show: Jannalee – jenna, Danielle, Susan Musical: Jon Chalk Art at Butlerville Days: Char</p>	<p>BUTLERVILLE DAYS: Remember everyone must provide a poster or other marketing tool at the CHAC booth that advertises your event.</p> <p>Booth ideas – everyone have a clip board so people can sign up to help with event or be contacted to be included in the event.</p> <p>Kim – working with Ann – determine details for how this booth will be manned by members of the council.</p>		
Becky		Other ideas for Arts Council events for 2017 mtg		
All	Round Table			

Next Meeting – July 6th, 6:00pm – City Building

Parking Lot Items